

Purchasing Summary

EVENT # 7226	TITLE: Learning Management System	ESTIMATED COST OF: \$92,500
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)
Contract term expires December 31, 2020

SBE
This project was not identified as an SBE project because the requirements of three certified SBEs could not be met at the time of the event's release.

MATRIX (IF APPLICABLE)

Proposer	Proposer's Qualifications and Experience, including support capabilities (35 points)	Technical capabilities (10 points)	References (10 points)	Fees (40 points)	Local Vendor Participation (5 points)	Total (100 points)
Cornerstone OnDemand	35	10	10	40	0	95
Meridian Knowledge Solutions	31.3	6.7	10	22.4	0	70.4
OnPoint Digital, Inc.	34.3	10	10	9.9	5	69.2
AYJ Consulting Services, LLC	33	9.3	10	2.4	0	54.7

NOTES

Recommend approval to award an annual contract for a learning management system to Cornerstone OnDemand in the amount of \$92,500.

These services will be used by the Human Resources Department for to provide a data management system that includes an employee self-registration, comprehensive online course catalog, tracking of instructor-led training, and online training to support and develop employee career paths to include compatibility with online content libraries.

This initiative is designed to create a learning environment where employees can grow and develop their knowledge and leadership skills. Employees will be able to register and complete leadership, technical, and developmental classes online. Currently, the City does not have a centralized learning management system.

The method used for this procurement was the request for proposals (RFP), which evaluates criteria in addition to cost. The criteria used for this RFP were qualifications and experience including support capabilities, technical capabilities, references, local vendor participation, and fees. Nine vendors submitted responses. Of those, four were shortlisted, made presentations to the selection committee, and were fully scored. The selected vendor offers a solution that is used by Fortune 100 companies and over 3,560 clients worldwide.

The proposal was advertised, opened, and reviewed. The contract term expires on December 31, 2020 and has three available annual renewal options. Delivery: As needed. Terms: Net 30 days. The proposers were:

B.P.	Cornerstone OnDemand (Santa Monica, CA) ^(D)	\$ 92,500
	Meridian Knowledge Solutions (Reston, VA) ^(D)	\$ 165,231.70
	OnPoint Digital, Inc. (Savannah, GA) ^(B)	\$ 375,623.10
	AYJ Consulting Services, LLC (Savannah, GA) ^(E)	\$1,517,819.92

A pre-proposal conference was conducted and no vendors attended. (B) indicates local, non-DBE owned business. (D) indicates non-local, non-DBE owned business. (E) indicates vendor possessing a City business tax certificate for less than one year prior to the release of the solicitation. Recommend approval.

Local available: Yes

Total sent: 291

Total received: 9

Vendor federally debarred/suspended: No