



Purchasing Summary

EVENT # 4486	TITLE: Civil Design Engineering Services	COST: \$200,000.00
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TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>
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CONTRACT TERM (IF APPLICABLE)
 January 4, 2018 through December 31, 2018

M/WBE (IF APPLICABLE)
 The MWBE goal for this proposal was 18% (8% MBE and 10% WBE). The recommended proposer submitted participation of 22% MWBE. MBE participation will be in the amount of 10% using Coastline Consulting Services (Pooler, GA)^(C) in the amount of 6% and Sykes Consulting (Savannah, GA)^(A) in the amount of 4%. WBE participation in the amount of 12% using Mandel Design, LLC (Chatham County, GA)^(F) in the amount of 3% and Long Engineering (Atlanta, GA)^(F) in the amount of 9%.

MATRIX (IF APPLICABLE)

	Qualifications & Experience (40 points)	Methodology (15 points)	References (5 points)	Local Vendor (5 points)	MWBE (10 points)	Fees (25 points)	Total (100 points)
Wolverton & Associates	37	13	5	5	10	23.38	93.38
J.M.T.	37	15	5	0	10	25	92
Hussey, Gay, Bell	39	13	5	5	10	18.22	90.22
Thomas & Hutton	39	12	5	5	10	19	90
E.M.C	34	13	4	5	10	22.01	88.01

NOTES

Recommend approval to renew an annual contract for civil design engineering services with Wolverton & Associates in an amount not to exceed \$200,000.00. These services will be used for various construction projects on an as-needed basis.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of qualifications and experience, methodology, references, MWBE participation, local vendor participation, and fee proposal. The fees were based on hourly rates of various necessary positions for the engineering services including principal engineer, senior engineer, junior engineer, administrative assistant, field investigator, CAD technician, project administrator, and others. The average hourly rate for Wolverton & Associates is \$105.18 per hour.

Proposals were received September 20, 2016. This contract was originally awarded by Council on December 6, 2016. This is the first of four renewal options. The proposers were:

B.P.	Wolverton & Associates, Inc. (Savannah, GA) ^(B)	\$105.18 average hourly rate
	J.M.T. (Mt. Pleasant, SC) ^(D)	\$ 98.40 average hourly rate
	Hussey, Gay, Bell (Savannah, GA) ^(B)	\$135.00 average hourly rate
	Thomas & Hutton (Savannah, GA) ^(B)	\$129.41 average hourly rate
	E.M.C. (Savannah, GA) ^(B)	\$111.76 average hourly rate

A pre-proposal conference was not conducted as this is an annual contract renewal. (A) Indicates local, minority-owned business. (B) Indicates local, non-minority owned business. (C) Indicates non-local, minority-owned business. (D) Indicates non-local, non-minority owned business. (F) Indicates non-local, woman-owned business. Recommend approval.

Local Available: Yes

MWBE Available: Yes

Total Sent: 400

MWBE Sent: 56

Total Received: 5

MWBE Received: 0

Vendor federally disbarred or suspended? No