



**EVENT #3506
HEAVY EQUIPMENT RENTAL (REVISED)
SPECIFIC SPECIFICATIONS AND SPECIAL CONDITIONS**

- 4.0 These specifications will describe requirements for on-going temporary use of bulldozer and other heavy equipment and operator services for the City of Savannah, primarily used by the Dean Forest Road Landfill and the Sanitation Bureau.
- 4.1 Work will be on an "on call" basis as necessary when City equipment is inoperative. Response time is of particular importance. The City requires response within 24 hours of call to contractor. Additionally, on an as-needed basis, weekend work may be required of the contractor. The name and contact number of individual to respond to service calls shall be provided by the contractor.
- 4.2 Equipment rental rates will cover rental per hour with operator (unless otherwise specified) and shall include all operating and maintenance costs associated with the equipment. In addition, delivery and pickup charges shall be included in the price on the bid proposal form, if charged. All equipment, except for dump trucks, will be returned with full tank of fuel. The vendor will be responsible for the fuel of the dump truck.
- 4.3 Heavy construction equipment operators on the landfill staff are fully qualified and experienced in operation of this equipment for dozer, loader, excavator, and backhoe rentals. On occasion, the City will require the services of a qualified operator to operate City owned equipment. Hourly rates for such an operator shall be indicated on the Bid Proposal Form.
- 4.4 Approximately 95% of the work to be performed will be pushing, compacting, and covering refuse at the City's primary landfill located on Dean Forest Road. On-road vehicles will be used for the collection of refuse and the delivery of carts.
- 4.5 The successful bidder/bidders must own, or must be in possession of, equipment under a lease agreement in contractor's name. No subcontracting will be allowed. The successful bidder must provide proof of ownership, lease-purchase, and proper registration for all required equipment prior to notification of award.
- 4.6 Equipment Requirements

Following are descriptions of the type of equipment needed. Bidders do not have to have all equipment to bid. All vehicles must have current DOT inspections and be able to operate safely on the highway.

4.6.1 Tandem Dump Truck (minimum of three (3) available, size - minimum 14 CY).

4.6.2 Loader (minimum of one (1) equal to, or better than, a Cat 930).

Note: The working environment for this machine is particularly adverse to pneumatic tires. A loader with foam-filled tires, solid tires, or on tracks is

therefore highly desirable.

- 4.6.3 Dozer (minimum of one (1) equal to, or better than a D-6).
- 4.6.4 Excavator (minimum of one (1) equal to, or better than a Deere 200).
- 4.6.5 Motor Grader (size – minimum twelve (12) feet).
- 4.6.6 Low boy tractor (minimum of one (1) 50 ton capacity).
- 4.6.7 Long boom excavator (minimum of one (1) equal to or greater than a 3,400 link belt with 55 foot reach from the center pin).
- 4.6.8 Backhoe (without operator) (minimum 24 inch wide bucket).
- 4.6.9 F-350 (or comparable), flatbed, stake-body truck with hydraulic assist tailgate.
- 4.6.10 Roll-off truck 65,000 GVW with cable assisted hoist and automatic tarp system.
- 4.6.11 Knuckle-boom/clamshell truck with hydraulic dumping bed for loading/hauling brush and bulk debris.
- 4.6.12 Farm tractor 30hp or greater with rotary (bush hog) mower.
- 4.6.13 Eight feet (8') x sixteen feet (16') tandem axle trailer with two foot (2') sides for container delivery.
- 4.6.14 Gas powered RTV, UTV, side by side, golf cart, etc. to be used for special events and crowd control.
- 4.6.15 Portable diesel powered generator/light tower.

5.0 General Conditions

5.1 The bid response must include the following documents in this order:

- Bid Proposal Form
- Non-Discrimination Statement
- Proposed Schedule of MWBE Participation
- Other requested submittals as stated

All referenced documents must be completed and returned in their entirety to constitute a complete bid.

