

Purchasing Summary

EVENT # 7222	TITLE: Janitorial Services for Northwest	ESTIMATED COST OF: \$75,060.00
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)
January 1, 2020 through December 31, 2020

DBE (IF APPLICABLE)
The Office of Business Opportunity assigned an open goal with a total of 5 points going to LDBE. The responses for participation were scored by the Office of Business Opportunity.

MATRIX (IF APPLICABLE)

Proposer	Qualifications and Experience (30 points)	Methodology & Project approach (30 points)	References (10 points)	Fees (20 points)	LDBE Participation (5 points)	Local Vendor Participation (5 points)	Total (100 points)
Tribond	29.6	27.2	10	18.1	2	0	86.9
Advanced Building Group	28.2	26	9.6	20	2	0	85.8
Jani-King	26.6	24.6	9.6	19	0	5	84.8

NOTES

Recommend approval to award an annual contract for janitorial services for Northwest from Tribond in the estimated amount of \$75,060.00. This annual contract will provide janitorial services for several community centers including Cloverdale Community Center, Carver Heights, Woodville Community Center, Grant Center, Moses Jackson Center, and the Moses Jackson Advancement Center. Services will encompass approximately 49,000 square feet of space. The City is currently using month-to-month agreements with several different janitorial contractors. A selection committee met and reviewed all proposals received and gave Tribond the highest score among submitted proposals for this event.

The method used for this procurement was the request for proposals (RFP) which evaluates criteria in addition to cost. The criteria used for this RFP were qualifications and experience, methodology and project approach, references, LDBE participation, local vendor participation, and fees.

The proposal was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The bidders were:

B.P.	Tribond (Milton, Ga)(D)	\$75,060.00
02.	Advanced Building Group (Atlanta, GA)(D)	\$67,836.00
03.	Jani-King of Savannah (Savannah, GA)(B)	\$71,280.00

A pre-bid conference was not conducted. (D) Indicates non-local, non-DBE business. (B) Indicates a local, non-DBE business. Recommend approval.

Local Available: Yes
Total Sent: 485
Total Received: 3
DBE Received: 2
Vendor Federally Debarred/Suspended: No