

Send applications to:

Allison Asbrock, Outreach Program Manager
Historic Preservation Division, GA DNR
Jewett Center for Historic Preservation
2610 GA Hwy 155 SW
Stockbridge, Georgia 30281

Questions? Contact Allison Asbrock at allison.asbrock@dnr.ga.gov

1. APPLICANT:

Certified Local Government/Official Applicant City of Savannah

Chief Executive Officer & Title Roberto Hernandez, City Manager

Address for official correspondence P.O. Box 1027, Savannah, Georgia 31402

Phone Number (912) 651-6415 E-Mail Address RHernandez@Savannahga.Gov

Federal Identification Number 58-6000660 County Chatham

U.S. Congressional District 1st Regional Commission Coastal Regional Commission

State Senate District 2 State Rep. District 74

2. APPLICATION PREPARED BY:

Name Leah G. Michalak Title MPC Senior Historic Preservation Planner

Address (if different from above) 110 E. State St. Savannah, GA 31401

Phone Number (912) 651-1453 E-Mail Address michalakl@thempc.org

3. GRANT PROJECT MANAGERS:

Name Leah G. Michalak Title MPC Senior Historic Preservation Planner

Address (if different from above) 110 E. State St. Savannah, GA 31401

Phone Number (912) 651-1453 E-Mail Address michalakl@thempc.org

If different from grant project manager above, who will handle the financial management and documentation for the project?

Name Melissa Carter Title City of Savannah Budget Officer

Address (if different from above) P.O. Box 1027, Savannah, Georgia 31402

Phone Number (912) 651-6490 E-Mail Address mcarter01@savannahga.gov

☒ Check to acknowledge that the project manager and financial manager will be able to attend a grant administration workshop?

List any other persons not listed above who will be involved in the project, such as consultants, volunteers, city employees, etc. What will be their roles?

Preservation consultants, staff, and volunteers will be involved with the project. The project manager meets the federal professional qualifications standards in 36 CFR 61 and will supervise the project work. Ms. Michalak has a Master of Fine Arts Degree in Historic Preservation and 20 years of work experience in the fields of preservation planning, preservation design, and architecture. She currently serves as the Chatham County-Savannah Metropolitan Planning Commission's Senior Historic Preservation Planner and is a member of several local and national preservation organizations.

Both the project manager and the financial manager are prepared to attend a grant administration workshop after the grant is awarded if deemed required by the HPD grant coordinator. If awarded, this will be the fourth survey grant that this financial manager and project manager have administered together. In addition to the day-to-day work of the project manager and the financial manager, the Geographic Information Systems (GIS) staff will assist in compiling the results of the survey into the City's database.

A professional consultant will be required to conduct the field surveys and prepare survey forms in accordance with the state survey program requirements. The City's intention, because this will be a "Part B" survey to complete the Cuyler-Brownville Historic District re-survey begun last year with a 2018 grant, is to extend the contract for the consultant who is currently preparing "Part A" of the survey. This consultant is Ward Architecture + Preservation; they meet the federal professional standards outlined in 36 CFR 61.

Research support and historical documentation will be provided by the neighborhoods where possible. With assistance from City and MPC staff, the neighborhood will provide notice to the residents of the work being conducted through neighborhood meetings and contribute volunteers and oral histories where applicable.

FOR QUESTIONS 4 THROUGH 12, REFER TO PAGES 3 TO 8, APPLICATION GUIDANCE, FOR SPECIFIC QUESTION REQUIREMENTS

4. PROJECT INFORMATION/TYPE:

Project Name Savannah Citywide Historic Neighborhood Survey: Phase III, Part B

Project Location/Address Savannah, Georgia

Project Type (choose one)

<input checked="" type="checkbox"/> Historic Resources Survey & Report* <input type="checkbox"/> Archaeological Survey & Report <input type="checkbox"/> National Register District Nomination*	<input type="checkbox"/> Pres. Planning Local District Designation & Report <input type="checkbox"/> Pres. Planning Design Guidelines <input type="checkbox"/> Pres. Planning/Other	<input type="checkbox"/> Info-Educ/Brochure <input type="checkbox"/> Info-Educ/Website <input type="checkbox"/> Info-Educ/Workshop <input type="checkbox"/> Info-Educ/Other
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**Note: Applications for Historic Resource Surveys and National Register Nominations require additional documentation. Please see Application Guidance for requirements. Applications for individual National Register nominations must consult with Allison Asbrock prior to application submittal.*

