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Purchasing Summary

EVENT #9079	**TITLE:** Portable Toilet and Hand Washing Stations	**COST:** $76,992
TYPE OF PROCUREMENT: Sole Source	**ANNUAL CONTRACT** ☐ **ANNUAL MAINTENANCE AGREEMENT** ☐	**ONE TIME PURCHASE** ☒

CONTRACT TERM (IF APPLICABLE)
N/A

S/DBE (IF APPLICABLE)
N/A

MATRIX (IF APPLICABLE)
N/A

NOTES

Recommend approval to procure portable toilet and hand washing stations with Porta Potty Dogs in the amount of $76,992. The St. Patrick's Day Parade requires portable toilets and hand washing stations to maintain a sanitary environment for those attending the event. Portable toilets and hand washing stations will be staged along the route and in the downtown area prior to the parade and will be removed following the weekend of the parade. This is a sole source because the vendor is the only company that can provide the amount of toilets and hand washing stations in the shortened time that was requested.

This service will include the delivery and service of all the portable toilets and hand washing stations throughout the parade and the weekend.

Delivery: As needed. Terms: Net 30 days. The vendor is:

S.S. Porta Potty Dogs (Garden City, GA)(D) $76,992

A pre-bid conference was not conducted as this is a sole source procurement. (D) Indicates non-local, non-DBE business. Recommend approval.

Local available: No
Total sent: 1
Total received: 1
Vendor federally debarred/suspended: No