

## Purchasing Summary

<b>EVENT #</b> 5046	<b>TITLE:</b> Employee Assistance Program	<b>COST:</b> \$45,600
<b>TYPE OF PROCUREMENT:</b> RFP	<b>ANNUAL CONTRACT</b> <input checked="" type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input type="checkbox"/>
<b>CONTRACT TERM (IF APPLICABLE)</b> Contract expires on December 31, 2021		
<b>DBE (IF APPLICABLE)</b> N/A		
<b>MATRIX (IF APPLICABLE)</b> N/A		
<b>NOTES</b>		
<p>Recommend approval to renew an annual contract for the City’s employee assistance program (EAP) with Deer Oaks EAP Services, LLC in the estimated amount of \$45,600. The EAP is intended to help eligible employees and eligible family members deal with personal issues, concerns or needs related to employment, marriage, families, substance abuse, stress, grief or other related matters that might adversely impact their work performance, health and/or well-being. The EAP also includes Critical Incident Stress Management (CISM) and Critical Incident Stress Debriefing (CISD).</p> <p>The contract was originally bid and approved by Council on October 26, 2017. This is the final renewal option available.</p> <p>Deer Oaks EAP Services, LLC (San Antonio, TX)<sup>(D)</sup>                      \$45,600</p> <p>D) Indicates a Non-local, non-DBE owned business. <u>Recommend approval.</u></p>		