



LANDFILL BULLDOZER

EVENT NO. 5173

SPECIFICATIONS AND SPECIAL CONDITIONS

- 4.0 The purpose of these specifications is to describe requirements for a bulldozer for the use of the refuse disposal activity of the City, and to describe optional requirements for a guaranteed maintenance and buyback program for the machine. The machine is to be used solely for the operation of a sanitary landfill and must, therefore, be equipped with the necessary protective devices common to a landfill application. Unless otherwise indicated in the detailed specifications below, the manufacturer's normal production line quality standards are acceptable. Sanitary landfill package must be manufacturer's normal production, no aftermarket conversions will be accepted

To submit pricing electronically for this event, enter pricing for each line item shown under the lines tab on the event summary. To enter pricing manually, complete the attached bid proposal form. Manually submitted bids must be submitted on the bid proposal forms contained in these specifications in order to be considered.

A pre-bid conference has been scheduled to be conducted at the Purchasing Office, City Hall, third floor, 2 East Bay Street, Savannah, Georgia 31401. This meeting will allow contractors to discuss the specifications and resolve any questions and/or misunderstandings that may arise with City staff. You are invited to attend.

- 4.1 Bulldozer: The track type crawler dozer must be a new, unused current production model and shall be bid with all standard equipment as shown in the manufactures printed literature.

Acceptable models: CAT D6T -T4 model or an approved equal.

Minimum operating weight: 50,000 pounds.

- 4.2 Engine

4.2.1 Four (4) cycle turbo-charged, direct injection, water cooled diesel with a minimum net horsepower of 185; 200 HP.

4.2.2 Cold start aid either electric intake heater or ether injection.

4.2.3 Pressurized lubrication system with full flow spin on filter and integrated oil to water cooler.

4.2.4 Deep engine oil pan to allow operation at extreme angles.

4.2.5 Air intake system to include pre-cleaner, dual stage cyclonic dry type air cleaner with restriction gauge.

- 4.2.6 Fuel system to include pre-filter, water separator and primary filter, primer pump, and drain at bottom of tank.
- 4.2.7 Under-hood muffler with vertical exhaust stack.
- 4.2.8 Must meet current EPA emission standards.
- 4.3 Cooling system
 - 4.3.1 Heavy duty radiator with open core type trash resistant design, to include screen to prevent damage to the core. Hydraulically driven fan with automatic reversing, operator actuation available.
 - 4.3.2 Extended life coolant -34f.
 - 4.3.3 Coolant filter
- 4.4 Electrical system
 - 4.4.1 24 volt starting system with two (2) heavy duty 950cca batteries.
 - 4.4.2 70 amp alternator.
 - 4.4.3 Twelve (12) volt power points for City radio and other accessories.
 - 4.4.4 Positive battery terminal covers.
 - 4.4.5 Battery master disconnect switch.
 - 4.4.6 Back-up alarm.
 - 4.4.7 Horn; forward warning.
 - 4.4.8 Cab mounted work lights, front and rear.
 - 4.4.9 Additional front work lights either cylinder mounted or grill mounted.
 - 4.4.10 Windshield wipers and washer, front and rear.
 - 4.4.11 Starting and charging receptacle.
- 4.5 Operator's compartment: The operator's compartment must be enclosed under a rollover protection system (ROPS) that meets all SAE requirements for safety. Cab access shall be gained by either left or right side
 - 4.5.1 Air conditioner/ heater, defroster/pressurizer with filtered fresh air intake and three Speed blower.
 - 4.5.2 Dome light.
 - 4.5.3 Rearview mirror.

