

Purchasing Summary

EVENT # 5906	TITLE: Contract Modification No. 1 for Parking Services Organizational Assessment	COST: \$48,000
TYPE OF PROCUREMENT: Contract Amendment	ANNUAL CONTRACT <input type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>
CONTRACT TERM (IF APPLICABLE) N/A		
S/DBE (IF APPLICABLE) N/A		
MATRIX (IF APPLICABLE) N/A		
NOTES		
<p>Recommend approval of Contract Modification No. 1 for Parking Services Organizational Assessment with Kimley Horn in the amount of \$48,000.</p> <p>The original contract was for the Parking Services Department to conduct a detailed review, analysis, and an assessment of the current organizational structure, operational services, functions, levels and qualifications of staffing, and the operations financial performance. Additionally, the consultant shall identify best practices and performance measures that may be adopted. Finally, the recommendations shall identify streamlining procedures, processes, and technologies for assessed required services and functions. The modification will be used for advisory services related to the acquisition of a Parking Access, Revenue, and Control System (PARCS) for the garages. The city has been planning for the replacement of its gating and revenue control system for 2 years and it was further recommended by Kimley-Horn as a way to modernize the garages. Kimley-Horn will assist the city in the selection of a vendor in addition to the ensuring the final contract is exactly what the city wants in terms of features and service. Staff from Kimley-Horn will continue assisting the city during implementation of both the hardware, software, and customer service features. A vendor is expected to be selected this year with implementation starting in 2019 and continuing throughout 2020.</p> <p>This contract was originally approved buy Council on February 14, 2019 in the amount of \$94,555. The total amount of this contract to date, including this modification, is \$142,555.</p> <p>Recommend approval of Contract Modification No. 1 for Parking Services Organizational Assessment with Kimley Horn in the amount of \$48,000.</p>		