

Purchasing Summary

EVENT # 6012	TITLE: Equine Sanitation	COST: \$71,472.00
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)
January 1, 2020 through December 31, 2020

M/WBE (IF APPLICABLE)
N/A

MATRIX (IF APPLICABLE)

Proposer	Proposed Qualifications, Relevant Experience, Education, Knowledge and Skills (35 points)	Methodology (30 points)	Local Vendor Participation (5 points)	Fees (30 points)	Total (100 points)
Image Keepers	28.8	22.5	0	27.1	78.4
Green Horse Equine Sanitation	30	28.3	0	9.8	68.1
Carriage Tours of Savannah	8.8	5.5	5	30	49.3

NOTES

Recommend approval to renew an annual contract for Equine Sanitation with Image Keepers in the amount of \$71,472.00. This service will be used by the Special Events/Film/Tourism Department to clean the City streets of horse by-products. Services are paid for by the registered carriage tour companies through the monthly Equine Sanitation Fee, the City incurs no cost. Monthly invoice will be issued 1st of every month, fees are billed at \$5,956.00 monthly payout.

The method of procurement used was the request for the proposal (RFP), which evaluates criteria in addition to cost. The criteria evaluated for this RFP were proposed qualifications, relevant experience, education, knowledge and skills; methodology; local vendor participation; and fees.

This is the second of four renewal periods. The contract was originally awarded July 1, 2018 by Council.

This proposal was advertised, opened, and reviewed. Delivery: As requested. Terms: Net 30 days. The proposers were:

B.P. Image Keepers (Chatham County, GA) ^(D)	\$ 71,976.00*
Green Horse Equine Sanitation, LLC (Charleston, SC) ^(D)	\$198,000.00
Morgan Reid, Inc. dba Carriage Tours of Savannah (Savannah, GA) ^(B)	\$ 64,500.00

A pre-bid conference was not conducted as this is an annual contract renewal. (B) Indicates local, non-DBE owned business. (D) Indicates non-local, non-DBE owned business. (*) Indicates original proposal price. A best and final offer was received from this proposer in the amount of \$71,476.00. Recommend approval.

Local available: Yes

Total sent: 360

Total received: 3

DBE received: 0

Vendor federally disbarred/suspended? No