- 4.5.4 All cab windows to be tinted.
- 4.5.5 Lockable doors.
- 4.5.6 Sliding window, either side or rear with lock.
- 4.5.7 Built in operators manual storage compartment/with manual.
- 4.5.8 Rubber floor mat.
- 4.5.9 Deluxe vinyl covered suspension seat with padded adjustable armrests, backrest, height weight fore and aft, seat cushion tilt, retractable seatbelt
- 4.5.10 Electronic monitoring system with audible and visual warning for low oil pressure, high water temperature, high powertrain and hydraulic oil temperature, low alternator voltage, hydraulic filter restriction.
- 4.5.11 Illuminated gauges for oil pressure, water temperature, fuel, voltmeter, tachometer, hourmeter, joystick controls for steering and blade control, forward and reverse shifting and gear selection.
- 4.5.12 Key start switch with electric fuel shutoff.
- 4.5.13 Decelerator pedal and brake pedal.
- 4.5.14 Steep slope foot rests.
- 4.5.15 Throttle control.
- 4.5.16 AM-FM radio.
- 4.5.17 Air conditioner condenser and fans to be mounted outside of engine compartment on top or the rear of the operators compartment
- 4.6 Blade
 - 4.6.1 Semi u-blade with replaceable cutting edges, blade to include a heavy duty trash guard a minimum of 24 inches high to prevent trash from rolling over blade into the radiator and engine compartment. Minimum 128 inches wide.
 - 4.6.2 Blade must be hydraulically controlled and must be able to raise, lower, hold, float, tilt left and right and tilt hold, angle up and down, and hold.
- 4.7 Hydraulic system
 - 4.7.1 Hydraulic reservoir to have sight gauge and shut off valve.
 - 4.7.2 Replaceable hydraulic filters with monitoring system for filter restriction with by-pass protection valve.
 - 4.7.3 Diagnostic test ports for hydraulic system: Since systems vary from manufacturers, pressures and flows and system capacity will be determined by manufacturer.

- 4.8 Drivetrain
 - 4.8.1 Transmission shall be either power shift with torque convertor or hydrostatic with direct drive. Power shift with torque converter.
 - 4.8.2 Shall have three (3) forward and three (3) reverse speeds.
 - 4.8.3 High speed either forward or reverse shall have at least six and one-half (6.5) miles per hour.
- 4.9 Final drives
 - 4.9.1 Planetary gearboxes with seal guards Final drives shall be single reduction planetary design.
 - 4.9.2 Segmented bolt on sprockets.
- 4.10 Steering: One (1) handed steering control with full power turn.
- 4.11 Undercarriage
 - 4.11.1 All undercarriage components shall be made of high strength wear-resistant steel. There shall be a minimum of six (6) bottom track rollers attached to the bottom of each track frame
 - 4.11.2 There shall be a minimum of two (2) top or carrier rollers rigidly attached to each track frame to support the suspended track as it moves.
 - 4.11.3 Bottom and top track rollers shall be sealed and lubricated.
 - 4.11.4 There shall be no less than 40 track shoes per side.
 - 4.11.5 Track shoes shall be extreme duty trapezoidal and have a width of 26 inch with one (1) grouser; width of 22 inches.
 - 4.11.6 The track link assembly shall be sealed and lubricated.
 - 4.11.7 Track gauge shall be a minimum of 74 inches.
 - 4.11.8 Track tension shall be adjusted hydraulically, adjusters shall have a cover.
 - 4.11.9 There shall be front rear and center track guides.
 - 4.11.10 Track frames shall have covers.
 - 4.11.11 Track components shall be maintenance free.
 - 4.11.12 Sealed and lubricated rollers and idlers.
- 4.12 Suspension: Suspension shall be equalizer bar and pivot shaft type.
- 4.13 Additional Features

