

**Bidder’s Checklist – Envelope Requirements**

This checklist shall be attached to the outside of the Envelope of a bid. Failure to complete, sign, and attach this checklist may result in a bid being deemed nonresponsive. Nonresponsive bids will be returned to the vendor unopened.

Firm name: \_\_\_\_\_  
 Contact person: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone number: \_\_\_\_\_  
 Email address: \_\_\_\_\_

**The Envelope must contain the following documents:**

<b>Initials</b>	<b>Document</b>
	Bid Proposal Form, Including Acknowledgement of Any Addenda
	Exception Sheet
	Contractor Affidavit and Agreement (Employee Eligibility Verification)
	Affidavit Verifying Status for City of Savannah Benefit Application
	Non-Discrimination Statement
	Attachments
	Certifications/Licenses
	Insurance
	Any Other Requirements as Stated in the Specs

By signing below, bidder is attesting that all items listed in the checklist above have been included in the Envelope.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Demolition of Structures

EVENT NO. 7385

### SPECIFICATIONS AND SPECIAL CONDITIONS

- 4.0 Description of Project:** The purpose of these specifications is to obtain services for the demolition of structures located throughout the City of Savannah.

**This event is only open to Savannah Business Enterprise (SBE) certified firms. Responses received from non-SBE certified firms will not be opened or read aloud. For more information about the Savannah Business Enterprise program, please visit the City's Office of Business Opportunity's webpage (<http://savannahga.gov/483/Office-of-Business-Opportunity>).**

To enter pricing manually, complete the attached bid proposal form. Bids must be submitted on the bid proposal forms contained in these specifications in order to be considered.

A pre-bid conference has been scheduled to be conducted at the Purchasing Office, City Hall, third floor, 2 East Bay Street, Savannah, Georgia 31401. This meeting will allow contractors to discuss the specifications and resolve any questions and/or misunderstandings that may arise with City staff. You are invited to attend.

- 4.1** This contract is being established primarily to meet the needs of the City's Code Compliance Department. On occasion, other City agencies may use this contract. In those instances, the using agency will be responsible for payment and administration of the contract.

**4.2 Scope of Services**

The contractor shall furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment, and services. Including utility and transportation services, and perform and complete all work required for the demolition and removal of all structures as required under this contract. This shall also include the clearance of all objects of every nature above ground level and the removal of all overgrown shrubbery, vegetation, or debris that causes unsightly appearance (excluding trees, shrub, sidewalks, curbs and gutters) as determined by Code Compliance or other City agencies. The case may be within the parcels of the assigned project areas, in an efficient and workmanlike manner, excepting where only certain improvements on the parcels are to be demolished, and in such case only those improvements specified shall be demolished and removed and the grounds cleaned as described above. This includes grass and overgrown vegetation to all property lines and/or mid street/lane as applicable.

**4.3 Detailed Specifications**

All vendors should read the following pages thoroughly to gain a clear understanding of all requirements under this bid. When making a price quote, vendors should include all costs referred to under each section including demolition, permit fees, dumping fees, the cost of the insurance requirements, waste disposal costs or fees, city license fees, rental costs of equipment, and any other costs incurred when performing demolition services. All salvage materials resulting from work

under this contract and located within the specified areas will become the property of the contractor.

4.3.1 **Quantities:** Quantities listed are estimates only and are based on previous years' experience. The actual amount of work performed under this contract shall be determined by need and funding. The City makes no guarantee as to actual amounts of work to be performed.

