

Purchasing Summary

EVENT # 4967	TITLE: Promotional and Assessment Services	COST: \$62,536.00
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TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>
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CONTRACT TERM (IF APPLICABLE)
May 11, 2017 – May 10, 2018

M/WBE (IF APPLICABLE)
N/A

MATRIX (IF APPLICABLE)

	Qualifications & Experience (35 points)	Process/ Methodology (25 points)	Proposed Timeline (5 points)	References (20 points)	Fees (15 points)	Total (100 points)
Resource Management Associates.	32.5	23.8	5	18.8	12.6	92.7
Industrial Organizational Solutions	31.5	22.8	3.8	16.5	9.7	84.3
First Idea Inc.	28.8	21.5	3.3	15.5	15	84.1
Miami Dade College School of Justice	27	22.8	2.8	15.5	5.8	73.9

NOTES

Recommend approval to award an annual contract for promotional and assessment services to Resource Management Associates in the amount of \$62,536.00.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of qualifications and experience, process/methodology, proposed timeline, references, and fees. The proposal was advertised, opened, and reviewed. Delivery: As requested. Terms: Net 30 days. The proposers were:

- BP Resource Management Associates (Tinley Park, IL) ^(D) \$ 62,536.00
- Industrial Organizational Solutions (Winchester, IL) ^(D) \$ 80,955.00
- First Idea Inc (Parker, CO) ^(D) \$ 52,500.00
- Miami Dade College School of Justice (Miami, FL) ^(D) \$135,495.00

A pre-proposal conference was conducted; however, no vendors attended. (D) Indicates a non-local, non-minority owned business. Recommend approval.

Local Available: Yes
 MWBE Available: Yes
 Total Sent: 247
 MWBE Sent: 33
 Total Received: 4
 MWBE Received: 0
 Vendor federally disbarred or suspended? No

