



Purchasing Summary

EVENT # 5314	TITLE: Third Party Ticketing Services	COST: Cost Neutral
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TYPE OF PROCUREMENT: Sole Source	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>
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CONTRACT TERM (IF APPLICABLE)
July 6, 2017 through July 5, 2018

M/WBE (IF APPLICABLE)
N/A

MATRIX (IF APPLICABLE)
N/A

NOTES

Recommend approval to renew an agreement with E-Tix for the Savannah Civic Center. This is a cost neutral agreement to the City. Service charges are paid by the consumer to E-Tix directly for each ticket sale. E-Tix provides third-party services for the Civic Center's ticketing answering service by phone, internet, and mail. E-Tix also handles any customer service calls regarding ticket costs and seating locations outside of the Civic Center's normal business hours.

This is a sole source because the Civic Center has in place equipment that is only available from and can be used by E-Tix. There is no additional cost to the Civic Center to continue using E-Tix as customers pay all service fees in the price of their tickets. All hardware is been provided by E-Tix and does not require the purchase of new equipment used for ticket sales.

Delivery: As needed. Terms: Net 30 days. The vendor was:

S.S. E-Tix (Morrisville, NC)^(D)

A pre-bid conference was not conducted as this is a sole source procurement. (D) Indicates non-local non-minority owned business. Recommend approval.

Local Available: No
MWBE Available: No
Total Sent: 1
MWBE Sent: 0
Total Received: 1
MWBE Received: 0
Vendor federally debarred/suspended: No