5.2 Original invoices should be sent to:

City of Savannah
Accounts Payable
P.O. Box 1027
Savannah, Georgia 31402

5.3 Vendor is responsible for determining and acknowledging any addenda issued in connection with this bid solicitation. All addenda issued in connection with this event must be acknowledged in a bidder's response in order for the bid to be considered.

5.4 To be awarded bids, vendors must be registered as suppliers on the City of Savannah's website at www.savannahga.gov.

5.5 This contract will be awarded to the vendor offering the lowest net price and meeting or exceeding all specifications herein. The time required for delivery after receipt of order will be taken into consideration. The City reserves the right to split the award or to award to primary, secondary, or tertiary bidders, whatever the City deems to be in its best interest.

5.6 This is an annual contract and prices are to be held firm for a period of one (1) year (12 months). This agreement may be renewed for up to three (3) additional twelve (12) month periods, if all contracting parties so agree and services provided by the vendor have been satisfactory.

5.7 Bonds

(A) Each bidder shall post a bid bond, certified check or money order made payable to the City in the amount of 5% of the bid price. A company check is not acceptable. No bids shall be read or considered without a proper form of security.

(B) No bond, certified check, or U.S. Money Order is required.

(C) Bidder shall post a payment / performance bond, certified check or money order payable to the City in the amount of 100% of the bid price if awarded the purchase. Such bond(s) are due prior to contract execution as a guarantee that goods meet requirements of the contract including timely delivery, performance specifications and warranty requirements. Such bonds will also guarantee quality performance of services and timely payment of invoices to any subcontractors.

(D) Bidder shall post a performance bond, certified check or money order in the amount of % of the bid price if awarded the purchase. Such bond(s) are due prior to contract execution as a guarantee of timely delivery and that equipment, materials and /or goods are delivered according to specifications.

6.0 Insurance Requirements

6.1 Comprehensive General Liability

Contractor shall carry comprehensive general liability on an occurrence form with no “x, c or u” exclusions with the following minimum limits:

- Each occurrence - \$1,000,000
- Damage to Rented Premises - \$50,000
- Medical Expense - \$5,000
- Personal & Adv Injury - \$1,000,000
- General Aggregate - \$2,000,000
- Products – Completed Ops. Aggregate - \$2,000,000

General aggregate shall apply on a per project basis

Contractor will provide a Certificate of Insurance reflecting required coverage.

A waiver of subrogation endorsement to the policy in favor of the City shall also be provided and attached to the certificate

A (30) day notice of cancellation in favor of the City must be endorsed to policy and attached to the certificate

6.2 Commercial Automobile Liability

The automobile policy must include coverage for owned, non-owned, and hired automobiles.

- Minimum limits are \$1,000,000

- Contractor will provide a Certificate of Insurance reflecting required coverage.
- A waiver of subrogation endorsement to the policy in favor of the City shall also be provided and attached to the certificate.
- A (30) day notice of cancellation in favor of the City must be endorsed to policy and attached to the certificate.

6.3 Workers Compensation

Contractor shall carry a workers compensation policy including all statutory coverage required by Georgia state law.

Minimum employers liability limits:

- \$500,000 each accident
- \$500, 000 each employee (disease)
- \$500, 000 policy limit (disease)

Contractor will provide a Certificate of Insurance reflecting required coverage.

A waiver of subrogation endorsement to the policy in favor of the City shall also be provided and attached to the certificate

A (30) day notice of cancellation in favor of the City must be endorsed to policy and attached to the certificate

6.4 Umbrella/Excess Liability

Contractor shall carry an umbrella/excess liability policy which must follow form over underlying policies: general liability, auto liability and employer's liability.

Minimum limits: \$1,000,000 per occurrence
\$1,000,000 aggregate

Contractor will provide a Certificate of Insurance reflecting required coverage.

