

**Bidder’s Checklist – Envelope Requirements**

This checklist shall be attached to the outside of the envelope of a bid. Failure to complete, sign, and attach this checklist may result in a bid being deemed nonresponsive.

Nonresponsive bids will be returned to the vendor unopened.

*\*Electronically submitted bids, if allowed, do not require this checklist. Please see event summary online to determine if electronic responses will be accepted.\**

**Envelope must contain the following documents:**

Initials	Document
	Bid Proposal Form, Including Acknowledgement of Any Addenda
	Exception Sheet
	Contractor Affidavit and Agreement (Employee Eligibility Verification)
	Affidavit Verifying Status for City of Savannah Benefit Application
	Any Other Requirements as Stated in the Specs

By signing below, bidder is attesting that all items listed in the checklist above have been included in the envelope.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ONE TON DUMP TRUCK**

**EVENT NO. 6821**

**SPECIFICATIONS AND SPECIAL CONDITIONS**

4.0 The purpose of these specifications is to describe requirements for one one-ton dump truck for use by the City of Savannah.

To submit pricing electronically for this event, enter pricing for each line item shown under the lines tab on the event summary. To enter pricing manually, complete the attached bid proposal form. Manually submitted bids must be submitted on the bid proposal forms contained in these specifications in order to be considered.

4.1 Chassis

4.1.1 Chassis: One ton with dual rear wheels, minimum 10,000 pounds gross vehicle weight.

4.1.2 Engine: Gasoline powered V8 with heavy duty cooling system (minimum 6.2 liter).

4.1.3 Electrical: 130 amp alternator, 750CCA battery.

4.1.4 Transmission: Six speed automatic.

4.1.5 Cab: Regular cab with bench seat, vinyl upholstery, painted white.

4.1.6 Power steering and brakes.

4.1.7 Heavy duty suspension.

4.1.8 Cab to axle clearance sufficient to provide mounting of requested body and/or toolbox.

4.1.9 Tires: Manufacturer's standard for gross vehicle weight, including full size spare wheel and tire.

4.1.10 Fuel tank: Thirty (30) gallon minimum.

4.1.11 AM/FM radio, factory installed.

4.1.12 Air conditioning, factory installed.

4.1.13 Towing package

- Class 4 towing hitch with combination two inch ball/pintle hitch.
- Seven blade trailer connector and four pin connector.
- Eyes for safety chains.
- Hitches shall be receiver type.

- Towing mirrors – Either west coast or pull out type. Vendor must ensure mirrors give full view past the body.
- All units shall have electric brake controller wired into trailer connector.

- 4.1.14 Unit shall be equipped with a back-up alarm.
- 4.1.15 Dump unit strobe to be mounted on headboard of body, wired to a switch inside cab. Switch powered only with ignition on.
- 4.1.16 Unit shall be equipped with cab steps.
- 4.1.17 Cab color: White.
- 4.1.18 Keys: Four sets of keys.
- 4.1.19 Vehicle must be delivered with a half of tank of fuel minimum.
- 4.2 Dump body with two toolbox mounted under dump body one on each side approximately five feet long and 18 inches deep.
- 4.2.1 Dimensions
- Length: 12 feet
  - Width: Eight feet
  - Side height: 36 inches
- 4.2.2 12 gauge permanent steel sides to be constructed with hinged swing open doors centered on each side with positive type latches to secure when open or closed, constructed to make opening and closing by one person with minimal effort.
- Three inch channel side supports
  - Front head height: 36 inches
  - Three inch structural channel up posts and framing
  - 10 gauge sheet
- 4.2.3 Longsills: Five inch 6.7# structural channel.
- 4.2.4 Cross sills: Three inch 4.1# structural channel on 16 inch centers.
- 4.2.5 Floor: 10 gauge smooth steel.
- 4.2.6 Tailgate to be 12 gauge steel swing open type doors with positive type latches to secure when opened or closed.
- 4.2.7 Hoist: NTEA class 20 with safety prop and electro hydraulic power unit.
- 4.2.8 Pull out self-retracting tarp system. No exceptions.
- 4.2.9 E-Z step or equal mounted right side by side door with grab handle mounted inside body.

