

Purchasing Summary

EVENT # 6005	TITLE: Design Services for the Greenwich Cemetery Columbarium	COST: \$104,375.00
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input checked="" type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)
N/A

DBE (IF APPLICABLE)

This project included an 18% DBE goal. Based on the proposed schedule of DBE participation submitted by the recommended proposer, the overall DBE participation for this project will be 8.8%, using Coastline Consulting ^(C) in the amount 5.1% and Palacio Collaborative ^(C) in the amount of 3.7%.

MATRIX (IF APPLICABLE)

Proposer	Qualifications and Experience (30 points)	Methodology (25 points)	References (5 points)	Local Vendor (5 points)	DBE Participation (10 points)	Fees (25 Points)	Total (100 points)
Greenline Architecture	27	25	5	5	4.89	21.44	88.33
EMC Engineering Services, Inc.	22	18.33	4.33	5	10	25	84.66
TSW	20.33	23.33	5	0	10	20.68	79.34
Lominack Kolman Smith	14.66	18.33	5	5	4.61	19.82	67.42
Kern & Co., LLC.	16.33	17.66	5	5	4.61	17.90	66.50

NOTES

Recommend approval to procure design services for the Greenwich Cemetery columbarium from Greenline Architecture in the amount of \$104,375.00. These services will be used by the Cemeteries Division and will include the initial surveys, all designs, construction administration, and project closeout services. The columbarium will be located in Greenwich Cemetery in District 3.

The method of procurement was the request for proposal (RFP), which evaluates criteria in addition to cost. The criteria evaluated for this RFP were qualifications and experience, methodology, references, local vendor participation, DBE participation, and fees. This proposal was advertised, opened, and reviewed. Delivery: As requested. Terms: Net 30 days. The vendors were:

B.P. Greenline Architecture (Savannah, GA) ^(B)	\$104,375.00
EMC Engineering Services, Inc. (Savannah, GA) ^(B)	\$ 89,500.00
TSW (Atlanta, GA) ^(D)	\$108,215.00
Lominack Kolman Smith (Savannah, GA) ^(B)	\$112,900.00
Kern & Co., LLC (Savannah, GA) ^(B)	\$124,995.00

A pre-proposal conference was conducted and eight vendors attended. (B) Indicates local, non-DBE owned business. (C) Indicates non-local, DBE-owned business. (D) Indicates non-local, non-DBE owned business. Recommend approval.

Local Available: Yes

Total Sent: 536

Total Received: 5

DBE Received: 0

Vendor Federally Debarred/Suspended: No