Bidder’s Checklist – Requirements

This checklist shall be attached to the outside of a bid. Failure to complete, sign, and attach this checklist may result in a bid being deemed nonresponsive. Nonresponsive bids will be returned to the vendor unopened.

*Electronically submitted bids, if allowed, do not require this checklist. Please see event summary online to determine if electronic responses will be accepted.*

Firm name: ________________________________________________________________
Contact person: ____________________________________________________________
Address: __________________________________________________________________
Phone number: __________________________________________________________________
Email address: ________________________________________________________________

The Bid must contain the following documents:

<table>
<thead>
<tr>
<th>Initials</th>
<th>Document</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Bid Proposal Form, Including Acknowledgement of Any Addenda</td>
</tr>
<tr>
<td></td>
<td>Exception Sheet</td>
</tr>
<tr>
<td></td>
<td>Contractor Affidavit and Agreement (Employee Eligibility Verification)</td>
</tr>
<tr>
<td></td>
<td>Affidavit Verifying Status for City of Savannah Benefit Application</td>
</tr>
<tr>
<td></td>
<td>Attachments</td>
</tr>
<tr>
<td></td>
<td>Insurance</td>
</tr>
</tbody>
</table>

By signing below, bidder is attesting that all items listed in the checklist above have been included in the bid package.

Signature: ___________________________  Date: ___________________________
FLOORING FOR TREMONT COMMUNITY CENTER

EVENT NO. 6890

SPECIFICATIONS AND SPECIAL CONDITIONS

4.0 The purpose of these specifications is to describe requirements for a flooring contractor to install new flooring and remove and dispose of the existing flooring at the Tremont Center located at 2015 Paige Avenue, Savannah, GA 31401. Work will consist of but not limited to removing existing flooring, disposing of existing flooring and installing new flooring, inclusive of all materials and labor.

This event is only open to Savannah Business Enterprise (SBE) certified firms. Responses received from non-SBE certified firms will not be opened or read aloud. For more information about the Savannah Business Enterprise program, please visit the City’s Office of Business Opportunity’s webpage (http://savannahga.gov/483/Office-of-Business-Opportunity).

Electronic responses will not be accepted for this event. To enter pricing manually, complete the attached bid proposal form. Manually submitted bids must be submitted on the bid proposal forms contained in these specifications in order to be considered.

A mandatory pre-bid conference has been scheduled to be conducted at the Tremont Center, 2015 Paige Avenue, Savannah, Georgia, 31401. This meeting will allow contractors to measure the facility, discuss the specifications, and resolve any questions and/or misunderstandings that may arise with City staff. You are invited to attend.

4.1 Scope of Work
The scope of work shall include, but not limited to, providing all labor, materials, equipment, and supplies to install flooring for the Tremont Center. The Tremont Center is approximately 3,000 square feet. This may include moving furniture, shelving etc. The selected vendor will also be required to remove old flooring before new flooring is installed.

4.2 Products to be installed:
- Armstrong Natural Creations Mystix Tile, 6 by 36 inches, Neva Rise and Shine, plank flooring in various rooms.
- Mannington Urban Grid Mesh Province, Province, carpet in various rooms.
- Altro Aquarius, Sealion, with heat welding and flash coving in restrooms.
- Armstrong Natural Creations Mystix, 18 by 18 inches, vinyl tile, mixer blue lagoon, accent in various rooms.
- Armstrong Natural Creations Mystix, 18 by 18 inches, vinyl tile, mixer fruit punch, accent in various rooms.
- Johnsonite, 4 inch vinyl cove base to be installed.

4.3 The contractor shall have sufficient experience as a flooring contractor to complete all work as specified. Please provide a minimum of three references for similar size work on. This attachment must be submitted
with your bid in order to be considered further.

4.4 Submittals
The successful bidder shall provide the following items for approval by the City before any work begins.

4.5.1 A copy of the manufacturer’s current literature and applicable specification sheet indicating the specific materials to be used.