4.3.2 Demolition shall not commence until the following conditions have been determined:

- A) A pre-inspection has been conducted by the Code Compliance Department (912) 651-6770.
- B) Rodent certification has been obtained from a licensed exterminator indicating that rodent extermination services have been initiated at least two weeks prior to the planned demolition. This will be handled by the Code Compliance Department or other City agencies as the case may be.
- C) A demolition permit has been issued to the contractor by the City of Savannah Development Services Department.
- D) All utilities have been cut off and capped at the street/right-of-way. The City will notify all applicable utilities to discontinue/disconnect services. Before starting demolition, the contractor will confirm all utilities have been disconnected. If the utilities have not been disconnected, the contractor will contact the Code Compliance Department or other City agency to advise them of the situation. The contractor will preserve in operating condition all active utilities traversing the areas where demolition and removal work is to be done, protect manholes, catch basins, valve boxes, poles and other appurtenances. The contractor shall repair damage to any such utility due to above stated demolition work, to the satisfaction of the City.
- E) Masonry and foundation walls located below grade as well as construction debris, rubbish and other unsuitable or surplus soil material shall be removed by the contractor. Structural steel, cast iron, and heavy timbers shall be removed in individual pieces and carefully lowered. Regardless of elevation, all concrete slabs and floor construction to include basements or cellars shall be removed. All partitions, stairways, furnaces, piping, apparatus, and debris shall be removed from within existing basements. Basement floor and masonry cross walls shall be sufficiently broken up into sections not to exceed fifteen cubic feet and shall permit drainage, as may be determined by Development Services.

The square footage of sidewalks, patios, sheds, porches, and out buildings will be added to the house square footage if they are to be demolished

- F) Common fill material shall be placed in eight (8) inch to ten (10) inch lifts and compacted to a minimum of 97% density in areas where the foundation material has been removed.
  - G) Prior to commencement of any onsite demolition activity, the contractor shall first obtain underground utility locations.
- 4.3.3 All trash, rubbish, litter, and debris found on the premises at the start of work, as well as, that results from the demolition activities (including rubble, concrete slabs, and foundation exposed above the ground level), or deposited on the site by others during the duration of

- the contract, shall be removed and legally disposed of by the contractor. Receipts for disposal shall be kept on file at the contractor's office and shall be available for City inspection during normal business hours. The contractor shall keep the premises and public right-of-way reasonably clear at all times. No materials or debris will be burned by the contractor on the premises without prior Fire department approval and supervision. No blasting will be used by the contractor in the demolition operation.
- 4.3.4 Any excavation or other depressions to existing grade must be filled with clean dirt containing no more than 25% stone or masonry. All fill must be packed to professional standards and sloped to drain adequately. Instances where excavations must be filled, (i.e. basement) the contractor may charge a per cubic yard price for such work above normal demolition activity.
- 4.3.5 **Asbestos Identification:** The City will arrange for an asbestos inspection prior to scheduling the property for demolition. The Code Compliance Department or other City agency as the case may be, will contract with a state certified hazardous waste removal contractor to remove any such material, before regular demolition work begins. If a contractor finds suspicious materials during demolition, they are to notify the Code Compliance Department or other appropriate City agency immediately. Under no circumstance, shall asbestos or other hazardous waste removal be undertaken by the contractor; failure to notify the Code Compliance Department may result in the cancellation of the contract. If potentially hazardous materials are not accepted by the disposal facility (i.e. high lead content, PCBs, etc.), these materials will then be classified as hazardous and the Code Compliance Department shall be notified by the contractor. The City and the contractor shall agree to use best efforts to determine appropriate disposal methods for said materials.
- 4.3.6 **Hot Loads:** When asbestos certification are not obtainable due to fire or other circumstances, disposal of these materials must be deemed hot loads and may require the use of fire hydrants and must be disposed of in appropriate sites. When the contractors use fire hydrants they must pay a deposit for a meter. The contractor will also be billed for the water used. Meter deposit and water usage fees incurred for hot loads will be reimbursed by the City if the contractor provides a detailed invoice for such services. Invoices presented for reimbursement must include the address where the service was performed. Due to water saturation of hazardous/wet loads the City will pay an additional 50% of documented landfill/dump fees. Copies of dump tickets must be attached to the invoice when submitted for payment.
- 4.3.7 **Emergency Response:** The contractor will be paid an emergency response fee of \$150 when an emergency call out is required. In an emergency situation, contractors are required to be on-site with all equipment and ready to work within two (2) hours of notification. Repeated non-compliance with response time may be cause for termination of contract.
- 4.3.8 All work will commence within five (5) days of permit issuance. The contractor is obligated to notify the Code Compliance Department or appropriate City agency of the date that it will commence work on the assigned property so the Compliance Department may perform a brief pre-inspection immediately prior to demolition.
- 4.3.9 All building demolition work shall be completed within fifteen (15) days after the job has been given to the contractor unless permission is given by the Code Compliance

Department for hand demolition for salvage. This permission must be in writing and shall be made on a property-by-property basis. A request for final inspection of the demolition work must be submitted to the permit center of the Development Services Department (912-651-6530) within three (3) days after the demolition is completed.

