|  |
| --- |
| **MAPLE STREET BISCUIT** |
| 220 W. Broughton St.  |
|  | New |  | Renewal |  | Transfer |
| **X** | Beer | **X** | Wine |  | Liquor |
|  |
| **Proposed License Classification** |  | **Proposed Zoning Use** |
| **Class C – Retail Dealer (On-Premise Consumption)**  |  |  |

**TASK RESPONSIBLE PARTY**

|  |  |
| --- | --- |
| **Initial Review** | **Revenue Department** |
| **X** | Applicant Interview – Classification Overview | Date: **12-16-19** |
| **X** | Previous License Review | Notes: No previous licenses held by applicant |
| **X** | Health Dept/Dept of Ag Coordination (If Needed) | Notes:  |

|  |  |
| --- | --- |
| **Public Hearing (Scheduled for)** | **Clerk of Council** |
| **X** | Advertised in Newspaper | Date:  |

|  |  |
| --- | --- |
| **Measurement Report** | **SPD ABC Unit** |
| **X** | In Compliance |  | Not In Compliance |
| **X** | Measurements Taken | Date:  |
| **X** | Sign Posted | Date:  |
| **X** | Revenue Department Review | Date:  |

|  |  |
| --- | --- |
| **Public Safety Review** | **SPD ABC Unit** |
| **X** | Background Check Completed | Date**:**  |
| **X** | Public Safety Plan Reviewed | Date:  |

|  |  |
| --- | --- |
| **Neighborhood Notification** | **Human Services Department** |
| **x** | Email Notification | Date:  | Notes:  |
|  | Phone Contact | Date:  | Notes:  |
|  | Visit | Date: | Notes: |
|  | Meeting Held (If Requested by Association) | Date: | Notes: |

|  |  |
| --- | --- |
| **Code Enforcement Site Review** | **Code Compliance Department** |
| **X** | Inspection Conducted | Date: Notes:  |
| **X** | Compliant |  | Non-Compliant |

|  |  |
| --- | --- |
| **Density Map** | **Development Service** |
| **X** | Completed | Date:  |

|  |  |
| --- | --- |
| **Zoning Review** | **Planning and Urban Design Department** |
| Review of Proposed Use for Appropriateness |  | Permitted by Right | **Date:****Notes:** |
|  | Requires Special Use Approval or Variance |
|  | Permitted as a Non-Conforming Use |
|  | Permitted with Conditions |
|  | Not Permitted |