



Purchasing Summary

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| EVENT # 5275 | TITLE: Grounds Maintenance for Greenwich Cemetery | COST: \$68,250.00 |
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| TYPE OF PROCUREMENT: Bid | ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/> | ONE TIME PURCHASE <input type="checkbox"/> |
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CONTRACT TERM (IF APPLICABLE)
July 20, 2017 through December 31, 2017

M/WBE (IF APPLICABLE)
N/A

MATRIX (IF APPLICABLE)
N/A

NOTES

Recommend approval to award an annual contract for grounds maintenance services from Garcia Services, LLC in the amount of \$68,250.00. The contract will be used by the Department of Cemeteries to maintain Greenwich Cemetery.

Section 1.7 of the terms and conditions states that the “City reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time contracts of a similar nature...” The apparent low bidder, Complete Lawn Care, was not selected because the firm previously held an annual contract with the Department of Cemeteries at Laurel Grove North Cemetery and its work did not meet the quality standards of the department as outlined in the contract specifications. Furthermore, the firm’s employees damaged historic structures while performing grounds maintenance operations on multiple occasions.

The bid was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The bidders were:

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| L.B. | Garcia Services, LLC (Savannah, GA) ^(B) | \$68,250.00 |
| | Complete Lawn Care (Chatham County, GA) ^(D) | \$65,000.00* |
| | J Corbett Enterprises (Vidalia, GA) ^(D) | \$71,240.00 |

A mandatory pre-bid conference was conducted and three vendors attended. (B) Indicates local, non-minority owned business. (D) Indicates non-local, non-minority owned business. (*) Indicates apparent low bidder not selected due to past performance on similar contracts. Recommend approval.

Local Available: Yes
MWBE Available: Yes
Total Sent: 284
MWBE Sent: 53
Total Received: 3
MWBE Received: 0
Vendor federally debarred/suspended: No