

Purchasing Summary

EVENT # 7192	TITLE: Delinquent Code Compliance Assessment Fee Collections	COST: Cost Neutral
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)
October 10, 2019 – December 31, 2020

SBE/DBE (IF APPLICABLE)
N/A

MATRIX (IF APPLICABLE)

Proposer	Proposer's Qualifications and Experience (25 Points)	Technical Capabilities (20 Points)	References (20 Points)	Fee (25 Points)	DBE Participations (5 Points)	Local Vendor Participation (5)	Total Points (100)
Penn Credit Corporation	23.4	19.6	20	25	0	0	88
Financial Asset Management Systems, Inc.	23	19	18	23.5	0	0	83.5

NOTES

Recommend approval to award an annual contract for delinquent code compliance assessment fee collections to Penn Credit. This contract will be cost neutral, with Penn Credit receiving 21.00% of all funds recovered. The City of Savannah desires to implement delinquent code compliance assessment fee collections to assist in cost recovery for services rendered. The vendor will collect upon all overdue accounts two years or less in age, and will assist in creating a process whereby delinquent accounts are strategically collected moving forward. This will be the City's first partnership with an outside agency to assist in collecting delinquent code compliance assessment fee accounts.

The method used for this procurement was the request for proposals (RFP), which evaluates criteria in addition to cost. The criteria used for this RFP were proposer's qualifications and experience, technical capabilities, references, fees, DBE participation, and local vendor participation.

The proposal was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The bidders were:

B.P	Penn Credit (Dauphin County, Pennsylvania) ^D	Cost Neutral
	Financial Asset Management Systems, Inc. (Woodstock, GA) ^D	Cost Neutral

*Penn Credit will receive 21.00% of all funds recovered.

A pre-bid conference was conducted and no vendors attended. (D) Indicates non-local, non-DBE business. Recommend approval.

Local Available: No

Total Sent: 505

Total Received: 8

Vendor Federally Debarred/Suspended: No