4.5.2 Sample of the warranty.

4.5.3 The contractor shall provide all permits required by the City of Savannah.

4.5 Product delivery and storage: All products delivered to the jobsite shall be in the original unopened containers or wrappers, bearing all seals and approvals, and shall be handled in a manner as to prevent damage. The materials shall be placed in a designated area inside the building or in the contractor’s work trailer that must be removed from the site each day. No materials shall be left outside of the facility. All flammable materials shall be stored in a cool, dry area away from open flames or mechanical equipment. Any materials which are determined to be damaged by the contractor’s representative will be removed from the job site and replaced with new materials at no cost to the owner.

4.7 Job site conditions: The contractor shall remove all trash and debris from the site each day or store in a covered dumpster.

4.8 The scope of work shall consist of, but not be limited to, any items which would be reasonably expected to be foreseen by the contractor in the normal performance of the work including:

- Cleaning
- Surface preparation
- Installation
- Sealing
- Caulking
- Final cleanup

4.9 Insurance Requirements

4.9.1 Commercial General Liability
Liability insurance shall be provided on an “occurrence” basis. The Mayor and Aldermen of the City of Savannah shall be named as the Certificate Holder. Required endorsements:

4.9.2 Waiver of Subrogation in favor of the Mayor and Aldermen of the City of Savannah.
Thirty (30) day notice of cancellation.
Primary limits shall be:

- General Aggregate: $2,000,000
- Products Completed Operations Aggregate: $2,000,000
- Each Occurrence Limit: $1,000,000
- Personal Injury Limit: $1,000,000
- Damage To Premises Rented To You: $1,000,000 Any One Event
- Medical Expenses: $5,000 Any One Person

4.9.3 Automobile
The Mayor and Aldermen of the City of Savannah shall be named as the Certificate Holder. Required endorsements:

Waiver of Subrogation in favor of the Mayor and Aldermen of the City of Savannah.
Thirty (30) day notice of cancellation.
$1,000,000 limit
4.9.4 Workers Compensation
The Mayor and Aldermen of the City of Savannah shall be named as the Certificate Holder.
Include all coverage required by law
Employer's liability
$500,000 each accident
$500,000 each employee (disease)
$500,000 policy limit (disease)
Required endorsements:
Waiver of Subrogation in favor of the Mayor and Aldermen of the City of Savannah.
Thirty (30) day notice of cancellation.

Other Items Required

No exclusions for subcontractors. The City recommends the contractor obtain certificates of insurance from sub-consultants, however, the contractor will ultimately be responsible for any gap in coverage or lack thereof.

All insurance carriers in the policy/Certificate of Insurance (COI) are required to have an AM Best Rating of A-, IX or better.

The City of Savannah is not responsible for any of the property used in or owned by consultant.

All deductibles in the coverage are the responsibility of named insured on policy.

Any modifications to specifications must be approved by the City.

5.0 General Conditions

The bid response shall include all documents required in the bidder’s checklist.

All referenced documents must be completed and returned in their entirety to constitute a complete bid.

5.2 Original invoices should be sent to:

City of Savannah
Accounts Payable
P.O. Box 1027
Savannah, Georgia 31402

5.3 The vendor is responsible for determining and acknowledging any addenda issued in connection with this bid solicitation. All addenda issued for this event must be acknowledged in order for a bid to be considered.

5.4 To be awarded bids, vendors must be registered as suppliers on the City of Savannah’s website at www.savannahga.gov.

5.5 This contract will be awarded to the vendor offering the lowest net price to the City, and meeting or exceeding all specifications herein.

