

Purchasing Summary

EVENT # 7306	TITLE: Short-Term Temporary Staffing for DoIT	ESTIMATED COST: \$150,000.00
TYPE OF PROCUREMENT: Sole Source	ANNUAL CONTRACT <input type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>
CONTRACT TERM (IF APPLICABLE) N/A		
S/DBE (IF APPLICABLE) N/A		
MATRIX (IF APPLICABLE) N/A		
NOTES		
<p>Recommend approval to procure temporary services from Robert Half International, Inc. in the estimated amount of \$150,000.00 for information technology (IT) staff for vacant positions currently in the Department of Information Technology. These services are necessary for business processes to continue with current vacancies in the department. This is needed for operational requirements and for IT functions to continue to operate in the City of Savannah. The City will be utilizing a contract that the County currently uses to hire IT trained personnel from this staffing agency. This purchase will be made using the HGACBuy Cooperative.</p>		
<p>The City of Savannah is a member of the HGACBuy buying cooperative and utilized this cooperative to obtain names of qualified vendors. The Houston-Galveston Area Council (H-GAC) is a regional council of governments operating under the laws of the State of Texas. The H-GAC Board awards all contracts, which can then be made available to local governments nationwide through HGACBuy. The City of Savannah’s purchasing ordinance authorizes the use of cooperative purchasing when beneficial to the City.</p>		
<p>HGACBuy uses mass circulation, minority emphasis print media, and internet services to post legal notices and bid solicitations. Therefore, posting of public notices to solicit bids and the formal competitive bid process are satisfied through HGACBuy procedures. The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of pricing, qualifications and proposed team, M/WBE vendor participation, experience, and references.</p>		
<p>Delivery: As needed. Terms: Net 30 days. The vendor is:</p>		
<p>S.S. Robert Half International, Inc. (Savannah, GA)^(B) \$150,000.00</p>		
<p>A pre-bid conference was not conducted as this is a cooperative procurement. (B) Indicates local, non-DBE business. Recommend approval.</p>		
<p>Local Available: Yes DBE Available: No Total Sent: 1 DBE Sent: 0 Total Received: 1 DBE Received: 0 Vendor Federally Debarred/Suspended: No</p>		