### Purchasing Summary

<table>
<thead>
<tr>
<th>EVENT #</th>
<th>TITLE: Elevator Servicing and Maintenance</th>
<th>COST: $122,560.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>TYPE OF PROCUREMENT: Bid</td>
<td>ANNUAL CONTRACT ☒</td>
<td>ANNUAL MAINTENANCE AGREEMENT ☐</td>
</tr>
<tr>
<td>ANNUAL CONTRACT ☒</td>
<td>ANNUAL MAINTENANCE AGREEMENT ☐</td>
<td>ONE TIME PURCHASE ☐</td>
</tr>
</tbody>
</table>

#### CONTRACT TERM (IF APPLICABLE)
- September 28, 2017 through December 31, 2017

#### M/WBE (IF APPLICABLE)
- N/A

#### MATRIX (IF APPLICABLE)
- N/A

#### NOTES

Recommend approval to award an annual contract for elevator servicing and maintenance to Georgia Elevator Company dba Oracle in the amount of $122,560.00. The contract will be used by the Building and Electrical Maintenance Department to provide maintenance to City owned elevators. While notifications were sent to all known suppliers, only one bid was received.

The bid was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The bidder was:

L.B. Georgia Elevator Company dba Oracle (Savannah, GA) (B)$122,560.00

A pre-bid conference was conducted and one vendor attended. (B) Indicates local, non-minority owned business. Recommend approval.

Local Available: Yes
MWBE Available: Yes
Total Sent: 454
MWBE Sent: 69
Total Received: 1
MWBE Received: 0
Vendor federally debarred/suspended: No