

## Purchasing Notes

<b>EVENT #8468</b>	<b>TITLE:</b> Office and General Furnishings for the New Arena	<b>COST:</b> \$627,677
<b>TYPE OF PROCUREMENT:</b> Bid	<b>ANNUAL CONTRACT</b> <input type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input checked="" type="checkbox"/>
<b>CONTRACT TERM (IF APPLICABLE)</b> N/A		
<b>DBE (IF APPLICABLE)</b> NA		
<b>MATRIX (IF APPLICABLE)</b> N/A		

### NOTES

Recommend approval of a contract for office and General Furnishings for the New Arena with Center Office Systems Inc. in the amount of \$627,677

The furniture includes over 1,000 pieces of furniture; including more than 800 chairs, 6 sofas and loveseats, and more than 130 tables throughout the arena. The furniture will be scheduled for delivery starting in December of 2021, with the arena slated for opening in February of 2022.

The bid was advertised as Savannah First, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The bidders were:

L.B.	National Office Supplies (Savannah, GA) <sup>(B)</sup>	\$627,677
	Office Services (Savannah, GA) <sup>(B)</sup>	\$691,863.15

A pre-bid conference was not conducted. (B) indicates local, non-DBE owned business. Recommend approval.