

Purchasing Summary

EVENT # 6483		TITLE: Historic Preservation Consulting Services			COST: \$35,000		
TYPE OF PROCUREMENT: RFP		ANNUAL CONTRACT <input type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>			ONE TIME PURCHASE <input checked="" type="checkbox"/>		
CONTRACT TERM (IF APPLICABLE) N/A							
S/DBE (IF APPLICABLE) N/A							
MATRIX (IF APPLICABLE)							
Proposers	Qualifications and Experience (25 points)	References (5 points)	Experience on Similar Projects (20 points)	Proposed Approach to the Project (20 points)	Unit Cost per Building Surveyed (25 points)	Local Vendor Participation (5 points)	Total (100 points)
Ward Architecture and Preservation	18.5	4.16	15.5	15	25	5	83.16
Greenhouse Consultants, Inc.	23.83	5	18.5	18.33	15.63	0	81.29
Johnson, Mirmiran & Thomas, Inc. (JMT)	21.66	3.66	15	15	23.61	0	78.93
Lominack, Kolman, Smith	16.5	2.83	10.83	14.33	15.18	5	64.67
NOTES							

Recommend approval to procure consulting services from Ward Architecture and Preservation in the amount of \$35,000.00. These services will be used to update the historic resources survey for the Cuyler-Brownsville Historic District as Phase 3 of the a City-wide neighborhood survey.

The method used for this procurement was the request for proposals which evaluates criteria in addition to cost. The criteria used to evaluate these proposals were qualifications and experience, references, experience on similar projects, proposed project approach, unit cost per building surveyed, and local vendor participation.

The proposal was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The proposers were:

L.B. Ward Architecture and Preservation (Savannah, GA)(A-1) \$42.50*
JMT (Philadelphia, PA)(D-2) \$45.00*
Greenhouse Consultants (Atlanta, GA)(D-2) \$68.00*
Lominack, Kolman, Smith Architects (Savannah, GA)(B-2) \$70.00*

A pre-bid conference was conducted and seven vendors attended. (A-1) Indicates local, DBE and SBE business. (B-2) Indicates local, non-SBE owned business. (D-1) Indicates non-local, non-SBE business. (*) Indicates per historical research unit pricing. Recommend approval.

Local Available: Yes

SBE Sent: 1

Total Sent: 464

SBE Received: 1

Total Received: 4

Vendor Federally Debarred/Suspended: No