

## SECTION 4

### **SPECIFIC SPECIFICATIONS AND SPECIAL CONDITIONS FOR EVENT# 1826 – HYDRAULIC HOSE COMPONENTS**

- 4.0 The purpose of these specifications is to establish an annual contract for the purchase of hydraulic hoses, fittings, and hydraulic system components.

To submit pricing electronically for this event, enter the estimated dollar amount after the % discount has been calculated.

A pre-bid conference has been scheduled to be conducted at the Purchasing Office, Third Floor, City Hall, 2 E. Bay Street, Savannah, GA. This meeting will allow contractors to discuss the specifications and resolve any questions and/or misunderstandings that may arise with city staff. You are invited to attend.

4.1 **Detailed Specifications:**

- 4.2 The successful bidder will provide parts and services as required by the City of Savannah. Most parts provided will be O.E.M. or an equivalent approved in advance by Vehicle Maintenance. The City may also purchase aftermarket or re-built parts under this contract. All hoses, fittings, and components must be new and meet all current industry standards for strength, construction, safety, etc.

- 4.3 Parts pricing for this bid shall be based on percent differentials from Manufacturer's List Price. Current price lists for the specified manufacturers **must be submitted with this bid.**

- 4.4 To monitor parts pricing on this contract, audits will be conducted periodically during the term of the contract. During these audits, (on randomly picked invoices) the successful vendor will be required to provide price lists, etc. to confirm that pricing is consistent with contract terms.

- 4.5 All parts required under this contract will be for vehicles which are currently undergoing repair. Therefore delivery time is critical. The City reserves the right to make purchases from other than the contract vendor on a case-by-case basis when Vehicle Maintenance Director deems the contract vendor's time to be unacceptable.

4.6 **Components:**

- 4.6.1 The following brands of hydraulic components are the most commonly used by the City of Savannah. The percent discount offered will be from the published retail list price sheet. **A copy of the current sheet must be provided with the bid submission. No consideration will be given to bidders who fail to submit current price sheets with their bid.** Also, any subsequent price sheets issued during the term of the contract must

be provided at least ten (10) days prior to the effective date of the new prices. The percent discount from the price sheet must remain firm for the duration of the contract.

- a. Commercial Shearing
- b. Gresen
- c. Dana Chelsea Tyrone
- d. Muncie

4.6.2 In addition to the primary manufacturers listed above, other components will be purchased from time to time. Pricing of these items, along with aftermarket or re-built parts, should be consistent with the lowest pricing offered by the vendor to their best customer.

4.6.3 This contract will cover new components, rebuilt components, and repair parts.

4.6.4 The City operates a mixed fleet of refuse compaction bodies which constitute the most frequent use of hydraulic repair components. The following is a list of the current bodies in use:

CC 25 yd. IRL  
CCC 42 IFL  
CCC 20 yd. IRL

4.6.5 All repair parts provided must meet or exceed the specifications and performance of the original component part. In case of a dispute, it will be the vendor's responsibility to prove that his item meets or exceeds specifications.

4.6.6 It will be the responsibility of the selected vendor to provide the City of Savannah with the latest design replacement part. Parts which require modification to the component are not acceptable unless they represent a design change by the original manufacture or unless approved in advance by the Vehicle Maintenance Director.

4.7 The City currently has a Dayco crimping machine. For vendors bidding other hose material, a compatible crimping machine must be included in the bid price. The crimping machine may be a loaner to the City for the term of the contract. Vendor shall provide a crimping machine and dies for all hose sizes up to 2". In addition, labeled storage bins shall be provided for storage of fittings.

4.8 **Hose and Fittings:**

The successful vendor shall be required to stock and maintain an inventory of hoses and fittings. The vendor shall visit the shop bi-weekly to inventory and restock hoses and fittings as necessary.

4.9 **Basis of Award:**

Contract will be awarded to the vendor with the lowest net cost to the City and who meets all City specifications.

The City reserves the right to award this bid in the best interest of the City.

## 5.0 General Specifications

### 5.1 The bid response must include the following documents in this order

- Supplier Information Form
- Non-Discrimination Statement
- Proposed Schedule of MWBE Participation
- Other requested submittals as stated

All referenced documents must be completed and returned in their entirety to constitute a complete bid.

### 5.2 Bids may be submitted manually to the address listed in the bid documents or electronically via the supplier portal in sufficient time to ensure receipt by the Purchasing Department on or before 1:30 P.M. on the date specified in the web page listing for this event. Requested documentation may be attached to the bidder's response. A supplier guide for assistance in submitting responses can be found by clicking on the Important Documents tab of the Purchasing SavEPro webpage at: <http://www.savannahga.gov/cityweb/purchasingweb.nsf>

### 5.3 Original invoices should be sent to:

City of Savannah  
P.O. Box 1027  
Savannah, GA 31402

### 5.4 Vendor is responsible for determining and acknowledging any amendments issued in connection with this bid solicitation.

### 5.5 To submit and be awarded a bid, bidders must be registered as a bidder on the City of Savannah's website at [www.savannahga.gov](http://www.savannahga.gov).

### 5.6 This is an annual contract and prices are to be held firm for a period of one (1) year 12 months). This agreement may be renewed for up to three (3) additional twelve (12) month periods, if all contracting parties so agree and services provided by the vendor have been satisfactory.