Waiver of subrogation endorsement to the policy in favor of the City shall also be provided and attached to the certificate

A (30) day notice of cancellation in favor of the City must be endorsed to policy and attached to the certificate

6.5 General

All insurance shall be placed with Georgia admitted carriers with a current Best's rating of A(minus), X, or better

Any modifications to specifications must be approved by the City

EXCEPTION SHEET

Event #3506

If the commodity(ies) and/or services proposed in the response to this bid is in anyway different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions to the stated specifications:

Date

Signature

Company

Title

REVISED BID PROPOSAL FORM

(SUBMIT AS THE COVER SHEET)

City of Savannah Purchasing Department
3rd Floor, City Hall
P. O. Box 1027
Savannah, Georgia 31402

EVENT NUMBER: 3506

Business Location: (Check One)

ATTN: Purchasing Director

____ Chatham County
____ City of Savannah
____ Other

**ALL BIDDERS MUST BE REGISTERED VENDORS ON THE CITY'S WEBSITE.
PLEASE REGISTER AT WWW.SAVANNAHGA.GOV. ALL MANUALLY SUBMITTED
BIDS MUST BE SUBMITTED ON THE BID PROPOSAL FORM CONTAINED IN THESE
SPECIFICATIONS TO BE CONSIDERED.**

Name of Bidder: _____

Street Address: _____

City, State, Zip Code: _____

Phone: _____ Fax: _____

Email: _____

DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA?
(CHECK ONE) YES: _____ NO: _____

FROM WHAT CITY/COUNTY _____
TAX CERTIFICATE #: _____ FED TAX ID #: _____

INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES
ONLY): CHECK ONE: _____ CORPORATION _____ PARTNERSHIP
_____ INDIVIDUAL _____ OTHER (SPECIFY:
_____)

INDICATE OWNERSHIP STATUS OF BIDDER
(CHECK ONE):

_____ NON-MINORITY OWNED _____ ASIAN AMERICAN
_____ AFRICAN AMERICAN _____ AMERICAN INDIAN
_____ HISPANIC _____ OTHER
_____ WOMAN (non-minority) MINORITY (describe) _____

Do you plan to subcontract any portion of this project? Yes _____ No _____
If yes, please complete the attached schedule of M/WBE participation. Also complete the schedule
if you will be using any M/WBE suppliers.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT
CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY
THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED
IN THE ATTACHED COPY OF BID SPECIFICATIONS.

ITEM NO	DESCRIPTION	ESTIMATE D QUANTITY	MANUFACTURER & MODEL	UNIT PRICE	TOTAL
1	Dump Truck (with operator)	80 HOURS			
2	Loader (with operator)	80 HOURS			
3	Dozer D-6 (with operator)	160 HOURS			
4	Excavator (with operator)	80 HOURS			
5	Long Boom Excavator (with operator)	20 HOURS			
6	Motor Grader (with operator)	20 HOURS			
7	Move In Charge (small equipment)	15 EACH			
8	Move Out Charge (small equipment)	15 EACH			
9	Operator only	160 HOURS			
10	F350 Stake-body Truck (without operator)	200 HOURS			
11	Loader (without operator)	Weekly			
12	Loader (without operator)	Monthly			
13	Dozer D-6 (without operator)	Weekly			
14	Dozer D-6 (without operator)	Monthly			
15	Excavator (without operator)	Weekly			
16	Excavator (without operator)	Monthly			
17	Backhoe (without operator)	Weekly			
18	Backhoe (without operator)	Monthly			
19	Roll-Off Truck (without operator)	Weekly			
20	Roll-Off Truck (without operator)	Monthly			
21	Knuckle Boom Truck (without operator)	Weekly			
22	Knuckle Boom Truck (without operator)	Monthly			
23	Portable Light Tower / generator diesel powered	Weekly			
24	Portable Light Tower / generator diesel powered	Monthly			
25	RTV/ATV/Side X Side gas powered	Weekly			

26	RTV/ATV/Side X Side gas powered	Monthly			
27	30 HP or greater farm tractor and mower combo (without operator)	Weekly			
28	30 HP or greater farm tractor and mower combo (without operator)	Monthly			
29	8x16 trailer with two foot (2') sides / weekly rental	Weekly			
30	Delivery/Relocation Charge (Heavy Equipment)	20 each			

