

## Purchasing Notes

<b>EVENT #</b> 9094	<b>TITLE:</b> Furniture for Floyd Adams Jr. Complex	<b>COST:</b> \$86,034.53
<b>TYPE OF PROCUREMENT:</b> Emergency	<b>ANNUAL CONTRACT</b> <input type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input checked="" type="checkbox"/>
<b>CONTRACT TERM (IF APPLICABLE)</b> N/A		
<b>S/DBE (IF APPLICABLE)</b> N/A		
<b>MATRIX (IF APPLICABLE)</b> N/A		
<b>NOTES</b>		
<p>Recommend approval to procure office furniture from JSI, Egan Visual, The HON Company, and National Office Furniture, through Mason Inc., in the amount of \$86,034.53.</p> <p>This furniture will support the administrative and programming functions of the Administration Building, and three (3) operations buildings, part of the new facilities at the Adams Complex. These purchases include items such as storage cabinets, chairs, tables, corkboards, and markerboards. These items are needed to aid staff in efficiently carrying out their job duties. The Adams Complex houses approximately 435 staff.</p> <p>JSI, Egan Visual, The HON Company, and National Office Furniture are approved vendors under Georgia's statewide contracts program. These statewide contracts are established for convenience and are available for use by all State and Local public entities. The State of Georgia used a competitive bidding process to select JSI, Egan Visual, The HON Company, and National Office Furniture to serve as a provider for these commodities. Mason Inc. will oversee the ordering, delivery, and installation of the furniture.</p> <p>Mason Inc. will oversee the ordering, delivery, and installation of the furniture.</p> <p>The Facilities at Interchange Court project is nearing completion. The project site is located at 14 Interchange Court. Installation of the furnishings is scheduled to occur in August/September of 2021.</p> <p>Delivery: As requested. Terms: Net 30 days.</p> <p>A pre-proposal meeting was not conducted as these goods are being procured through the use of a State Contract.</p>		