

Proposed License Classification
Class E – Ancillary Retail Package Store

Proposed Zoning Use
Convenience store that sells beer and wine by the package

TASK

RESPONSIBLE PARTY

Initial Review		Revenue Department	
Х	Applicant Interview – Classification Overview	Date: 03-06-19	
Х	Previous License Review	Notes: No previous licenses held by applicant	
Х	Health Dept/Dept of Ag Coordination (If Needed)	Notes: In compliance	

Pu	blic Hearing (Scheduled for)	Clerk of Council	
Х	Advertised in Newspaper	Date: 04-03-19	

Measurement Report		SPD ABC Unit	
Х	In Compliance	Not In Compliance	
Χ	Measurements Taken	Date: 03-12-19	
Х	Sign Posted	Date:03-12-19	
Х	Revenue Department Review	Date: 03-28-19	

Public Safety Review		SPĎ ABC Unit	
Х	Background Check Completed	Date: 03-26-19	
Х	Public Safety Plan Reviewed	Date: 03-12-19	

Neighborhood Notification		Human Services Department		
х	Email Notification	Date: 03-07-19	Notes: No concerns noted by neighborhood association.	
	Phone Contact	Date:	Notes:	
	Visit	Date:	Notes:	
	Meeting Held (If Requested by Association)	Date:	Notes:	

Co	de Enforcement Site Review	Code Compliance Department	
	Inspection Conducted	Date: 03-07-19	
Х		Notes: In Compliance	
Х	Compliant	Non-Compliant	

Density Map	Development Service	
X Completed	Date: 03-13-19	

Zoning Review			Planning and Urban Design Department	
Review of Proposed Use for	х	Permitted by Right	Notes: Is an Existing use/occupancy, but new ownership, management or request.	
Appropriateness		Requires Special Use Approval or Variance	Was approved under Business Location Approval #19-001126-BA	
		Permitted as a Non-Conforming Use		
		Permitted with Conditions		
		Not Permitted		