

## Purchasing Notes

<b>EVENT #</b> 8564	<b>TITLE:</b> Information Technology Temporary Staffing Services	<b>COST:</b> \$170,000
<b>TYPE OF PROCUREMENT: COOPERATIVE PURCHASE</b>	<b>ANNUAL CONTRACT</b> <input checked="" type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input type="checkbox"/>

**CONTRACT TERM (IF APPLICABLE)**  
This contract will end September 22, 2022

**DBE (IF APPLICABLE)**  
N/A

**MATRIX (IF APPLICABLE)**  
N/A

### NOTES

Recommend approval to procure temporary staffing services for the Information Technology Department from Robert Half International, Inc. in the amount of \$170,000. The Information Technology Department will use the temporary staffing services to provide technical knowledge and skill in specialized computer applications for all City users. These will include software and PC upgrades, helpdesk and network services support as well as program/project support.

This procurement was made through a cooperative purchasing agreement with H-GAC Buy. Cooperative purchasing is authorized as an appropriate procurement method in Division 10 Section 4-4152 of the City of Savannah's purchasing ordinance.

The contract was competitively bid and awarded by H-GAC Buy. A master agreement with Robert Half International, Inc. contract no. TS06-21 was signed for a three-year term ending on May 31, 2024.

Delivery: As requested. Terms: Net 30 days. The vendor is:

S.C. Robert Half International, Inc. (12400 Collections Center Drive, Chicago, IL)<sup>(D)</sup> \$170,000

A pre-proposal meeting was not conducted as these services are being procured through the use of a cooperative purchasing agreement (D) Indicates non-local, non-DBE business. Recommend approval.

Local available: No

Total sent: 1

Total received: 1

Vendor federally debarred/suspended: No