

## Purchasing Summary

<b>EVENT #</b> 7731	<b>TITLE:</b> Critical Workforce Transportation Services	<b>COST:</b> Varies based on the nature and severity of disaster events.
<b>TYPE OF PROCUREMENT:</b> RFP	<b>ANNUAL CONTRACT</b> <input checked="" type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input type="checkbox"/>

**CONTRACT TERM (IF APPLICABLE)**

Contract term expires on August 26, 2021

**DBE (IF APPLICABLE)**

This event had an open DBE goal. The recommended proposer submitted DBE participation at the subcontractor level in the amount of 50% using R&W Transportation (Stone Mountain, GA)<sup>(D)</sup>

**MATRIX**

Proposer	Proposer's Qualifications and Experience, including support capabilities (30 points)	Technical capabilities (30 points)	Fees (25 points)	DBE Participation (10 points)	Local Participation (5 Points)	Total (100 points)
Phoenix Bus, Inc.	23.4	24	17.91	2	0	67.31
Shofur, LLC	26.4	27	25	6	0	84.4

**NOTES**

Recommend approval to award a contract for critical workforce transportation services from Shofur, LLC on as needed basis following a disaster event in the City. The total amount will vary based on the nature and severity of disaster events.

The Emergency Planning Division will use the services to transport critical workforce personnel to and from shelters outside of the City. The vendors provided a daily price for various bus sizes to transport staff with the average proposed rate contributing toward their fee score.

The method used for this procurement was the request for proposals (RFP), which evaluates criteria in addition to cost. The proposals were evaluated on the basis of proposer's qualifications and experience, including support capabilities, technical capabilities, fees, DBE participation and local participation.

Two proposals were received in response to this RFP. All proposals were reviewed and fully evaluated by a selection committee of City staff.

The proposal was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The proposers were:

B.P.	Shofur LLC (Atlanta, GA) <sup>(D)</sup>	\$1,850*
02.	Phoenix Bus, Inc (Orlando, FL) <sup>(D)</sup>	\$2,850*

A pre-proposal conference was conducted and two vendors attended. (\*) Indicates average 12-hour day price for two different types of buses. (C) Indicated Non-local DBE business (D) Indicates non-local, non-DBE business. Recommend approval.

Local vendors notified via the supplier portal: Yes

Total sent: 155

Total received: 2