

Purchasing Summary

EVENT # 7220	TITLE: Janitorial Services for Eastside	ESTIMATED COST OF: \$80,772.00
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)
January 1, 2020 through December 31, 2020

DBE (IF APPLICABLE)
The Office of Business Opportunity assigned an open goal with a total of 5 points going to LDBE. The responses for participation were scored by the Office of Business Opportunity.

MATRIX (IF APPLICABLE)

Proposer	Qualifications and Experience (30 points)	Methodology & Project approach (30 points)	References (10 points)	Fees (20 points)	LDBE Participation (5 points)	Local Vendor Participation (5 points)	Total (100 points)
Advanced Building Group	27.6	25.6	9.6	20	2	0	84.8
Imagann Cleaning Service	29	27.2	9.4	11.3	2	5	83.9
Tribond	29.6	26.6	9.6	13.3	2	0	81.1
Jani-King of Savannah	25	24.6	9.6	14.6	0	5	78.8

NOTES

Recommend approval to award an annual contract for janitorial services for Eastside from Advanced Building Group in the estimated amount of \$80,772.00. This annual contract will provide janitorial services for several community and resource centers including the Eastside Golden Age Center, Eastside Regional Community Center, Eastside Gymnasium, W.W. Law Building, Delaware Center, Entrepreneurial Center, Daffin Park Activities Building, Film and Tourism Office, Daffin Park Pavilion, Bonaventure Cemetery Offices and Restroom, and the Pennsylvania Avenue Resource Center. Services will encompass approximately 68,640 square feet. The City is currently using month-to-month agreements with several different janitorial contractors. A selection committee met and reviewed all proposals received and gave Advanced Building Group the highest score among submitted proposals for this event. This contract will begin January 1, 2020.

The method used for this procurement was the request for proposals (RFP) which evaluates criteria in addition to cost. The criteria used for this RFP were qualifications and experience, methodology and project approach, references, LDBE participation, local vendor participation, and fees.

The proposal was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The bidders were:

B.P.	Advanced Building Group (Atlanta, GA)(D)	\$80,772.00
02.	Imagann Cleaning Service, Inc. (Savannah, GA)(B)	\$143,424.00
03.	Tribond (Milton, GA)(D)	\$121,680.00
04.	Jani-King of Savannah (Savannah, GA)(B)	\$110,640.00

A pre-bid conference was not conducted. (D) Indicates non-local, non-DBE business. (B) Indicates a local, non-DBE business. Recommend approval.

Local Available: Yes

Total Sent: 485

Total Received: 4

DBE Received: 3

Vendor Federally Debarred/Suspended: No