- 4.2.10 D.O.T. approved lighting system with recessed marker lights (all body lights to be LED). Two each Whelan Ion series WIONSMF (amber/white) surface mount light mounted in front and two (2) WIONSMA amber mounted rear. Rear lights should be mounted below bed surface.
- 4.2.11 Paint: Gloss black acrylic enamel.
- 4.2.12 Bottom 12 inches of inside of dump body to be covered with a spray in liner, line-x or equal.
- 4.3 Vendor shall supply a wireless fuel system for each vehicle. The system is from MECO Atlanta (770.448.6933) or MECO Savannah (912.233.4523) Each vehicle will require a Micro Data Pass PLUS, CAN (black) item #M09693B009 and a, Fuel Cube- antennae and security chip all-in-one Item #M09680B021. Vendor shall provide the cost of the parts in the price of the vehicle excluding the cost of installation. The City of Savannah will be responsible for the installation of the parts.
- 4.4 All vehicles and vehicular equipment delivered to the City must be accompanied by two (2) copies of complete parts, shop repair, and operator's manuals. Actual hard copies of the manuals or a CD version are acceptable. The parts manuals must show all component parts including, but not limited to, component assemblies and their substitute components identified by manufactures part number. Any component or sub-assembly not manufactured by the O.E.M. must be identified including the name of the manufacturer of said component and said manufacturer's part numbers and nomenclature. All parts information must be specific to the unit delivered to the City. All shop repair manuals will include, but not be limited to the following. Complete disassembly instructions, adjustment and replacement procedures, wiring diagrams, hydraulic schematics (where applicable), hose routing, location and function of sensors, time standards where available, and trouble-shooting guide.
- 4.5 All vehicles must be accompanied by a factory recommended preventive maintenance schedule including procedures, time hour's mileage intervals, replacement part numbers, and fluid specifications.
- 4.6 The City reserves the right to order additional units outside of the number specified herein during calendar years 2019 and 2020. If the vendor does not desire to provide the unit at the original bid price, the vendor is under no obligation to do so.
- 4.7 Previous model year vehicle (new, never titled) are acceptable, if available
- 4.8 The successful bidder shall be responsible for applying for all Georgia tags and titles. Associated costs must be considered in the bid price.
- 4.9 No dealer advertising is to be on a vehicle.
- 4.10 Bids will be accepted from vehicle dealerships only. No bids from vehicle brokers will be considered.
- 4.11 Delivery
  - 4.11.1 All prices bid must be FOB Savannah location with all delivery and handling charges included.
  - 4.11.2 Bidders shall include estimated delivery time.

4.11.3 The successful bidder will be responsible for delivering the vehicles to [  
City of Savannah  
Vehicle Maintenance Department  
6900 Sallie Mood Drive  
Savannah, Georgia 31406

5.0 General Conditions

5.1 The bid response shall include all documents required in the bidder's checklist.

All referenced documents must be completed and returned in their entirety to constitute a complete bid.

5.2 Original invoices should be sent to:

City of Savannah  
Accounts Payable  
P.O. Box 1027  
Savannah, Georgia 31402

5.3 The vendor is responsible for determining and acknowledging any addenda issued in connection with this bid solicitation. All addenda issued for this event must be acknowledged in order for a bid to be considered.

5.4 To be awarded bids, vendors must be registered as suppliers on the City of Savannah's website at [www.savannahga.gov](http://www.savannahga.gov).

5.5 This contract will be awarded to the vendor offering the lowest net price to the City, and meeting or exceeding all specifications herein.

5.6 **Bids shall be submitted in duplicate.**

**EXCEPTION SHEET**

Event #6821

If the commodity(ies) and/or services proposed in the response to this bid is in anyway different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions to the stated specifications:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company

\_\_\_\_\_  
Title

**BID PROPOSAL FORM**

**(SUBMIT AS THE COVER SHEET)**

City of Savannah Purchasing Department  
Savannah Civic Center  
301 W Oglethorpe Ave  
Savannah, Georgia 31401  
ATTN: Purchasing Director

EVENT NUMBER: 6821

Business Location: (Check One)

Chatham County  
 City of Savannah  
 Other

**ALL BIDDERS MUST BE REGISTERED VENDORS ON THE CITY'S WEBSITE TO BE AWARDED AN EVENT. PLEASE REGISTER AT WWW.SAVANNAHGA.GOV.**

**MANUALLY SUBMITTED BIDS MUST BE SUBMITTED ON THIS BID PROPOSAL FORM IN ORDER TO BE CONSIDERED.**

Name of Bidder: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA? (CHECK ONE) YES: \_\_\_\_\_ NO: \_\_\_\_\_**

**FROM WHAT CITY/COUNTY \_\_\_\_\_  
TAX CERTIFICATE #: \_\_\_\_\_ FED TAX ID #: \_\_\_\_\_**

**INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES ONLY):  
CHECK ONE: \_\_\_\_\_ CORPORATION \_\_\_\_\_ PARTNERSHIP  
\_\_\_\_\_ INDIVIDUAL \_\_\_\_\_ OTHER (SPECIFY: \_\_\_\_\_)**

**Do you plan to subcontract any portion of this project? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please complete the attached schedule of DBE participation. Also complete the schedule if you will be using any DBE suppliers.**

**ADDENDA ACKNOWLEDGEMENT**

My signature below confirms my receipt of all addenda issued for this proposal.