**EXCEPTION SHEET**

**Event# 1826**

**If the commodity(is) and/or services proposed in the response to this bid is in anyway different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder=s offer is in total compliance with all aspects of the proposal or bid.**

**Below are the exceptions to the stated specifications:**

**Date** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Company** \_\_\_\_\_

**Title** \_\_\_\_\_



BID PROPOSAL FORM

(SUBMIT AS THE COVER SHEET)

City of Savannah Purchasing Department
3rd Floor, City Hall
P. O. Box 1027
Savannah, Georgia 31402
ATTN: Purchasing Director

EVENT NUMBER: 1826
Business Location: (Check One)
\_\_\_ Chatham County
\_\_\_ City of Savannah
\_\_\_ Other

ALL BIDDERS MUST BE REGISTERED VENDORS ON THE CITY'S WEBSITE. PLEASE REGISTER AT WWW.SAVANNAHGA.GOV.

Name of Bidder: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA? (CHECK ONE) YES: \_\_\_\_\_ NO: \_\_\_\_\_

FROM WHAT CITY/COUNTY \_\_\_\_\_

TAX CERTIFICATE #: \_\_\_\_\_ FED TAX ID #: \_\_\_\_\_

INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES ONLY): CHECK ONE: \_\_\_ CORPORATION \_\_\_ PARTNERSHIP \_\_\_ INDIVIDUAL \_\_\_ OTHER (SPECIFY: \_\_\_\_\_)

INDICATE OWNERSHIP STATUS OF BIDDER (CHECK ONE):

\_\_\_ NON-MINORITY OWNED \_\_\_ ASIAN AMERICAN
\_\_\_ AFRICAN AMERICAN \_\_\_ AMERICAN INDIAN
\_\_\_ HISPANIC \_\_\_ OTHER MINORITY (describe) \_\_\_\_\_
\_\_\_ WOMAN (non-minority)

Do you plan to subcontract any portion of this project? Yes \_\_\_ No \_\_\_

If yes, please complete the attached schedule of M/WBE participation. Also complete the schedule if you will be using any M/WBE suppliers.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS.

ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	% DISCOUNT	TOTAL
1	Parts Commercial Shearing	\$12,000	_____ DISC %	
2	Parts - Gresen	\$10,000	_____ DISC %	
3	Parts - Dana Chelsea	\$11,000	_____ DISC %	
4	Parts - Muncie	\$25,000	_____ DISC %	
5	Others	\$40,000	_____ DISC %	
6	Hoses and Fittings	\$35,000	_____ DISC %	

TOTAL BID \$ \_\_\_\_\_

**PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS**

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

\_\_\_ Less \_\_\_ % \_\_\_ Days Prompt Payment Discount (if offered) (\_\_\_\_\_)

\_\_\_ Net - 30 Days (no discount offered) - 0 -

TOTAL NET BID \$ \_\_\_\_\_

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER: \_\_\_\_\_ DAYS

**CONFIRM RECEIPT OF ANY ADDENDA ISSUED FOR THIS BID:**

ADDENDUM \_\_\_\_\_ #

DATE \_\_\_\_\_

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Authorization Signature  
Date

## NON-DISCRIMINATION STATEMENT

The bidder certifies that:

- (1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any bid submitted to the City of Savannah or the performance of any contract resulting therefrom;
- (2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this Company, including those companies owned and controlled by racial minorities, cultural minorities, and women;
- (3) In connection herewith, We acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this Company;
- (4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;
- (6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the City of Savannah to declare the contract in default and to exercise any and all applicable rights and remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and or forfeiture of compensation due and owing on a contract.

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**Signature**

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**Title**



**PROPOSED SCHEDULE OF M/WBE PARTICIPATION**

Any M/WBE listed in this completed form must be certified by the City of Savannah and/or other certifying agency such as USDOT, GDOT, SBA 8(a) or GMSDC prior to the due date of this bid. Proof of M/WBE certification such as a certificate or letter from the certifying agency is required to accompany the bid. A firm that has submitted an application for M/WBE certification or an application for M/WBE certification under review but has not been certified is not qualified as a certified M/WBE and will not be recognized as such during the City’s evaluation process.

Name of Proposer: \_\_\_\_\_

Event No. 1826

Project Title: \_\_\_\_\_

**NOTE: Unless certified through the City of Savannah’s MWBE Program, proof of MWBE certification must be attached to this completed form for all firms listed in the table below.**

Name of M/WBE Participant	Name of Majority Owner	Telephone	Address (City, State)	Type of Work Sub-Contracted	Estimated Sub-contract Value	MBE or WBE	City Certified Y or N
					%		
					%		
					%		
					%		
					%		
					%		

MBE Participation Value: \_\_\_\_\_ %

Women Participation Value: \_\_\_\_\_ %

**The undersigned will enter into a formal agreement with the M/WBE Subcontractors/Proposers identified herein for work listed in this schedule conditioned upon executing of a contract with the Mayor and Aldermen of the City of Savannah.** The Prime’s subcontractors’ subcontractors must enter into a formal agreement with the tier subcontractor identified herein for work listed in this schedule. It is the responsibility of the Prime contractor to ensure compliance by all subcontractors.

**Joint Venture Disclosure**

If the prime bidder is a joint venture, please describe below the nature of the joint venture and level of work and financial participation to be provided by the Minority/Female joint venture firm.





Joint Venture Firms	Level of Work	Financial Participation

Printed name (company officer or representative): \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

*NOTE: The Minority/Women Owned Business Office is available to assist with identifying certified M/WBEs. Please contact the M/WBE Office at (912) 652-3582. The City of Savannah's certified M/WBE registry is posted on its website @ [www.savannahga.gov](http://www.savannahga.gov).*