

BROUGHTON MARKET #3

325 W. Bay Street

	New	Renewal	Transfer
X	Beer	X	Wine
			X
			Liquor

Proposed License Classification

Class D – Retail Dealer (Off-Premise Consumption)

Proposed Zoning Use

Package Store

TASK	RESPONSIBLE PARTY
Initial Review	Revenue Department
X Applicant Interview – Classification Overview	Date: 12-18-19
X Previous License Review	Notes: Changing classification from Convenience store to Package store
X Health Dept/Dept of Ag Coordination (If Needed)	Notes:

Public Hearing (Scheduled for)	Clerk of Council
X Advertised in Newspaper	Date: 01-20-2020

Measurement Report	SPD ABC Unit
X In Compliance	Not In Compliance
X Measurements Taken	Date: 01/08/2020
X Sign Posted	Date: 01/15/2020
X Revenue Department Review	Date: 01-17-2020

Public Safety Review	SPD ABC Unit
X Background Check Completed	Date: 01/14/2020
X Public Safety Plan Reviewed	Date: 01/13/2020

Neighborhood Notification	Human Services Department	
x Email Notification	Date: 1/16/20	Notes: Email sent, no response received. - cc
Phone Contact	Date:	Notes:
Visit	Date:	Notes:
Meeting Held (If Requested by Association)	Date:	Notes:

Code Enforcement Site Review	Code Compliance Department
X Inspection Conducted	Date: 01/09/20
X Compliant	Notes: Business is Compliant
	Non-Compliant

Density Map	Development Service
X Completed	Date: 1/10/2020

Zoning Review	Planning and Urban Design Department
Review of Proposed Use, Package Store, for Appropriateness	Date: 1.15.20
X Permitted by Right	Notes:
Requires Special Use Approval or Variance	- Is an Existing use/occupancy, but new ownership, management or request
Permitted as a Non-Conforming Use	- Not submitted a new Business Location Approval (BLA) Application
Permitted with Conditions	
Not Permitted	