TOTAL BID \$ _____

PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS
 (Minimum of 10 working days must be allowed for discount to be considered in bid award)

___ Less ___ % ___ Days Prompt Payment Discount (if offered)
 (_____)

___ Net - 30 Days

(no discount offered)
 - 0 -

TOTAL NET BID

\$ _____
 =====

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER: _____ DAYS

CONFIRM RECEIPT OF ANY ADDENDA ISSUED FOR THIS BID:

ADDENDUM _____ #
 DATE _____

I certify this Bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

 Please Print Name

 Authorization Signature

 Date

NON-DISCRIMINATION STATEMENT

The bidder certifies that:

- (1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any bid submitted to the City of Savannah or the performance of any contract resulting therefrom;
- (2) That it is and shall be the policy of this company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this company, including those companies owned and controlled by racial minorities, cultural minorities, and women;
- (3) In connection herewith, we acknowledge and warrant that this company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this company;
- (4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this company may hereafter obtain and;
- (6) That the failure of this company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the City of Savannah to declare the contract in default and to exercise any and all applicable rights and remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and/or forfeiture of compensation due and owing on a contract.

Signature

Title

PROPOSED SCHEDULE OF M/WBE PARTICIPATION

All M/WBEs listed **must be certified as a minority-owned or women-owned business** by the City of Savannah or a federally-recognized or state-level certifying agency (such as USDOT, State DOT, SBA 8(a) or GMSDC) that utilizes certification standards comparable to the City of Savannah **prior** to the due date of this bid. **Other business certifications that do not specify majority woman or minority ownership may not be substituted. Proof of M/WBE certification from the certifying agency is required to accompany the bid.** A firm that has submitted an application for M/WBE certification but has not been certified is not qualified as a certified M/WBE and will not be recognized as such during the City's evaluation process. To expedite verification, please provide accurate phone numbers for all M/WBEs listed and ensure firms understand contact will be made following bid submittal.

Name of Proposer: _____ Event No. 3506

Project Title: _____

NOTE: Unless certified through the City of Savannah M/WBE Program, proof of M/WBE certification must be attached for all firms listed.

Name of M/WBE Participant	Name of Majority Owner	Telephone	Address (City, State)	Type of Work Sub-Contracted	Estimated Sub-contract Value	MBE or WBE	Certified? (Y or N)	Certifying Agency? (City of Sav. or Other)
					%			
					%			
					%			

MBE Participation Value: _____ % WBE Participation Value: _____ % M/WBE Participation Value: _____ %

The undersigned will enter into a formal agreement with the M/WBE Subcontractors/Proposers identified herein for work listed in this schedule, conditioned upon executing a contract with the Mayor and Aldermen of the City of Savannah. The Prime's subcontractor that subcontracts work must enter into a formal agreement with the tier subcontractor identified herein for work listed in this schedule. The Prime may count toward the goal any tier of M/WBE subcontractors and/or suppliers that will be utilized in the contract work. However, when an M/WBE subcontracts part of the work, the value of the subcontracted work may **only** be counted toward the goal **if the tier subcontractor is an M/WBE**. Any work an M/WBE firm subcontracts to a non-M/WBE firm **will not count toward the M/WBE goal**. It is the responsibility of the Prime contractor to advise all M/WBEs of this requirement and to ensure compliance by subcontractors.

Joint Venture Disclosure

If the prime bidder is a joint venture, please describe the nature of the joint venture, the level of work and the financial participation to be provided by the Minority/Female joint venture firm in the space provided below.

Joint Venture Firms	Level of Work	Financial Participation

Printed name (company officer or representative): _____

Signature: _____ Date _____

Title: _____ Email: _____

Telephone: _____ Fax: _____

The Minority/Women Owned Business Office is available to assist with identifying certified M/WBEs. Please contact the M/WBE Office at (912) 652-3582. The City of Savannah's certified M/WBE registry is posted on its website @ www.savannahga.gov.

