

## Purchasing Summary

<b>EVENT #</b> 7783	<b>TITLE:</b> Professional Services for City Works Computer Maintenance Management System	<b>COST:</b> \$150,000
<b>TYPE OF PROCUREMENT:</b> Sole Source	<b>ANNUAL CONTRACT</b> <input checked="" type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input type="checkbox"/>
<b>CONTRACT TERM (IF APPLICABLE)</b> N/A		
<b>DBE (IF APPLICABLE)</b> N/A		
<b>MATRIX (IF APPLICABLE)</b> N/A		
<b>NOTES</b>		
<p>Recommend approval to award a professional service agreement for system integration and software services to Woolpert, Inc. up to \$150,000.</p> <p>In 2017, the City of Savannah contracted with KPMG, Inc. to produce the City of Savannah Utility Billing and Collection Assessment Report. This report analyzed the City of Savannah utility billing and collection processes and procedures. Per recommendation 6.4 of the report, the City of Savannah should prioritize obtaining accurate meter information and the creation of electronic processes that allow for better tracking and sharing of data pertaining to maintaining an accurate meter inventory.</p> <p>Public Works and Water Resources will use Woolpert, Inc. to integrate the MsGovern billing software into the City Works Computer Maintenance Management System (CMMS) for the Water Distributions operations. This will allow the City Works software to communicate with the Water Utilities Services MsGovern billing information, meter inventory, and meter specifics.</p> <p>This integration and software services total \$109,000. An additional \$41,000 is required for annual software services on an as needed basis for change orders which may include upgrades, server change-outs, etc.</p> <p>This procurement was made through a cooperative purchasing agreement with GSA Advantage. The contract was competitively bid by GSA and awarded to Woolpert, Inc. for a five year contract that expires on April 6, 2024.</p> <p>Cooperative purchasing is authorized as an appropriate procurement method in Division 10 Section 4-4152 of the City of Savannah’s Purchasing Ordinance.</p> <p>Woolpert, Inc. (Dayton, OH)<sup>(D)</sup>                      \$150,000</p> <p>(D) Indicates non-local, non-DBE owned business. <u>Recommend approval</u>.</p>		