**Interoffice Memorandum**

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| To: | Rob Hernandez, City Manager |
| Thru: | Mark Revenew, Chief of Police  Robert Gavin, Assistant Chief of Police  Captain David Gay |
| From: | Lieutenant Shinita Young |
| Date: | July 3, 2018 |
| Subject: | Tibet Liquor/104 Tibet Avenue |

The purpose of this memorandum is to proceed with the alcohol process for the business, Tibet Liquor, effective 07/03/2018. The following information is being supplied on an official basis concerning the transfer of the alcohol beverage license application of Mafatlal H. Patel. The Savannah Police Department Alcohol Beverage Compliance Unit conducted an administrative hearing on Thursday, June 28, 2018 in reference to the sale of alcohol to an underage individual on June 20, 2018.

During the administrative meeting, Mr. Mafatlal Patel advised the following measures were added to the business to prevent any further sales to minors. The administrative agreement documented all provisions of the alcohol ordinance and changes set forth by the Alcohol Beverage and Compliance Unit to promote a safe and secure environment for the staff and citizens of the City of Savannah. Savannah Police Department has no reason(s) for recommending denial of this petition scheduled for July 5, 2018.

* Installed a point of sale software which requires the scan of an identification card before the sale is completed
* The licensee released the employee, Mr. Sureshkumar from further employment at the business until the employee completes alcohol awareness training
* The ABC unit recommended and the licensee installed an age-to purchase calendar which calculates the correct age for alcohol and tobacco sales