- 4.13.1 Hinged radiator guard.
- 4.13.2 Blade hydraulic cylinder line guards.
- 4.13.3 Full underbelly guards.
- 4.13.4 Seal guards for pivot shaft seals, idler seals, and final drive seals.
- 4.13.5 Engine enclosure with perforated sides.
- 4.13.6 Hydraulic and fuel tank guards.
- 4.13.7 Heavy duty slip resistant steps and grab handles.
- 4.13.8 Front and rear striker bars.
- 4.13.9 Ecology type drains for radiator, hydraulic tank, fuel tank and major powertrain components.
- 4.13.10 Quick disconnect fittings on the test ports for the powertrain and hydraulic system .
- 4.13.11 Rear drawbar.
- 4.13.12 On-board fire suppression system: Ansul dry chemical type or equal. List the type of system and include a drawing or layout of your intended nozzle locations and system installation. Operator training of the suppression system must be performed at the time of delivery, or approved time after delivery.
- 4.13.13 Locking caps for fuel and hydraulic tanks.
- 4.13.14 Locking doors for access doors and storage compartments.
- 4.14 Painting
 - 4.14.1 Paint color to be manufacturer's standard color/ the engine compartment top shall be painted black to reduce glare.
- 4.15 Counter-weights will be provided as needed to provide optimum machine balance for operation on slopes.
- 4.16 Guaranteed Maintenance Program: The City shall consider two (2) options regarding the purchase of this equipment. The City reserves the right to purchase the units out right with a standard warranty or with a guaranteed maintenance program. Each bidder shall indicate on the Bid Proposal Form the prices involved with the various options. If bidders do not offer a guaranteed maintenance plan, bids on a straight purchase will be considered. The City will be the final and sole judge of the relative merits of all bids submitted.
- 4.17 Cost and services to be included in the guaranteed maintenance program shall include the following:
 - 4.17.1 All repairs and parts replacement not attributable to acts of God, accident damage, operator negligence or misuse, or vandalism.

- 4.17.2 Scheduled preventive maintenance as recommended by the equipment manufacturer. This is to include normal periodic servicing, inspection and repair. The vendor is required to furnish all lubricants, fluids, filters, and parts.
- 4.17.3 Emergency service to make field repairs during hours when machine is in use.
- 4.17.4 Stocking and maintaining an appropriate level of replacement parts.
- 4.18 Costs not to be included in the guaranteed maintenance program include the following:
 - 4.18.1 Operators daily servicing and costs of lubricants and fluids used for this. Engine oil, transmission and hydraulic fluids, and lubricants must meet manufacturer's specifications.
 - 4.18.2 Refueling and cost of fuel.
 - 4.18.3 Transportation of machine to and from vendor's place of business.
 - 4.18.4 Cost of all repairs made under manufacturer's warranty.
 - 4.18.5 Cost of all repairs necessary as a result of an accident, acts of God, operator negligence or abuse or vandalism.
- 4.19 The guaranteed maintenance program shall be provided for five (5) years. The City shall have a renewal option for the sixth year with the cost to be negotiated between the City and the vendor.
- 4.20 The cost of all services and parts provided by the vendor under the program will be billed to the City on a monthly basis. The City will pay for such parts and services until its total payments (excluding those items contained in Section 4.18) equals the maximum guaranteed maintenance cost for the term of the agreement. Subsequently, no additional charges for parts and services performed by the vendor under the guaranteed maintenance program shall be made to the City.
- 4.21 Weekly usage of the machine will not exceed an average of 50 hours per week and annual usage will not exceed 2000 hours.
- 4.22 The machine will be made available by the City to the vendor during the vendor's normal working hours for scheduled servicing and maintenance in accordance with the manufacturer's recommendations or as required to ensure proper care and performance.
- 4.23 Personnel will be made available by the vendor to respond to the emergency service calls as soon as possible after notification by the City. The vendor shall be entitled to payment for responding and will have the right to determine whether the repairs can be made in the field.
- 4.24 All scheduled preventive maintenance, including servicing, inspections, and minor repairs and adjustments, but to exclude emergency field service and major repairs, shall be completed within eight (8) regular working hours following the time the machine is made available to the vendor. Vendors shall indicate the time limits for the major repairs listed on the bid proposal form.

All other major repairs not listed above, as well as damages resulting from fire or accidents, shall be completed within whatever time limit is agreed upon between the City and the vendor, according to an estimate of the repairs to be made, which estimate the vendor shall submit to the City in each case.

