

## **Purchasing Notes**

<b>EVENT #</b> 8768	TITLE: Govern Software Maintenance	<b>COST:</b> \$108,569.34
TYPE OF PROCUREMENT: Contract Modification	ANNUAL CONTRACT  ANNUAL MAINTENANCE AGREEMENT	ONE TIME PURCHASE
CONTRACT TERM (IF APPLICABLE) Contract will be effective from February 1, 2022 to January 31, 2023		
N/A		
MATRIX (IF APPLICABLE) N/A		
TYP		

## **NOTES**

Recommend approval of Contract Modification and Renewal for Govern Software Maintenance with MS Govern (D) in the amount of \$108,569.34. This is an 5% annual increase in maintenance due to inflation.

The agreement will provide maintenance and support for the Revenue Department's Govern Software for property taxes, central cashiering, business license and utility billing. This is a solution that provides integrated assessment and tax collection software suites to state and local governments using legacy systems. The database integration, application filing service, property tax payment processing, and tax statements allow for efficient access to a secured authenticated account system service for the public and City of Savannah. This is a sole source because MS Govern is the original developer of the software. It is critical to have maintenance and support from the original provider to ensure authorized, knowledgeable, and timely vendor support when it is necessary as well as the provision of upgrades and database upkeep.

Contract will be effective from February 1, 2022 to January 31, 2023.

Delivery: As Requested. Terms: Net 30 Days.

S.S. MS Govern (Ottawa, ON) (D) \$ 108,569.34

A pre- proposal meeting was not conducted as this is a sole source procurement. (D) Indicates non-local, non-minority owned business.

Recommend approval of Contract Modification No. 1 for Govern Software Maintenance with MS Govern in the amount of \$108,569.34.