

## Purchasing Summary

<b>EVENT #</b> 5906	<b>TITLE:</b> Georgetown Sewer Improvements	<b>COST:</b> \$201,099.50
<b>TYPE OF PROCUREMENT:</b> RFP	<b>ANNUAL CONTRACT</b> <input type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input checked="" type="checkbox"/>
<b>CONTRACT TERM (IF APPLICABLE)</b> N/A		
<b>DBE (IF APPLICABLE)</b> No numerical DBE goals were established for this project, but proposers were encouraged to achieve the highest possible DBE participation and were allotted a maximum of 10 points in the evaluation criteria. Based on the proposed schedule of DBE participation submitted by the recommended proposer, the overall DBE participation for this project will be 18.01%.		
<b>MATRIX (IF APPLICABLE)</b>		

Proposer	Experience with Similar Projects (20 points)	Project Approach (15 points)	Project Team (20 points)	Proposed Schedule (5 points)	Fees (20 points)	DBE Participation (10 points)	Local Vendor Participation (5 points)	Total (100 points)
EMC	19.2	14.6	19.6	4.2	20	3.3	5	85.9
Thomas & Hutton	20	15	20	3.5	15.5	3.4	5	82.4
Goodwyn, Mills, Cawood	16.6	11.7	18.6	3.6	19.7	6	5	81.2

### NOTES

Recommend approval to award an engineering contract for the Georgetown sewer improvements to EMC Engineering Services, Inc. in the amount of \$201,099.50. This contract will allow the City to provide wastewater capacity to the southwest quadrant of the City. The Travis Field treatment plant is currently in the design phase and will be constructed in two to three years, which necessitates improvements to the Georgetown sewer system.

The method of procurement used was the request for the proposal (RFP), which evaluates criteria in addition to cost. The criteria evaluated for this RFP were experience with similar projects, project approach, project team, proposed schedule, DBE participation, local vendor participation, and fees.

The proposal was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The bidders were:

B.P.	EMC Engineering Services, Inc. (Savannah, GA) <sup>(B)</sup>	\$201,099.50
	Thomas and Hutton (Savannah, GA) <sup>(B)</sup>	\$259,500.00
	Goodwyn, Mills and Cawood, Inc. (Savannah, GA) <sup>(B)</sup>	\$204,350.00

A pre-bid conference was conducted and four vendors attended. (B) Indicates local, non-DBE owned business. Recommend approval.

Local Available: Yes

Total Sent: 649

Total Received: 3

DBE Received: 0

Vendor Federally Debarred/Suspended: No