- 4.25 In the event any repairs are not completed within the repair time limit specified or agreed upon, the sum of \$100.00 or the daily rental fee for similar equipment including delivery charges, whichever is greater shall be deducted from the guaranteed maintenance cost for each additional working day or portion thereof that it takes the vendor to finish the repairs. The vendor is also entitled to ten (10) working days per year for repair delays caused by unavailability of parts, and these delays shall not be considered to begin until the respective repair time limits have expired. Repair delays resulting from causes beyond the control of the vendor shall be entirely excluded from the repair time limits specified or agreed upon (e.g. strikes by suppliers or transporters, acts of God, or vandalism).
- 4.26 The vendor shall agree to hold the City harmless from any and all acts on the part of his employees engaged in providing services under the guaranteed maintenance program.
- 4.27 The City has the right to sell, trade, or otherwise dispose of the machine; however, if such action is taken, the vendor shall not be further bound by the contract
- 4.28 This contract will be awarded to the vendor offering the lowest net price to the City, and meeting or exceeding all specifications herein.
- 4.29 Previous model year vehicles (new, never titled) are acceptable if available.
- 4.30 The successful bidder will be responsible for applying for all Georgia tags and titles. Associated costs should be considered in the bid price.
- 4.31 No dealer advertising is to be on any vehicle.
- 4.32 Bid will be accepted from vehicle dealerships only. No bids from vehicle brokers will be considered.
- 4.33 All vehicles and vehicular equipment delivered to the City must be accompanied by two (2) copies of complete parts, shop repair, and operator's manuals. The parts manuals must show all component parts including, but not limited to, component assemblies and their substitute components identified by manufacturer's part number. Any component or sub-assembly not manufactured by the O.E.M. must be identified including the name of the manufacturer of said component and said manufacturer's part numbers and nomenclature. All parts information must be specific to the unit delivered to the City. All shop repair manuals will include, but not be limited to the following. Complete disassembly instructions, adjustment and replacement procedures, wiring diagrams, hydraulic schematics (where applicable), hose routing, location and function of sensors, time standards where available, and troubleshooting guide.
- 4.34 All vehicles must be accompanied by a factory recommended preventive maintenance schedule including procedures, time hour's mileage intervals, pre-placement part numbers, and fluid specifications.
- 4.35 Failure to comply with the above without prior written exemption may result in cancellation of order. In cases where failure to comply is not discovered until after payment has been made, the City reserves the right to revoke bidding privileges for failure to comply.
- 4.36 The City reserves the right to order additional units outside of the number specified herein during the calendar year 2017 and 2018. If the vendor does not desire to provide the unit at the original bid price, the vendor is under no obligation to do so.

5.0 General Conditions

5.1 The bid response must include the following documents in this order:

- Bid Proposal Form (as a cover sheet)
- Exception Sheet
- Non-Discrimination Statement
- Proposed Schedule of M/WBE Participation
- Other submittals as stated

All referenced documents must be completed and returned in their entirety to constitute a complete bid.

5.2 Original invoices should be sent to:

City of Savannah
Accounts Payable
P.O. Box 1027
Savannah, Georgia 31402

5.3 The vendor is responsible for determining and acknowledging any addenda issued in connection with this bid solicitation. All addenda issued for this event must be acknowledged in order for a bid to be considered.

5.4 To be awarded bids, vendors must be registered as suppliers on the City of Savannah's website at www.savannahga.gov.

EXCEPTION SHEET

Event #5173

If the commodity(ies) and/or services proposed in the response to this bid is in anyway different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions to the stated specifications:

Date

Signature

Company

Title

BID PROPOSAL FORM

(SUBMIT AS THE COVER SHEET)

City of Savannah Purchasing Department
3rd Floor, City Hall
P. O. Box 1027
Savannah, Georgia 31402
ATTN: Purchasing Director

EVENT NUMBER: 5173

Business Location: (Check One)
 Chatham County
 City of Savannah
 Other

ALL BIDDERS MUST BE REGISTERED VENDORS ON THE CITY'S WEBSITE TO BE AWARDED AN EVENT. PLEASE REGISTER AT WWW.SAVANNAHGA.GOV.