5. PROJECT DESCRIPTION: (Be concise and limit to 1 to 3 short paragraphs)

The purpose of the project is to complete the re-survey of the Cuyler-Brownville Historic District which began last year with a 2018 Historic Preservation Fund Grant. After the preservation consultant's reconnaissance survey early this year, it became clear that the 2018 funds would not allow us to fully survey all buildings within the district that are 40 years old or older. The reconnaissance survey identified 975 resources within the district boundaries in need of survey (40 years old or older); with the current cash budget of \$28,000 and the accepted consultant fee of \$42.50 per resource we can only survey 659 of these 975 resources. This leaves 316 resources undocumented; the current preservation consultant will extend their contract with the City to survey the remaining resources at the same cost per resource for a cash total of \$13,430. This survey has not been updated since 1997 and, as was discovered during some of the initial work of MPC staff and the preservation consultant, many of these resources have never been surveyed at all.

We intend to continue to apply for additional grants in the future to supplement and expedite on-going survey work for all of Savannah's historic resources but feel a phased project which focuses on the oldest surveys first is the best approach. Phase I of this project was completed in 2012-2013, through this grant process, and consisted of an historic resources survey of the Carver Village neighborhood. This survey was used, in part, to apply for National Register listing as an historic district, which has nearly been achieved. Phase II of this project was completed in 2015-2016, through this grant process, and consisted of an historic resources survey of the Victorian Historic District (re-survey of historic resources and initial survey of resources 40 years old or older). The Victorian District's Historic Buildings Map has been updated to include another 69 contributing resources based on the results of this survey; it has also helped us identify a large number of excellent mid-century resources in need of protection. We have developed language for the New Zoning Ordinance, slated

to be adopted later this year, that can protect these resources. Part III of this project is currently underway and consists of the survey of the first 659 resources 40 years old or older within the Cuyler-Brownville Historic District.

Our long-term survey goal is to have a comprehensive, up-to-date survey of all of Savannah's resources on GNAHRGIS by 2025, funding permitted. Although not part of this grant request, another long-term goal is to update and expand the period of significance of the National Register nominations. This would include adding more contributing buildings to the lists of historic properties and expanding the period of significance for many of the districts to provide even greater protection to more resources. The survey will be conducted by a qualified preservation consultant using state survey documents and procedures. All buildings surveyed will be mapped using Geographic Information Systems (GIS) and made available to the public.

The Savannah Historic District Board of Review and the Planning Commission both serve as local preservation commissions, reviewing applications for Certificates of Appropriateness within several locally designated historic districts in the city. They will serve as technical advisors on an as-needed basis. Additionally, staff will provide periodic updates during the public meetings providing additional opportunities for public education.

6. PROJECT NEED: (Be concise and limit to 1 to 3 short paragraphs)

Savannah is under increased development pressure from continued growth of Savannah's tourism industry. There is continued development pressure to expand from the Landmark District into surrounding neighborhood districts to accommodate and provide amenities for visitors, the growing student population, and general residential growth. However, not all of our historic districts are feeling this boon and strain. The Cuyler-Brownville Historic District is one example of a neighborhood struggling with crime, poverty, and overall poor building conditions. This neighborhood is not vulnerable for the same reasons as other districts like the Victorian and Thomas Square Streetcar districts which are vulnerable to demolition for infill development or major alterations. Cuyler-Brownville is changing every day; demolition of historic buildings is frequent whether due to severe deterioration, absentee owners, or to rid the neighborhood of a crime infested property.

