

Purchasing Summary

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| EVENT # 7492 | TITLE: Audit of City of Savannah Employee Benefit Plan 2018 | COST: \$43,710.00 |
| TYPE OF PROCUREMENT: Sole Source | ANNUAL CONTRACT <input type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/> | ONE TIME PURCHASE <input checked="" type="checkbox"/> |
| CONTRACT TERM (IF APPLICABLE) N/A | | |
| M/WBE (IF APPLICABLE) N/A | | |
| MATRIX (IF APPLICABLE) N/A | | |
| NOTES | | |
| <p>Recommend approval to award an annual contract for auditing of City of Savannah employee benefit plan 2018 from Health Management Systems, Inc. in the amount of \$43,710.00. The purpose of this contract is to conduct an audit of the Plan's medical claims that have been processed in 2018 by the City's medical claims third party administrator. This vendor may have incorrectly paid medical providers in a number of ways, from paying claims multiple times to paying providers more than the contracted rate. Such incorrectly paid claims can be a financial and administrative burden that the City has the opportunity to correct. The audit will show that the City is fulfilling its obligations of protecting the Plan by ensuring the Plan is operating as efficiently as possible. The HMS audit report and recommendations will help improve Plan compliance and performance.</p> <p>Our current employee benefits consultant, USI Insurance Services, conducted a market assessment and determined this to be a cost effective contract for this specialized service.</p> <p>The quote was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The bidder is:</p> <p>S.S. Health Management Systems, Inc. (New York, New York)(D) \$43,710.00</p> <p>A pre-bid conference was not conducted as this is a sole source procurement. (D) Indicates non-local, non-DBE business. <u>Recommend approval.</u></p> <p>Local Available: No Total Sent: 1 Total Received: 1 DBE Received: 0 Vendor Federally Debarred/Suspended: No</p> | | |