



EVENT #: 7075

TITLE: Motion to Procure Budget and Performance Software from OpenGov

TOTAL FUNDING AMOUNT:

AMOUNT
\$ 398,825.00

FUNDING SOURCE:

BUDGET YEAR	FUND	DEPARTMENT	ACCOUNT	ACTIVITY
2019	311	9207	52842	OP0418

NOTES

Fiscal Impact Statement: The funding source supports this expenditure.

FY19 costs include \$295,000 for annual subscription to software to begin upon contract execution, contingent upon and effective on date of Council approval (currently set for April 25, 2019), plus \$103,825 as a one-time fee for project implementation.

Contract term is for 5 years with annual subscription fee locked in at the rate of \$295,000 per year. Contract end date is April 24, 2024. Automatic contract renewal in place for the same length of time as the initial contract with a 4% escalation clause for renewal term unless either party terminates agreement within thirty (30) days before the end of the initial term.

Project Implementation costs account for 469 total deployment project hours. Scope of Work specified in vendor contract includes back-office processes to align the budget with financial reporting, training Office of Management and Budget (OMB) staff as well as user departments on active modules, and interfacing current City software systems with the OpenGov software to ensure the most accurate and updated information is used to build the budget. Additional Professional Service hours to complete implementation will be billed at \$185/hr, but are not expected. OpenGov executives confirm travel expenses are included in the implementation costs.

The 2018 Adopted Budget appropriated funds of \$700,000 in the Capital Improvement Program to purchase and implement a new Budget and Performance Software System. The operating impact was estimated to be \$400,000 per year, primarily consisting of ongoing software maintenance costs. Projected capital cost savings of \$301,175 to be returned to Capital Reserves account upon completion of project implementation.