

Purchasing Summary

EVENT # 7225	TITLE: Janitorial Services for Westside	ESTIMATED COST OF: \$60,000.00
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)
January 1, 2020 through December 31, 2020

DBE (IF APPLICABLE)
The Office of Business Opportunity assigned an open goal with a total of 5 points going to LDBE. The responses for participation were scored by the Office of Business Opportunity.

MATRIX (IF APPLICABLE)

Proposer	Qualifications and Experience (30 points)	Methodology & Project approach (30 points)	References (10 points)	Fees (20 points)	LDBE Participation (5 points)	Local Vendor Participation (5 points)	Total (100 points)
Advanced Building Group	28	26.2	9.8	17.6	2	0	83.6
Tribond	29.6	27.2	10	12.2	2	0	81
American Janitorial Service	24	23	9.2	20	0	5	81.2

NOTES

Recommend approval to award an annual contract for janitorial services for westside facilities to Advanced Building Group in the estimated amount of \$60,000.00. This annual contract will provide janitorial services for the Mary Flournoy Golden Age Center, Tremont Park Community Center, Tomkins Center, Facilities Maintenance and Operations Building, Greenscapes Facility, Code Compliance Center, Liberty Community Center, and Tatenville Community Center. Services will encompass approximately 48,250 square feet. The City is currently using month-to-month agreements with several different janitorial contractors. A selection committee met and reviewed all proposals received and gave Advanced Building Group the highest score among submitted proposals for this event.

The method used for this procurement was the request for proposals (RFP) which evaluates criteria in addition to cost. The criteria used for this RFP were qualifications and experience, methodology and project approach, references, LDBE participation, local vendor participation, and fees.

The proposal was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The bidders were:

B.P.	Advanced Building Group (Atlanta, GA)(D)	\$60,000.00
02.	American Janitorial Service, LLC (Savannah, GA)(B)	\$44,520.00
03.	Tribond (Milton, GA)(D)	\$ 73,080.00

A pre-bid conference was not conducted as requested by the Real Estate Services Department. (D) Indicates non-local, non-DBE business. (B) Indicates a local, non-DBE owned business. Recommend approval.

Local Available: Yes
Total Sent: 485
Total Received: 3
LDBE Received: 2

Vendor Federally Debarred/Suspended: No