

Purchasing Summary

EVENT # 3365	TITLE: Pre-Employment Psychological Testing	COST: \$45,000.00
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)
July 5, 2018 through July 4, 2019

M/WBE (IF APPLICABLE)
N/A

MATRIX (IF APPLICABLE)

Proposer	Qualifications (30 Points)	Methodology (30 Points)	References (10 Points)	Fees (25 Points)	Local Participation (5 Points)	Total
Stephen Sampson	27.5	27.5	8.5	25	0	88.5
Stone, McElroy and Associates	29	24	9	25	0	87

NOTES

Recommend approval to renew an annual contract for pre-employment psychological assessments of law enforcement candidates with Stephen J. Sampson, PhD, in the amount of \$45,000.00. Dr. Sampson proposed a per-candidate fee of \$300.00. The services are needed to screen Savannah Police Department applicants for psychological fitness for duty.

The method used for this procurement was the request for proposal. Proposals were received and evaluated on the basis of qualifications, methodology, references, fees, and local vendor participation. Dr. Sampson performs the psychological testing at a City of Savannah site, which improves the efficiency of the administration.

Proposals were originally received on July 28, 2015. This contract was approved by Council on October 29, 2015. This is the second of four renewal options available. Delivery: As needed. Terms: Net 30 days. The proposers were:

B.P.	Stephen J. Sampson	(Buckhead, GA) ^(D)	\$45,000.00
	Stone, McElroy and Associates	(Smyrna, GA) ^(D)	\$45,000.00

A pre-bid conference was not conducted as this is an annual contract renewal. (D) Indicates a non-local, non-minority owned business. Recommend approval.

Local Available: Yes

MWBE Available: Yes

Total Sent: 124

MWBE Sent: 17

Total Received: 2

MWBE Received: 0

Vendor Federally Debarred/Suspended: No