The project will focus on the existing historic districts whose surveys are significantly out-of-date. This project is proposed to be Phase III, Part B, with the potential of four or more phases, ultimately seeking to update all existing district surveys and survey neighborhoods with historic significance. Existing surveys are severely outdated, some dating back to the 1990s, primarily due to resource constraints and increasing workloads. Another purpose for the re-surveys is to recognize and encourage awareness of these neighborhood districts' historic significance. As briefly discussed within the "Project Description," a long-term goal is to update and expand National Register nominations as each district's survey is updated. Adding more contributing buildings will provide tax incentive opportunities for more property owners within our districts as well.

All of MPC's historic resources are available through a library that is accessible to the public which contains paper copies of all surveys, photographs, Sanborn Maps, and other historic documents. Preservation staff is also in the process of digitizing all historic resources. If awarded this grant, all survey work completed would become part of our library and will become available to the public as well. Furthermore, the surveys will be used to assist the City in meeting the goals of the Comprehensive Plan and the requirements of the CLG program. Preservation staff intends to involve each district that will be re-surveyed through staff attendance of frequent neighborhood meetings, notifications on the MPC website, and potentially programming on City Span (Savannah's local government channel).

7. PROJECT SCHEDULE:

Staff work will commence no later than July 1, 2019. Because we intend to extend the current preservation consultant's contract, there will not be an RFQ/RFP period; the consultant's work will begin no later October 15, 2019.

Specific project goal dates will be as follows:

November 30, 2019:	25% of surveyed resource data entered into GNAHRGIS.
January 15, 2020:	50% of surveyed resource data entered into GNAHRGIS.
March 1, 2020:	First draft of survey report and survey maps submitted to the project manager for review and comment.
March 8, 2020:	75% of surveyed resource data entered into GNAHRGIS.
April 1, 2020:	Submit first draft of survey report and survey maps to HPD for comments.
May 1, 2020:	Final draft of survey report and survey maps submitted to the project manager for review and comment.
May 8, 2020:	100% of surveyed resource data entered into GNAHRGIS.
June 1, 2020:	Submit final draft of survey report and survey maps to HPD for comments
June 21, 2020:	Submit final product to the project manager for review and comment.
August 15, 2020:	Submit final product to HPD.
September 30, 2020:	Contract closed out.

8. PROJECT FUNDING & SUPPORT: (Be concise and limit to 1 to 3 short paragraphs)

The Cuyler-Brownville Neighborhood Association will be directly engaged and involved with the project. Staff will provide regular updates at neighborhood meetings and engage volunteers from each community. Research support, historic documentation of the buildings, and oral histories will be compiled with neighborhood assistance and included in the final report.

This application was prepared on behalf of the City of Savannah who is committed to neighborhood vitality and is supportive of this project as demonstrated by submitting the application itself and the project match. The project concept was developed in concert with HPD after discussions in 2014 regarding our outdated surveys and the jeopardy of our CLG II status. The Savannah Historic District Board of Review and the Planning Commission both serve as local preservation commissions, reviewing applications for Certificates of Appropriateness within several locally designated historic districts in the city. Letters of support are attached.

It is very unlikely that this project could be completed, beyond the survey of the initial 659 resources, without additional grant funding. The proposed project is a large undertaking and could not be completed by staff alone at current staffing levels. Because of the severity of this outdated survey, it is critical that grant funding be awarded in order to complete Phase III, Part B of this project. Partial funding from HPD would not allow us to complete 100% of this re-survey project. Although we thought that the grant funding requested in the 2018 grant cycle for this project was sufficient to survey the entire district, we quickly learned that the average preservation consultant survey fee per resource has increased significantly in recent years. Proposals ranged from \$42.50 to \$70.00 per resource; in 2016 the two proposals were for \$29 and \$35 per resource for a similar type of re-survey of the Victorian Historic District.

