

Purchasing Summary

EVENT # 7223	TITLE: Janitorial Services for Southside	ESTIMATED COST OF: \$110,031.00
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)
January 1, 2020 through December 31, 2020

DBE (IF APPLICABLE)
The Office of Business Opportunity assigned an open goal with a total of 5 points going to LDBE. The responses for participation were scored by the Office of Business Opportunity.

MATRIX (IF APPLICABLE)

Proposer	Qualifications and Experience (30 points)	Methodology & Project approach (30 points)	References (10 points)	Fees (20 points)	LDBE Participation (5 points)	Local Vendor Participation (5 points)	Total (100 points)
Imagann Cleaning Service, Inc	29.8	27.4	9.6	18.6	2	5	92.4
Advanced Building Group	28.2	25.8	9.6	20	2	0	85.6
Jani-King of Savannah	26.6	25.4	10	16.6	0	5	83.6
Tribond	29.6	27.2	10	14.7	2	0	83.5

NOTES

Recommend approval to award an annual contract for janitorial services for Southside to Imagann Cleaning Service, Inc. in the estimated amount of \$110,031.00. This annual contract will provide janitorial services for the Crusader Community Center, Windsor Forest Community and Golden Age Center, Windsor Forest Gymnasium, Vehicle Maintenance, Park and Tree Administrative Offices, Housing Rehabilitation Building, and Development Services Building. Services will encompass approximately 49,540 square feet. The City is currently using month-to-month agreements with several different janitorial contractors. A selection committee met and reviewed all proposals received and gave Imagann Cleaning Services the highest score among submitted proposals for this event.

The method used for this procurement was the request for proposals (RFP) which evaluates criteria in addition to cost. The criteria used for this RFP were qualifications and experience, methodology and project approach, references, LDBE participation, local vendor participation, and fees.

The proposal was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The bidders were:

B.P.	Imagann Cleaning Service, Inc. (Savannah, GA)(B)	\$110,031.00
02.	Advanced Building Group (Atlanta, GA)(D)	\$84,540.00
03.	Jani-King of Savannah (Savannah, GA)(B)	\$102,000.00
04.	Tribond (Milton, GA)(D)	\$114,780.00

A pre-bid conference was not conducted. (D) Indicates non-local, non-DBE business. (B) Indicates a local, non-DBE owned business. Recommend approval.

Local Available: Yes

Total Sent: 485

Total Received: 4

DBE Received: 3

Vendor Federally Debarred/Suspended: No