MANUALLY SUBMITTED BIDS MUST BE SUBMITTED ON THIS BID PROPOSAL FORM IN ORDER TO BE CONSIDERED.

Name of Bidder: _____

Street Address: _____

City, State, Zip Code: _____

Phone: _____ Fax: _____

Email: _____

**DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA?
(CHECK ONE) YES: _____ NO: _____**

**FROM WHAT CITY/COUNTY _____
TAX CERTIFICATE #: _____ FED TAX ID #: _____**

**INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES ONLY):
CHECK ONE: _____ CORPORATION _____ PARTNERSHIP
_____ INDIVIDUAL _____ OTHER (SPECIFY: _____)**

**INDICATE OWNERSHIP STATUS OF BIDDER
(CHECK ONE):
_____ NON-MINORITY OWNED _____ ASIAN AMERICAN
_____ AFRICAN AMERICAN _____ AMERICAN INDIAN
_____ HISPANIC _____ OTHER MINORITY (describe) _____
_____ WOMAN (non-minority)**

Do you plan to subcontract any portion of this project? Yes _____ No _____
If yes, please complete the attached schedule of M/WBE participation. Also complete the schedule if you will be using any M/WBE suppliers.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS.

ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
1	Bulldozer	1		
2	Optional Guaranteed Maintenance Program	1		

TOTAL BID \$ _____

PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

___ Less ___ % ___ Days Prompt Payment Discount (if offered) (_____)

___ Net - 30 Days (no discount offered) - 0 -

TOTAL NET BID \$

=====

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER: _____ DAYS

VENDORS SHALL INDICATE THE TIME LIMITS FOR THE MAJOR REPAIRS LISTED BELOW:

Engine Repairs _____ days
 Torque Converter _____ days
 Final Drive _____ days
 Undercarriage _____ days
 Hydraulic System _____ days

CONFIRM RECEIPT OF ANY ADDENDA ISSUED FOR THIS BID

ADDENDUM _____ #
 DATE _____

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

 Please Print Name

 Authorization Signature

 Date

NON-DISCRIMINATION STATEMENT

The bidder certifies that:

- (1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any bid submitted to the City of Savannah or the performance of any contract resulting therefrom;
- (2) That it is and shall be the policy of this company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this company, including those companies owned and controlled by racial minorities, cultural minorities, and women;
- (3) In connection herewith, we acknowledge and warrant that this company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this company;
- (4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this company may hereafter obtain and;
- (6) That the failure of this company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the City of Savannah to declare the contract in default and to exercise any and all applicable rights and remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and/or forfeiture of compensation due and owing on a contract.

Signature

Title

PROPOSED SCHEDULE OF M/WBE PARTICIPATION

All M/WBEs listed **must be certified as a minority-owned or women-owned business** by the City of Savannah or a federally-recognized or state-level certifying agency (such as USDOT, State DOT, SBA 8(a) or GMSDC) that utilizes certification standards comparable to the City of Savannah **prior** to the due date of this bid. **Other business certifications that do not specify majority woman or minority ownership may not be substituted.** **Proof of M/WBE certification from the certifying agency is required to accompany the bid.** A firm that has submitted an application for M/WBE certification but has not been certified is not qualified as a certified M/WBE and will not be recognized as such during the City’s evaluation process. To expedite verification, please provide accurate phone numbers for all M/WBEs listed and ensure firms understand contact will be made following bid submittal.

Name of Proposer: _____ Event No. _____

Project Title: _____

NOTE: Unless certified through the City of Savannah M/WBE Program, proof of M/WBE certification must be attached for all firms listed.

