

Purchasing Summary

EVENT # 5452	TITLE: Critical Workforce Facility Provisions	COST: \$46,145.65
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>
CONTRACT TERM (IF APPLICABLE) January 1, 2020 - December 31, 2020		
S/DBE (IF APPLICABLE) N/A		
MATRIX (IF APPLICABLE) N/A		
NOTES		
<p>Recommend approval to renew an annual contract for critical workforce facility provisions with the Guardian Centers, LLC. The City's Emergency Planning Division continually plans and prepares for emergencies, such as hurricanes, tornadoes, and other extreme events that can impact City operations and safety of the general public. If a Category 3 or above hurricane were to impact the community, it would be necessary for critical workforce to evacuate until such time as it is safe to return, as few buildings in the City could withstand a storm of that force. This facility is able to house up to 1700 City personnel to include feeding, fueling, parking and a command post. Additionally, the facility would be out of the impacted area but close enough to get employees back into Savannah as quickly as possible.</p> <p>The cost to retain the facility annually is \$12,500.00, in addition there will be a training exercises that cost \$33,645.65 for a total amount of \$46,145.65. The cost to activate the facility is based on a firm, fixed fee of \$141.42 per person, per day. This includes all services: feeding, lodging, fuel, etc. Should the City send 1,000 employees to the facility during a Category 3 or above hurricane, the cost would be \$141,420.00 per day. This amount represents at-cost expenses for the Guardian Centers. Additionally, half of the annual retainer would be applied to the City's invoice if the facility is used.</p> <p>Bids were originally received on September 26, 2017. Council originally approved this contract on August 30, 2018 in the amount of \$12,500.00. This is the first of four renewal options available.</p> <p>Delivery: As needed. Terms: Net 30 days. The proposer was:</p> <p>B.P. Guardian Centers, LLC (Marietta, GA)^(D) \$12,500.00* (annual retainer)/\$141.42 (per person, per day if used)</p> <p>A pre-bid conference was not conducted as this is a renewal. (D) Indicates non-local, non-minority business. (*) Indicates original bid price. Recommend approval.</p> <p>Local available: Yes Total sent: 502 Total received: 1 Vendor federally debarred/suspended? No</p>		