\_\_\_\_\_  
Signature

\*This acknowledgement is separate from my signature on the fee proposal form. My signature on the fee proposal form will not be deemed as an acknowledgement of addenda.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS.

ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
1	One Ton Dump Truck	1 Each		

TOTAL BID \$ \_\_\_\_\_

**PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS**

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

\_\_\_ Less \_\_\_ % \_\_\_ Days Prompt Payment Discount (if offered) (\_\_\_\_\_)

\_\_\_ Net - 30 Days (no discount offered) - 0 -

TOTAL NET BID \$ \_\_\_\_\_

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER: \_\_\_\_\_ DAYS

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Authorization Signature

\_\_\_\_\_  
Date



## NON-DISCRIMINATION STATEMENT

The prime contractor / bidder certifies that:

- (1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any bid submitted to the City of Savannah or the performance of any contract resulting therefrom;
- (2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this Company, including those companies owned and controlled by racial minorities, cultural minorities, women, and individuals belonging to other socially and economically disadvantaged groups;
- (3) In connection herewith, we acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this Company;
- (4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;
- (6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the City of Savannah to declare the contract in default and to exercise any and all applicable rights and remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and or forfeiture of compensation due and owing on a contract.

---

Signature

---

Title

**CONTRACTOR AFFIDAVIT AND AGREEMENT**  
Employment Eligibility Verification

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Savannah has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Savannah, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Savannah at the time the subcontractor(s) is retained to perform such service.

\_\_\_\_\_  
EEV / Basic Pilot Program\* User Identification Number

BY:

\_\_\_\_\_  
Contractor Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

\_\_\_\_\_  
Title of Authorized Officer or Agent of Contractor

\*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).  
\* \* \* \* \*

## **Instructions for Completing Contractor Affidavit and Agreement Form**

As required under Senate Bill 529 – “Georgia Security and Immigration Compliance Act” of 2006, O.C.G.A. Section 2, Article 3 13-10-91, public employers, their contractors and subcontractors are required to verify the work eligibility of all newly hired employees through an electronic federal work authorization program. The Georgia Department of Labor has added a new Chapter 300-10-1, entitled "Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program," to the Rules and Regulations of the State of Georgia. (See website: [http://www.dol.state.ga.us/pdf/rules/300\\_10\\_1.pdf](http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf).) The new rules designate the “Employment Eligibility Verification (EEV) Basic Pilot Program” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security as the electronic federal work authorization program to be utilized for these purposes. The EEV/Basic Pilot Program can be accessed at: <https://everify.uscis.gov/enroll/StartPage.aspx?JS=YES>. Bidders shall comply with this new rule and submit with your bid the attached “Contractor Affidavit and Agreement.”

# ***Affidavit Verifying Status for City of Savannah Benefit Application***

By executing this affidavit under oath, as an applicant for a City of Savannah, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a City of Savannah contract for \_\_\_\_\_. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1.) \_\_\_\_\_ I am a citizen of the United States.

**OR**

2.) \_\_\_\_\_ I am a legal permanent resident 18 years of age or older.

**OR**

3.) \_\_\_\_\_ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 *et seq.*) 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\* \_\_\_\_\_  
Alien Registration number for non-citizens.

Notary Public  
My Commission Expires:

***Instruction for Completing Systematic Alien Verification  
for Entitlement (SAVE) Form***

O.C.G.A. § 50-36-1, requires Georgia's cities to comply with the federal **Systematic Alien Verification for Entitlements (SAVE) Program**. SAVE is a federal program used to verify that applicants for certain "public benefits" are legally present in the United States. Contracts with the City are considered "public benefits." Therefore, the successful bidder will be required to provide the Affidavit Verifying Status for City of Savannah Benefit Application prior to receiving any City contract. The affidavit is included as part of this bid package but is only required of the successful bidder.