

Purchasing Summary

EVENT # 7139	TITLE: DIRTT Wall Systems for Coastal Georgia Building	ESTIMATED COST OF: \$135,000.00
TYPE OF PROCUREMENT: Sole Source	ANNUAL CONTRACT <input type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input checked="" type="checkbox"/>
CONTRACT TERM (IF APPLICABLE) N/A		
M/WBE (IF APPLICABLE) N/A		
MATRIX (IF APPLICABLE) N/A		
NOTES		
<p>Recommend approval to procure an award for DIRTT wall systems for the Coastal Georgia Building from National Office Systems (NOS) in the amount of \$135,000.00. The Real Estate Services Department is seeking approval to requisition DIRTT brand modular wall and service counter systems from National Office Systems (NOS) for installation at the Coastal Georgia Center to facilitate staff relocations. The modular walls and service counters will be installed in a large room to create a new customer service counter for payment of utility bills, real estate taxes, issuance of business licenses, issuance of alcohol licenses, and other payments and licenses. Staff has evaluated various options and selected the DIRTT system as the manufacturer/product of choice due to its quality, design, integrated electrical and data features, safety, and appeal. This is a sole source due to NOS being the exclusive distributor for DIRTT in the Savannah region. In addition, part of the DIRTT systems are constructed locally in Savannah. The Real Estate Services Department is seeking sole source approval to acquire these systems.</p> <p>The intergovernmental agreement (IGA) between the City of Savannah and the Board of Regents of the University System of Georgia (BOR) for use of the Coastal Georgia Center was recently approved by the Mayor and Aldermen. The IGA is scheduled to be considered by the BOR on May 14. Once approved by the BOR, City staff plans to requisition the DIRTT systems and components. The cost of the wall and counter system is \$102,790. In addition, the City will acquire workstation dividers, under-mount cash drawers, teller shades, and chairs for the service counter, bringing the total requisition to around \$135,000. It will take about 4 weeks for the walls and counters to be constructed and delivered, and a few extra days for installation. This is a very time sensitive matter, as staff plans to open new operations at the Coastal Georgia Center on July 8, 2019.</p> <p>In summary, staff is seeking authorization to requisition the above described walls, counters, and related components on May 14 after the BOR approves the IGA in order for these furnishings to be constructed, delivered, and installed to meet the scheduled opening date of July 8.</p> <p>Delivery: As needed. Terms: Net 30 days. The vendor is:</p> <p>S.S. National Office Systems (Savannah, GA)^(B) \$135,000.00</p> <p>A pre-bid conference was not conducted as this is a sole source procurement. (?) Indicates local, non-DBE business. <u>Recommend approval.</u></p> <p>Local Available: Yes Total Sent: 1 Total Received: 1 DBE Received: 0 Vendor Federally Debarred/Suspended: No</p>		