Name of M/WBE Participant	Name of Majority Owner	Telephone	Address (City, State)	Type of Work Sub-Contracted	Estimated Sub-contract Value	MBE or WBE	Certified ? (Y or N)	Certifying Agency? (City of Sav. or Other)
					%			
					%			
					%			
					%			
					%			
					%			

MBE Participation Value: _____ % WBE Participation Value: _____ % M/WBE Participation Value: _____ %

The undersigned will enter into a formal agreement with the M/WBE Subcontractors/Proposers identified herein for work listed in this schedule, conditioned upon executing a contract with the Mayor and Aldermen of the City of Savannah. The Prime’s subcontractor that subcontracts work must enter into a formal agreement with the tier subcontractor identified herein for work listed in this schedule. The Prime may count toward the goal any tier of M/WBE subcontractors and/or suppliers that will be utilized in the contract work. However, when an M/WBE subcontracts part of the work, the value of the subcontracted work may **only** be counted toward the goal **if the tier subcontractor is an M/WBE.** Any work an M/WBE firm subcontracts to a non-M/WBE firm **will not count toward the M/WBE goal.** It is the responsibility of the Prime contractor to advise all M/WBEs of this requirement and to ensure compliance by subcontractors.

Joint Venture Disclosure

If the prime bidder is a joint venture, please describe the nature of the joint venture, the level of work and the financial participation to be provided by the Minority/Female joint venture firm in the space provided below.

Joint Venture Firms	Level of Work	Financial Participation

Printed name (company officer or representative): _____

Signature: _____ Date: _____

Title: _____ Email: _____

Telephone: _____ Fax: _____

The Minority/Women Owned Business Office is available to assist with identifying certified M/WBEs. Please contact the M/WBE Office at (912) 652-3582. The City of Savannah’s certified M/WBE registry is posted on its website @ www.savannahga.gov.

Developing a Strong M/WBE Participation Plan

Key facts every bidder/proposer needs to know prior to developing their M/WBE Participation Plan:

1. All bidders/proposers must submit a "Proposed Schedule of M/WBE Participation" which identifies the minority and/or woman-owned companies that have agreed to participate in the project if awarded. All companies listed on the form must be certified as either minority-owned and controlled or woman-owned and controlled. The City does not accept a company's "self-identification" as minority or woman-owned.
2. **Proof** of M/WBE certification from the certifying agency is required to accompany the bid; and certification must have been completed by the City of Savannah, a federally-recognized or a state-level certifying agency (USDOT, State DOT, SBA 8(a) or GMSDC) utilizing certification standards comparable to the City of Savannah.
3. The certification must have been approved prior to the due date of this bid. A firm that has submitted an application for certification but has not been certified will not be counted toward the M/WBE goal.
4. The M/WBE Office **will be contacting all M/WBE firms** included in the bidder's M/WBE Plan to confirm each: a) was contacted by the bidder/proposer; b) performs the type of work listed; and c) agreed to participate.
5. To expedite the verification process, bidders/proposers need to: provide accurate phone numbers for all M/WBEs listed; ensure M/WBEs know to expect to be contacted by phone and email; request M/WBEs be accessible during the critical period before bid-opening; and advise M/WBEs that City staff **must** receive the M/WBE's confirmation that the firm agreed to participate in the bid/proposal in order for the prime contractor to receive credit toward their proposed M/WBE participation goals.
6. If a proposed M/WBE cannot be confirmed as certified, performing the type of work described or agreeing to participate, the bidder/proposer will be notified and given a pre-determined period to submit a correction. If an M/WBE still cannot be confirmed or replaced, the proposed percentage of participation associated with the unverified M/WBE firm will **not be counted** and **will be deducted** from the overall proposed M/WBE goal.
7. Any tier of M/WBE subcontractors or suppliers that will be utilized in the contract work may count toward the MBE and WBE goal **as long as the tier subcontractors/suppliers are certified M/WBEs**. Work that an M/WBE subcontracts to a non-M/WBE firm does not count toward the M/WBE goal.
8. M/WBEs must perform a "**commercially useful function**" which is the provision of **real and actual work or products**, or performing a distinct element of work for which the business has the skills, qualifications and expertise, and the responsibility for the actual management and supervision of the work contracted.
9. Per the *Proposed Schedule of M/WBE Participation* "the undersigned (bidder/proposer) will enter into a formal agreement with the M/WBE Subcontractors/Proposers identified herein for work listed in this schedule, conditioned upon executing a contract with the Mayor and Aldermen of the City of Savannah." **This signed commitment is taken seriously by the City**, so do not list M/WBEs you do not plan to utilize. Any proposed changes must be pre-approved by the M/WBE Office, be based on legitimate business-related reasons, and still meet the M/WBE participation goals per the City's contract.
10. A bidder who is a certified M/WBE may count toward the goal the portion of work or services on a City contract that is actually performed by the M/WBE, including: the cost of supplies/materials purchased or equipment leased for contract work, fees for bona fide services such as professional or technical services, or for providing bonds or insurance specifically required for the performance of a City contract.
11. If awarded the contract, the MWBE Office **will be reviewing your company's subcontracts, invoices and payment records** to substantiate the completion of work and payment of M/WBEs. If the prime contractor is an M/WBE that is being included in its M/WBE goal, the prime contractor must maintain records **that will be inspected** to prove the portion of work performed, cost of work, and payments to the prime company.
12. Most bids for goods and materials do not have specific MWBE goals established for the contract. If no goals are include in the scope of work or General Specifications, you are not required to submit MWBE participation but encouraged to do so when the opportunity is available. The City maintains this information for statistical purposes only and it is not reflected in the award decision.