5.6 All bids must be submitted in duplicate.
If the commodity(ies) and/or services proposed in the response to this bid is in any way different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions to the stated specifications:

Date

Signature

Company

Title
BID PROPOSAL FORM
(SUBMIT AS THE COVER SHEET)

City of Savannah Purchasing Department
301 West Oglethorpe Avenue
2nd floor
Savannah, Georgia 31401
ATTN: Purchasing Director

EVENT NUMBER: 690

Business Location: (Check One)
_____ Chatham County
_____ City of Savannah
_____ Other

ALL BIDDERS MUST BE REGISTERED VENDORS ON THE CITY’S WEBSITE TO BE AWARDED AN EVENT. PLEASE REGISTER AT WWW.SAVANNAHGA.GOV.

MANUALLY SUBMITTED BIDS MUST BE SUBMITTED ON THIS BID PROPOSAL FORM IN ORDER TO BE CONSIDERED.

Name of Bidder: __________________________________________

Street Address: __________________________________________

City, State, Zip Code: _______________________________________

Phone: ________________ Fax: ________________________

Email: ______________________________

DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA? (CHECK ONE)
____ YES: _______ NO: _______

FROM WHAT CITY/COUNTY ____________
TAX CERTIFICATE #:___________ FED TAX ID #: __________________

INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES ONLY):
CHECK ONE: _______CORPORATION _______PARTNERSHIP
______INDIVIDUAL _______OTHER (SPECIFY: ____________)

Do you plan to subcontract any portion of this project? Yes____ No _____
If yes, please complete the attached schedule of DBE participation. Also complete the schedule if you will be using any DBE suppliers.
ADDENDA ACKNOWLEDGEMENT
My signature below confirms my receipt of all addenda issued for this proposal.

________________________________
Signature

*This acknowledgement is separate from my signature on the fee proposal form. My signature on the fee proposal form will not be deemed as an acknowledgement of addenda.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS.

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION</th>
<th>ESTIMATED QUANTITY</th>
<th>UNIT PRICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Remove, Dispose, and Install Flooring at Tremont Center (include all labor and materials to be used)</td>
<td>1 Lot</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL BID $_____________________

PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS
(Minimum of 10 working days must be allowed for discount to be considered in bid award)

___ Less ___ % ___Days Prompt Payment Discount (if offered) (___________)

___ Net - 30 Days (no discount offered) - 0 -

TOTAL NET BID $________

TIME REQUIRED FOR INSTALLATION AFTER RECEIPT OF ORDER: _______ DAYS

TIME TO COMPLETE ALL WORK AND FINISH PROJECT _______ DAYS

DO YOU HAVE THE REQUIRED INSURANCE? ______

HAVE YOU INCLUDED ATTACHMENT B WITH YOUR RESPONSE? _____ YES _____ NO

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

Please Print Name ___________________ Authorization Signature ___________________ Date ___________
SECTION 01310  
DISADVANTAGED BUSINESS EMPLOYMENT PROVISIONS

The City of Savannah actively encourages employment and participation of small and disadvantaged businesses in all City contracts. Attention of the bidders is called to contract conditions contained herein pertaining to non-discrimination, equal employment opportunity, subcontracts, and opportunities for project area residents.

It is the policy of the City of Savannah that disadvantaged business enterprises (DBEs) be given fair opportunity to participate in the performance of services for the City, and that prime contractors utilize DBE subcontractors and suppliers to the fullest extent possible consistent with the efficient performance of the contract. The City of Savannah has not established a DBE goal for this project.

In order to determine compliance, bidders shall submit the following completed documents in a separate sealed envelope clearly marked with the bid number, project name and number and marked (Section 1310 Disadvantaged Business Employment Provisions) with their bid:

1. Non-discrimination statement (Sec. 01310-3) and;
2. Proposed schedule of disadvantaged business enterprise participation (Sec. 01310-4) and;
3. Documentation of Good Faith Efforts [Submit only if the goals are not met.]

Failure to submit the required documents shall result in the bid not being read or considered.

Suggestions to help meet the goal:

✓ Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation of DBEs.