- 4.3.10 The successful vendor must show proof of current authorization for dumping at a licensed landfill or other licensed waste disposal facility. If the vendor ceases to be in good standing with these facilities, this contract shall be canceled and awarded to the next lowest responsible bidder.
- 4.3.11 **Qualifications:** The vendor must be able to demonstrate the successful completion of projects with a similar scope of work and experience with urban demolition.
- 4.3.12 **References:** Vendors are required to include in bid, a minimum of three (3) references including company name, contact person, and phone number for whom he has completed contracts with a similar scope of work. See Attachment 1. Attachment 1 must be included in the bid response in order for a bid to be considered.

#### 4.3.13 **Equipment**

At a minimum, the vendor must own, or have under lease and available for emergency response the following heavy equipment:

- Hydraulic excavator
- Large demo body debris truck (15 cubic yard minimum capacity)
- Bulldozer

Vendors are required to include in bid, a list of equipment owned/leased and must make equipment available for review upon request. See Attachment 2. Attachment 2 must be included in the bid response in order for a bid to be considered.

#### 4.3.14 **Photographic Evidence**

The successful contractor shall make photographic evidence of each parcel of land immediately prior to commencement of work, and again immediately after completion of work.

Photographs shall:

- Be in color from a digital camera with a date stamp on each photo.
- Include the same landmarks in both the before and after pictures with the same angle and scale.
- Provide a panoramic view that will show the entire lot.
- Must be identified with the appropriate Code Compliance case number, physical address, and PIN number.

#### **4.4 Removal of Debris**

- 4.4.1 Prior to demolition of structure, contractor shall remove and properly dispose of all debris and trash, including such items as refrigerators or stoves. Abandoned vehicles will be removed by the Code Compliance Department at no expense to the contractor.
- 4.4.2 The contractor shall provide a cost per square foot for excessive debris removal. This fee shall include all costs associated with the removal and disposal of excessive debris located on the site. Excessive debris removal costs must be pre-approved by the Code Compliance Department and will be determined on a case by case basis. The City representative assigned to the project will make the determination on what is excessive debris.
- 4.4.3 The contractor must provide on-site 20 or 30 yard construction containers in an amount adequate to ensure that all demolition debris is properly containerized while on site.
- 4.4.4 The contractor must provide barricades, flashers, and other necessary safety equipment during all times of demolition and debris removal.

#### **4.5 Damages**

- 4.5.1 Repair of all damage done to sidewalks, driveways, curbs, fences, streets, fire hydrants, street and traffic signs, light standards, or adjacent structures shall be at the contractor's expense.
  - 4.5.2 If the contractor refuses or fails to perform the work with such diligence as will ensure its completion within the time specified in these contract documents, the City, by written notice to the contractor, may terminate the contractor's right to proceed with the work. Upon such termination the City may take over the work and prosecute the same to completion, by the contract or otherwise. The contractor and his sureties shall be liable to the City for any additional cost incurred by the City in its completion of the work. The contractor shall also be liable to the City for liquidated damages for any delay in the completion of the work in the amount of \$100.00 per day.
- 4.6 This contract will be awarded to the vendors who offer the lowest net price, and who meets or exceeds all specifications herein.
- 4.7 The City reserves the right to award to a primary, secondary, and tertiary contractors. During the term of the contract, the City will call on the secondary and tertiary contractors only when it is determined that the primary contractor is unable to start or complete services as stated in the specifications. If during the term of the contract, any or all awarded contractors default and/or are terminated, the City reserves the right to award this contract to subsequent bidders if terms, rates, and conditions remain the same.
- 4.8 This is an annual contract and prices are to be held firm for a period of one (1) year (12 months). This agreement may be renewed for up to three (3) additional twelve (12) month periods, if all contracting parties so agree and services provided by the vendor have been satisfactory.