Developing a Strong M/WBE Participation Plan

Key facts every bidder/proposer needs to know prior to developing their M/WBE Participation Plan:

1. All bidders/proposers must submit a “Proposed Schedule of M/WBE Participation” which identifies the minority and/or woman-owned companies that have agreed to participate in the project if awarded. All companies listed on the form must be certified as either minority-owned and controlled or woman-owned and controlled. The City does not accept a company’s “self-identification” as minority or woman-owned.
2. **Proof** of M/WBE certification from the certifying agency is required to accompany the bid; and certification must have been completed by the City of Savannah, a federally-recognized or a state-level certifying agency (USDOT, State DOT, SBA 8(a) or GMSDC) utilizing certification standards comparable to the City of Savannah.
3. The certification must have been approved prior to the due date of this bid. A firm that has submitted an application for certification but has not been certified will not be counted toward the M/WBE goal.
4. The M/WBE Office will be contacting all M/WBE firms included in the bidder’s M/WBE Plan to confirm each: a) was contacted by the bidder/proposer; b) performs the type of work listed; and c) agreed to participate.
5. To expedite the verification process, bidders/proposers need to: provide accurate phone numbers for all M/WBEs listed; ensure M/WBEs know to expect to be contacted by phone and email; request M/WBEs be accessible during the critical period before bid-opening; and advise M/WBEs that City staff must receive the M/WBE’s confirmation that the firm agreed to participate in the bid/proposal in order for the prime contractor to receive credit toward their proposed M/WBE participation goals.
6. If a proposed M/WBE cannot be confirmed as certified, performing the type of work described or agreeing to participate, the bidder/proposer will be notified and given a pre-determined period to submit a correction. If an M/WBE still cannot be confirmed or replaced, the proposed percentage of participation associated with the unverified M/WBE firm will not be counted and will be deducted from the overall proposed M/WBE goal.
7. Any tier of M/WBE subcontractors or suppliers that will be utilized in the contract work may count toward the MBE and WBE goal as long as the tier subcontractors/suppliers are certified M/WBEs. Work that an M/WBE subcontracts to a non-M/WBE firm does not count toward the M/WBE goal.
8. M/WBEs must perform a “**commercially useful function**” which is the provision of real and actual work or products, or performing a distinct element of work for which the business has the skills, qualifications and expertise, and the responsibility for the actual management and supervision of the work contracted.
9. Per the *Proposed Schedule of M/WBE Participation* “the undersigned (bidder/proposer) will enter into a formal agreement with the M/WBE Subcontractors/Proposers identified herein for work listed in this schedule, conditioned upon executing a contract with the Mayor and Aldermen of the City of Savannah.” **This signed commitment is taken seriously by the City**, so do not list M/WBEs you do not plan to utilize. Any proposed changes must be pre-approved by the M/WBE Office, be based on legitimate business-related reasons, and still meet the M/WBE participation goals per the City’s contract.
10. A bidder who is a certified M/WBE may count toward the goal the portion of work or services on a City contract that is actually performed by the M/WBE, including: the cost of supplies/materials purchased or equipment leased for contract work, fees for bona fide services such as professional or technical services, or for providing bonds or insurance specifically required for the performance of a City contract.
11. If awarded the contract, the MWBE Office will be reviewing your company’s subcontracts, invoices and payment records to substantiate the completion of work and payment of M/WBEs. If the prime contractor is an M/WBE that is being included in its M/WBE goal, the prime contractor must maintain records that will be inspected to prove the portion of work performed, cost of work, and payments to the prime company.
12. Most bids for goods and materials do not have specific MWBE goals established for the contract. If no goals are included in the scope of work or General Specifications, you are not required to submit MWBE participation but encouraged to do so when the opportunity is available. The City maintains this information for statistical purposes only and it is not reflected in the award decision.