CONTRACTOR AFFIDAVIT AND AGREEMENT
Employment Eligibility Verification

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Savannah has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Savannah, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Savannah at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY:

Contractor Name

Date

Signature of Authorized Officer or Agent

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent of Contractor

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

* * * * *

Instructions for Completing Contractor Affidavit and Agreement Form

As required under Senate Bill 529 – “Georgia Security and Immigration Compliance Act” of 2006, O.C.G.A. Section 2, Article 3 13-10-91, public employers, their contractors and subcontractors are required to verify the work eligibility of all newly hired employees through an electronic federal work authorization program. The Georgia Department of Labor has added a new Chapter 300-10-1, entitled "Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program," to the Rules and Regulations of the State of Georgia. (See website: http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf.) The new rules designate the “Employment Eligibility Verification (EEV) Basic Pilot Program” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security as the electronic federal work authorization program to be utilized for these purposes. The EEV/Basic Pilot Program can be accessed at: <https://everify.uscis.gov/enroll/StartPage.aspx?JS=YES>. Bidders shall comply with this new rule and submit with your bid the attached “Contractor Affidavit and Agreement.”

Affidavit Verifying Status for City of Savannah Benefit Application

By executing this affidavit under oath, as an applicant for a City of Savannah, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a City of Savannah contract for _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1.) _____ I am a citizen of the United States.

OR

2.) _____ I am a legal permanent resident 18 years of age or older.

OR

3.) _____ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 *et seq.*) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: _____ Date _____

Printed Name: _____

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 20____

* _____
Alien Registration number for non-citizens.

Notary Public
My Commission Expires:

***Instruction for Completing Systematic Alien Verification
for Entitlement (SAVE) Form***

O.C.G.A. § 50-36-1, requires Georgia's cities to comply with the federal **Systematic Alien Verification for Entitlements (SAVE) Program**. SAVE is a federal program used to verify that applicants for certain "public benefits" are legally present in the United States. Contracts with the City are considered "public benefits." Therefore, the successful bidder will be required to provide the Affidavit Verifying Status for City of Savannah Benefit Application prior to receiving any City contract. The affidavit is included as part of this bid package but is only required of the successful bidder.