#### **4.9 Insurance Requirements**

## Comprehensive General Liability

Contractor shall carry comprehensive general liability on an occurrence form with no “x, c or u” exclusions with the following minimum limits:

- Each occurrence - \$1,000,000
- Damage to Rented Premises - \$50,000
- Medical Expense - \$5,000
- Personal & Adv Injury - \$1,000,000
- General Aggregate - \$2,000,000
- Products – Completed Ops. Aggregate - \$2,000,000

General aggregate shall apply on a per project basis

Contractor will provide a Certificate of Insurance reflecting required coverage.

A waiver of subrogation endorsement to the policy in favor of the City shall also be provided and attached to the certificate

A (30) day notice of cancellation in favor of the City must be endorsed to policy and attached to the certificate

## Commercial Automobile Liability

The automobile policy must include coverage for owned, non-owned and hired automobiles

- Minimum limits are \$1,000,000
- Contractor will provide a Certificate of Insurance reflecting required coverage.
- A waiver of subrogation endorsement to the policy in favor of the City shall also be provided and attached to the certificate
- A (30) day notice of cancellation in favor of the City must be endorsed to policy and attached to the certificate

## Workers Compensation

Contractor shall carry a workers compensation policy including all statutory coverage required by Georgia state law

Minimum employer’s liability limits:

- \$500,000 each accident
- \$500,000 each employee (disease)
- \$500,000 policy limit (disease)

### 5.0 General Conditions

5.1 The bid response shall include all documents required in the bidder’s checklist.

All referenced documents must be completed and returned in their entirety to constitute a complete bid.

5.2 Original invoices should be sent to:

City of Savannah  
Accounts Payable  
P.O. Box 1027  
Savannah, Georgia 31402

5.3 The vendor is responsible for determining and acknowledging any addenda issued in connection with this bid solicitation. All addenda issued for this event must be acknowledged in order for a bid to be considered.

5.4 To be awarded bids, vendors must be registered as suppliers on the City of Savannah's website at [www.savannahga.gov](http://www.savannahga.gov).

5.5 This contract will be awarded to the vendor offering the lowest net price to the City, and meeting or exceeding all specifications herein.



**EXCEPTION SHEET**

Event # 7385

If the commodity(ies) and/or services proposed in the response to this bid is in anyway different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions to the stated specifications:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company

\_\_\_\_\_  
Title

**BID PROPOSAL FORM**

**(SUBMIT AS THE COVER SHEET)**

City of Savannah Purchasing Department  
305 Fahm Street  
Savannah, Georgia 31401  
ATTN: Purchasing Director

EVENT NUMBER: 7385  
Business Location: (Check One)  
 Chatham County  
 City of Savannah  
 Other

**ALL BIDDERS MUST BE REGISTERED VENDORS ON THE CITY'S WEBSITE TO BE AWARDED AN EVENT. PLEASE REGISTER AT WWW.SAVANNAHGA.GOV.**

**MANUALLY SUBMITTED BIDS MUST BE SUBMITTED ON THIS BID PROPOSAL FORM IN ORDER TO BE CONSIDERED.**

Name of Bidder: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA? (CHECK ONE) YES: \_\_\_\_\_ NO: \_\_\_\_\_**

**FROM WHAT CITY/COUNTY \_\_\_\_\_**  
**TAX CERTIFICATE #: \_\_\_\_\_ FED TAX ID #: \_\_\_\_\_**

**INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES ONLY):**  
**CHECK ONE: \_\_\_\_\_ CORPORATION \_\_\_\_\_ PARTNERSHIP**  
**\_\_\_\_\_ INDIVIDUAL \_\_\_\_\_ OTHER (SPECIFY: \_\_\_\_\_)**

Do you plan to subcontract any portion of this project? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please complete the attached schedule of DBE participation. Also complete the schedule if you will be using any DBE suppliers.

**ADDENDA ACKNOWLEDGEMENT**

My signature below confirms my receipt of all addenda issued for this proposal.

\_\_\_\_\_  
Signature

\*This acknowledgement is separate from my signature on the fee proposal form. My signature on the fee proposal form will not be deemed as an acknowledgement of addenda.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS.

