			J & J Food Ma 848 Staley Avenu		
X	New			X	Add-On
	Beer	X	Wine		Liquor

Proposed License Classification Class E - Retail Dealer (Off-Premise Consumption) Convenience Store

Proposed Zoning Use

Convenience/Gas/Drug Store with Ancillary Retail Wine
Sales (Class E License)

TASK

RESPONSIBLE PARTY

Initial Review		Revenue Department	
X	Applicant Interview – Classification Overview	Date: 02-14-2020	
X	Previous License Review	Notes: Adding to existing Class E (Beer) license	
X	Health Dept/Dept of Ag Coordination (If Needed)	Notes: Compliance	

Public Hearing (Scheduled for)	Clerk of Council	
X Advertised in Newspaper	Date: 04-13-2020	

Measurement Report		SPD ABC Unit	
Х	In Compliance	Not In Compliance	
Х	Measurements Taken	Date: 03/18/2020 Date: 04-09-2020 Date: 03/30/2020	
X	Sign Posted		
Х	Revenue Department Review		

Public Safety Review	SPD ABC Unit	
X Background Check Completed	Date: 03-20-2020	
X Public Safety Plan Reviewed	Date: 03-13-2020	

Neighborhood Notification		Human Services Department	
x	Email Notification	Date: 3-6-2020	Notes: Sent email to neighborhood president (WMK)
X	Phone Contact	Date: 3-25-2020	Notes: Spoke with president via telephone stated oppose wine license, president will contact owner at a later date.(WMK)

Code Enforcement Site Review		Code Compliance Department	
x	Inspection Conducted	Date: Inspection on March 10, 2020 violations noted (exterior walls, protective treatment, overland extensions, defacement of property) 1807-20 is Code Compliance case number. Notes: Next inspection March 16, 2020. Inspection on March 31, 2020 still painting the building next inspection April 6, 2020. MAC. Inspection on April 6, 2020 in compliance. MAC	
Х	Compliant	Non-Compliant Non-Compliant	

Density Map	Development Service	A REST OF THE
X Completed	Date: 3/18/2020	

Zoning Review		Planning and Urban Design Department	
Proposed Use, Convenience/Gas/D rug Store with Ancillary Retail Wine Sales (Class E	or Variance X Permitted as a Non-Conforming	Notes: Is a Permitted Nonconforming Use: The business has maintained its ancillary retail package store alcohol license since December 1, 1999.	
License)	Permitted with Conditions Not Permitted	Has a BLA Application that was most recently approved under BLA No 16-001021-BA.	