9. GRANT AMOUNT REQUESTED:

Total Project Cost (total project cost equals grant amount requested, plus matching share) \$ 17,000

Grant Amount Requested (not more than 60% of total project cost) \$ 8,058

Matching Share (at least 40% of total project cost; equal to total project cost minus grant amount) \$ 8,942

10. PROJECT BUDGET:

Project Type Historic Resources Survey (for I & E and Preservation Planning, please specify product)

BUDGET SUMMARY	
Category	Total
Consultants/Speakers*	\$ 13,430.00
Staff (Donated Labor)*	\$ 3,570.00
Staff (Paid Labor)*	\$ -
Volunteers (Donated Labor)*	\$ -
Travel	\$ -
Publication/Printing Costs	\$ -
Photography	\$ -
Supplies	\$ -
Other:	\$ -
Other:	\$ -
Other:	\$ -
TOTAL PROJECT COSTS	\$ 17,000.00

*Requires Budget Justification

Source of matching share

Donor: City of Savannah and The MPC

Source: General Funds Revenues

In-Kind: \$3,570 Cash \$2,686

Amount: \$6,256

Donor: Historic Savannah Foundation

Source: General Funds Revenues

In-Kind: Cash \$2,686

Amount: \$2,686

Budget Justification:

Consultant fees for survey: \$13,430.00 = \$42.50 survey per resource x 316 resources (estimated number of resources remaining based on reconnaissance survey)

Donated City and MPC staff labor: \$ 3,570.00 = \$40 per hour (average salary) x 89.25 hours (intended duties of staff includes: writing contracts, coordinating with the consultant, assisting consultant, neighborhood meetings and coordination, gathering and writing quarterly reports, writing, preparing, mailing neighborhood letters and RoboCalls, purchasing recommendations.

11. ADDITIONAL COMMENTS (Optional):

None

12. ASSURANCES: The Applicant hereby assures and certifies **by placing his/her initials beside each item below** that the Applicant will comply with all applicable regulations, policies, guidelines and requirements including OMB Circular No's A-87, A-95, A-110 and A-102, as they relate to the application, acceptance, and use of Federal funds for this Federally-assisted project. Also, the Applicant assures and certifies with respect to the grant that: (initial blank beside each number to signify willingness and ability to comply)

PLEASE INITIAL EACH.

___ 1. **Legal Authority** - Applicant possesses legal authority to apply for the grant; that a resolution, motion or similar action has been or will be duly adopted as an official act of the applicant's governing body, authorizing the submission of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

___ 2. **Civil Rights** - Applicant will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352), as amended, and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal assistance and will immediately take any measures necessary to effectuate this agreement.

___ 3. **Nondiscrimination** - Applicant will comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d) as amended, prohibiting employment discrimination where (a) the primary purpose of the grant is to provide employment or (b) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the grant-aided activity. It will comply with Section 504 of the Rehabilitation Act of 1973 as amended, Age Discrimination Act of 1975, and Drug Abuse Office and Treatment Act of 1972.

___ 4. **Conflict of Interest** - Applicant will establish safeguards to prohibit employees from using their positions for purposes that are or give the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.

___ 5. **Access to Records** - Applicant will give the grantor agency or the Comptroller General (through any authorized representative) the access to and the right to examine all records, books, papers, or documents related to the grant.

___ 6. **Programmatic and Financial Compliance** - Applicant will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements and other administrative requirements approved in accordance with appropriate Office of Management and Budget Circular. (For units of governments): It will maintain adequate financial management systems which will be (a) in accordance with the standards specified in OMB Circular A-102, Attachment G, "Standards for Grantee Financial Management Systems", and (b) audited in accordance with the General Accounting Office's Standards for Audit of Governmental Organizations, Programs, Activities, and Functions.

___ 7. **Audit** - Applicant will have an organization-wide, independent audit performed for each year in which federal funds are received, if required. This audit will be performed by using the required financial and compliance audits in accordance with Single Audit Act of 1984 and will be submitted to HPD following the end of the contract period.

___ 8. **Flood Insurance** - Applicant will comply with the flood insurance purchases requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

13. CERTIFICATION: I certify that I have read the accompanying Instruction Sheet and Assurances and accept all terms and conditions set forth therein. I also certify that all information contained in this application is correct, that the matching share will be provided as indicated, and that the project will be undertaken in conformance with the Secretary of the Interior's *Standards for Archaeology and Historic Preservation* and all applicable state and federal guidelines and regulations.

APPLICANT SIGNATURE:

Authorized signature

Roberto Hernandez
Typed or printed name

DATE: _____

TITLE: City Manager

APPLICATIONS MUST BE POSTMARKED BY FEBRUARY 1, 2019.