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| --- | --- | --- | --- | --- | --- | --- | --- |
| **MAPLE STREET BISCUIT** | | | | | | | |
| 220 W. Broughton St. | | | | | | | |
|  | New |  | Renewal | | |  | Transfer |
| **X** | Beer | **X** | Wine | | |  | Liquor |
|  | | | |
| **Proposed License Classification** | | | |  | **Proposed Zoning Use** | | |
| **Class C – Retail Dealer (On-Premise Consumption)** | | | |  |  | | |

**TASK RESPONSIBLE PARTY**

|  |  |  |
| --- | --- | --- |
| **Initial Review** | | **Revenue Department** |
| **X** | Applicant Interview – Classification Overview | Date: **12-16-19** |
| **X** | Previous License Review | Notes: No previous licenses held by applicant |
| **X** | Health Dept/Dept of Ag Coordination (If Needed) | Notes: |

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| **Public Hearing (Scheduled for)** | | **Clerk of Council** |
| **X** | Advertised in Newspaper | Date: |

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| --- | --- | --- | --- |
| **Measurement Report** | | **SPD ABC Unit** | |
| **X** | In Compliance |  | Not In Compliance |
| **X** | Measurements Taken | Date: | |
| **X** | Sign Posted | Date: | |
| **X** | Revenue Department Review | Date: | |

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| **Public Safety Review** | | **SPD ABC Unit** |
| **X** | Background Check Completed | Date**:** |
| **X** | Public Safety Plan Reviewed | Date: |

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| **Neighborhood Notification** | | **Human Services Department** | |
| **x** | Email Notification | Date: | Notes: |
|  | Phone Contact | Date: | Notes: |
|  | Visit | Date: | Notes: |
|  | Meeting Held (If Requested by Association) | Date: | Notes: |

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| --- | --- | --- | --- |
| **Code Enforcement Site Review** | | **Code Compliance Department** | |
| **X** | Inspection Conducted | Date:  Notes: | |
| **X** | Compliant |  | Non-Compliant |

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| **Density Map** | | **Development Service** |
| **X** | Completed | Date: |

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| **Zoning Review** | | | **Planning and Urban Design Department** |
| Review of Proposed Use for Appropriateness |  | Permitted by Right | **Date:**  **Notes:** |
|  | Requires Special Use Approval or Variance |
|  | Permitted as a Non-Conforming Use |
|  | Permitted with Conditions |
|  | Not Permitted |