

## Purchasing Summary

<b>EVENT #</b> 7671	<b>TITLE:</b> Kiteworks License Renewal	<b>COST:</b> \$ 46,906.20
<b>TYPE OF PROCUREMENT:</b> Sole Source	<b>ANNUAL CONTRACT</b> <input type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input checked="" type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input type="checkbox"/>
<b>CONTRACT TERM (IF APPLICABLE)</b> Contract term expires on December 31, 2020		
<b>S/DBE</b> N/A		
<b>MATRIX (IF APPLICABLE)</b> N/A		
<b>NOTES</b>		
<p>Recommend approval to renew an annual maintenance and license agreement for the Kiteworks software system with Accellion, Inc. in the amount of \$46,906.20.</p> <p>The City of Savannah uses the Kiteworks system for transferring secure files. This solution provides a secure process to transfer large documents. In addition, Kiteworks establishes a process for external partners to collaborate and share information with City staff. This secure file transfer process also provides an audit log to track receipt and sends timestamps for accountability.</p> <p>This is a sole source because the City contracts with Accellion, Inc. to use this software. The license renewal and maintenance agreement are critical for its continued use and are only available from this source. Delivery: As needed. Terms: Net 30 days. The vendor is:</p> <p>S.S. Accellion, Inc (St. Louis, MO) <sup>(D)</sup> \$46,906.20</p> <p>A pre-proposal conference was not conducted as this is a sole source procurement. (D) indicates non-local, non-DBE owned business. <u>Recommend approval.</u></p> <p>Local available: No Total sent: 1 Total received: 1 Vendor federally debarred/suspended: No</p>		