ITEM NO	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1.	Demolition	Per Sq Ft		
2	Filling of Basement/Excavation	Per CY		
3	Excess Debris Removal	Per CY		

TOTAL BID \$ \_\_\_\_\_

**PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS**

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

\_\_\_ Less \_\_\_ % \_\_\_ Days Prompt Payment Discount (if offered) (\_\_\_\_\_)

\_\_\_ Net - 30 Days (no discount offered) - 0 -

TOTAL NET BID \$ \_\_\_\_\_

=====

DID YOU INCLUDE YOUR COMPLETED RESPONSE TO ATTACHMENT 1 WITH YOUR BID?  
\_\_\_\_\_

DID YOU INCLUDE YOUR COMPLETED RESPONSE TO ATTACHMENT 2 WITH YOUR BID?  
\_\_\_\_\_

DO YOU HAVE THE REQUIRED INSURANCE? \_\_\_\_\_

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Authorization Signature

\_\_\_\_\_  
Date



## NON-DISCRIMINATION STATEMENT

The prime contractor / bidder certifies that:

- (1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any bid submitted to the City of Savannah or the performance of any contract resulting therefrom;
- (2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this Company, including those companies owned and controlled by racial minorities, cultural minorities, women, and individuals belonging to other socially and economically disadvantaged groups;
- (3) In connection herewith, we acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this Company;
- (4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;
- (6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the City of Savannah to declare the contract in default and to exercise any and all applicable rights and remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and or forfeiture of compensation due and owing on a contract.

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Signature

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Title

**CONTRACTOR AFFIDAVIT AND AGREEMENT**  
Employment Eligibility Verification

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Savannah has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Savannah, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Savannah at the time the subcontractor(s) is retained to perform such service.

\_\_\_\_\_  
EEV / Basic Pilot Program\* User Identification Number

BY:

\_\_\_\_\_  
Contractor Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

\_\_\_\_\_  
Title of Authorized Officer or Agent of Contractor

\*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).  
\* \* \* \* \*

## **Instructions for Completing Contractor Affidavit and Agreement Form**

As required under Senate Bill 529 – “Georgia Security and Immigration Compliance Act” of 2006, O.C.G.A. Section 2, Article 3 13-10-91, public employers, their contractors and subcontractors are required to verify the work eligibility of all newly hired employees through an electronic federal work authorization program. The Georgia Department of Labor has added a new Chapter 300-10-1, entitled "Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program," to the Rules and Regulations of the State of Georgia. (See website: [http://www.dol.state.ga.us/pdf/rules/300\\_10\\_1.pdf](http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf).) The new rules designate the “Employment Eligibility Verification (EEV) Basic Pilot Program” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security as the electronic federal work authorization program to be utilized for these purposes. The EEV/Basic Pilot Program can be accessed at: <https://verify.uscis.gov/enroll/StartPage.aspx?JS=YES>. Bidders shall comply with this new rule and submit with your bid the attached “Contractor Affidavit and Agreement.”

# ***Affidavit Verifying Status for City of Savannah Benefit Application***

By executing this affidavit under oath, as an applicant for a City of Savannah, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a City of Savannah contract for \_\_\_\_\_. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1.) \_\_\_\_\_ I am a citizen of the United States.

**OR**

2.) \_\_\_\_\_ I am a legal permanent resident 18 years of age or older.

**OR**

3.) \_\_\_\_\_ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 *et seq.*) 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\* \_\_\_\_\_  
Alien Registration number for non-citizens.

Notary Public  
My Commission Expires:



***Instruction for Completing Systematic Alien Verification  
for Entitlement (SAVE) Form***

O.C.G.A. § 50-36-1, requires Georgia's cities to comply with the federal **Systematic Alien Verification for Entitlements (SAVE) Program**. SAVE is a federal program used to verify that applicants for certain "public benefits" are legally present in the United States. Contracts with the City are considered "public benefits." Therefore, the successful bidder will be required to provide the Affidavit Verifying Status for City of Savannah Benefit Application prior to receiving any City contract. The affidavit is included as part of this bid package but is only required of the successful bidder.