

Proposed License Classification	
Class D – Retail Package Store	

Proposed Zoning Use
Package Store

TASK

RESPONSIBLE PARTY

Initial Review		Revenue Department	
Х	Applicant Interview – Classification Overview	Date: 05-8-19	
Х	Previous License Review	Notes: One additional license held by applicant	
X	Health Dept/Dept of Ag Coordination (If Needed)	Notes: Permit issued	

Public Hearing (Scheduled for) Clerk of Council		7 7 7 7 5 5 TO	
Χ	Advertised in Newspaper	Date: 07-09-19	
Х	Prepared Sign for Posting	Date: 06-19-19	

Measurement Report		SPD ABC Unit	
Х	In Compliance	Not In Compliance	
Х	Measurements Taken	Date: 6-26-19	
Х	Sign Posted	Date: 6-26-19	
Х	Revenue Department Review	Date: 7-05-19	

Public Safety Review		SPD ABC Unit
X	Background Check Completed	Date: 07-01-19
Х	Public Safety Plan Reviewed	Date: 06-19-19

Neighborhood Notification		Human Services Department	
х	Email Notification	Date: 06-17-19	Notes: No response from neighborhood association
	Phone Contact	Date:	Notes:
	Visit	Date:	Notes:
	Meeting Held (If Requested by Association)	Date:	Notes:

Code Enforcement Site Review		Code Compliance Department Date: 06-17-2019 Notes: In Compliance/ No/In compliance on June 26, 2019	
Inspection Conducted X			
Х	Compliant	Non-Compliant re-inspection 06-26-2019	

Density Map	Development Service	
X Completed	Date: 6/14/2019	

Zoning Review			Planning and Urban Design Department	
Proposed Use,		Permitted by Right	Notes: -Is Permitted as a Nonconforming Use: An ABL was issued for a package	
Package store,		Requires Special Use Approval or Variance	store as early as 1991, before the adoption of the Montgomery Street Corridor Alcohol Density (AD-2) Overlay District on January 8, 2018 that	
	Х	Permitted as a Non-Conforming Use	prohibits package stores -Is an Existing use/occupancy, but new ownership, management or	
		Permitted with Conditions	request	
		Not Permitted	-Was approved under Business Location Approval #19-002703	