

## Purchasing Summary

<b>EVENT #</b> 6854	<b>TITLE:</b> Summer 500 Temp Services	<b>COST:</b> \$1,419,100.00
<b>TYPE OF PROCUREMENT:</b> RFP	<b>ANNUAL CONTRACT</b> <input checked="" type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input type="checkbox"/>

**CONTRACT TERM (IF APPLICABLE)**  
April 25, 2019 through December 31, 2019

**S/DBE (IF APPLICABLE)**  
This project as assigned an open DBE goal. The recommended proposer did not propose any DBE participation and was not awarded points for this criterion.

**MATRIX (IF APPLICABLE)**

Proposer	Proposer's Qualifications and Experience (30 points)	Technical Capabilities (20 points)	References (15 points)	Fees (20 points)	DBE Participation (10 points)	Local Vendor Participation (5 points)	Total (100 points)
Chatham Personnel Enterprises, Inc.	30.0	20.0	15.0	18.5	0.0	5.0	88.5
Corporate Temps	23.3	15.0	8.7	20.0	10.0	0.0	77.0
Dominion Services, Inc.	16.7	9.7	6.3	16.9	2.0	0.0	51.6

**NOTES**

Recommend approval to award an annual contract for temporary labor services to support the Summer 500 program to Chatham Personnel Enterprises, Inc. in the amount of \$1,419,100.00. The Summer 500 Program Administrator will use these services to facilitate the hiring and payroll of the students selected to participate in the program. Staff is anticipating serving 500 youth for eight weeks beginning on June 3, 2019, and concluding on August 2, 2019.

The City of Savannah has budgeted \$70,000.00 to operations of the program, the cost of students placed with the City. Business partners and program sponsors will cover the costs of any interns placed inside their organizations, to include: background check, drug screening, soft-skills training, and employment payroll. The contract provides a per-hour youth worker rate of \$10.95 (\$8.00 per hour youth wages + \$2.95 per hour administrative charge). The contract also includes a \$35.00 charge per student for a background check and drug test.

The method used for this procurement was the request for proposals (RFP) which evaluates criteria in addition to cost. The criteria used for this RFP were proposer's qualifications and experience, technical capabilities, references, DBE participation, local vendor participation, and fees. Five proposals were received and evaluated by a selection committee composed of interdisciplinary City staff. Of those, three proposals were shortlisted and fully evaluated.

Delivery: As needed. Terms: Net 30 days. The bidders were:

B.P.	Chatham Personnel Enterprises, Inc. (Savannah, GA) <sup>(B)</sup>	\$1,419,100.00
	Corporate Temps (Savannah, GA) <sup>(D)</sup>	\$1,313,220.00
	Dominion Services, Inc. (Savannah, GA) <sup>(D)</sup>	\$1,556,000.00

A pre-bid conference was not conducted as this is being procured under the State Contract. (B) Indicates local, non-DBE business. Recommend approval.

Local Available: Yes

Total Sent: 576

Total Received: 5

DBE Received: 0

Vendor Federally Debarred/Suspended: No