

Purchasing Summary

| | | |
|---|--|---|
| EVENT # 5892 | TITLE: Govern Annual Maintenance | COST: \$87,447.02 |
| TYPE OF PROCUREMENT: Sole Source | ANNUAL CONTRACT <input type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input checked="" type="checkbox"/> | ONE TIME PURCHASE <input type="checkbox"/> |
| CONTRACT TERM (IF APPLICABLE) February 14, 2018 through February 13, 2019 | | |
| M/WBE (IF APPLICABLE) N/A | | |
| MATRIX (IF APPLICABLE) N/A | | |
| NOTES | | |
| <p>Recommend approval to award an annual maintenance agreement to MS Govern in the amount of \$87,447.02. The agreement will be used by the Department of Information Technology to provide maintenance and support for the Govern Revenue applications for property taxes, central cashiering, business licenses, and utility billing. This is a sole source because MS Govern is the original developer of the software. It is critical to have maintenance and support from the original provider to ensure authorized, knowledgeable, and timely vendor support when it is necessary. Delivery: As needed. Terms: Net 30 days. The vendor is:</p> <p>S.S. MS Govern (Ottawa, ON)^(D) \$87,447.02</p> <p>A pre-bid conference was not conducted as this is a sole source procurement. (D) Indicates non-local, non-minority owned business. <u>Recommend approval.</u></p> <p>Local Available: No MWBE Available: No Total Sent: 1 MWBE Sent: 0 Total Received: 1 MWBE Received: 0 Vendor federally debarred/suspended: No</p> | | |