✓ Advertising in general circulation media, trade association publications, or disadvantaged business enterprise media to solicit bids from DBE subcontractors or suppliers. [Advertisement should appear at least 10 days prior to bid due date, unless the City’s solicitation period is shortened.]

✓ Designating portions of the work for DBE subcontracting in trades with established availability of DBE subcontractors.

✓ Providing a minimum of 10 days notice prior to the Bid due date to DBEs when requesting bids or proposals for furnishing material or services as a subcontractor or supplier.

Any attempt to submit false information, will result in a recommendation that the bidder be debarred from participating in future City contracts.

The contractor is required to fulfill any DBE utilization commitments made unless good cause is demonstrated for any failure to fulfill such commitment. Written approval is required prior to
any substitution.

The contractor will maintain records and information necessary to document compliance with Good Faith Effort requirements, and the City shall have the right to inspect such records.

Any DBE listed in the completed form entitled “Proposed Schedule of DBE Participation” (Section 01310-4) must be certified by an approved agency such as USDOT, GDOT, or SBA 8(a) prior to the due date of this bid. Proof of DBE certification such as a certificate or letter from the certifying agency is required to accompany the bid. A firm that has submitted an application for DBE certification or an application for DBE certification under review but has not been certified is not qualified as a certified DBE and will not be recognized as such during the City’s evaluation process.

No bidder shall enter into an agreement with any DBE that would in any way limit the DBE’s opportunities to sell to, or act as subcontractor for, any other party. Violation of this requirement would be grounds to deem the bidder non-responsive to this bid solicitation.

The following resources are available to aid bidders in complying with this section:


**Chatham County** Purchasing Department maintains a listing of Disadvantaged Business Enterprises to include Contractors, Consultants and Suppliers. Contact (912) 652-7860.

**GA Tech Procurement Assistance Center** maintains a listing of Disadvantaged Business Enterprises to include Contractors, Consultants and Suppliers. Contact (912) 963-2524.

**Savannah/Hilton Head International Airport Commission** maintains a listing of Disadvantaged Business Enterprises to include Contractors, Consultants and Suppliers. Contact (912) 964-0514 or visit the website at [www.savannahairport.com](http://www.savannahairport.com)

**Small Business Assistance Corporation** maintains a listing of Disadvantaged Business Enterprises to include Contractors, Consultants and Suppliers. Contact (912) 232-4700 or visit the website at [www.sbacsav.com](http://www.sbacsav.com).
NON-DISCRIMINATION STATEMENT

The prime contractor / bidder certifies that:

(1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any bid submitted to the City of Savannah or the performance of any contract resulting therefrom;

(2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this Company, including those companies owned and controlled by racial minorities, cultural minorities, women, and individuals belonging to other socially and economically disadvantaged groups;

(3) In connection herewith, we acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this Company;

(4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;

(5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;

(6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the City of Savannah to declare the contract in default and to exercise any and all applicable rights and remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and or forfeiture of compensation due and owing on a contract.

--------------------------------------------------------------------------------

Signature                                          Title
**PROPOSED SCHEDULE OF DBE PARTICIPATION**

Any DBE listed in this completed form must be certified by an approved agency such as USDOT, GDOT, or SBA 8(a) prior to the due date of this bid. Proof of DBE certification such as a certificate or letter from the certifying agency is required to accompany the bid. A firm that has submitted an application for DBE certification or an application for DBE certification under review but has not been certified is not qualified as a certified DBE and will not be recognized as such during the City’s evaluation process.

Name of Bidder/Proposer: ___________________________  Bid No. __________________

Project Title: ___________________________________________

**NOTE:** Proof of DBE certification must be attached to this completed form for all firms listed in the table below.

<table>
<thead>
<tr>
<th>Name of DBE Participant</th>
<th>Telephone</th>
<th>Email</th>
<th>Address (City, State)</th>
<th>DBE? (Y/N)</th>
<th>Type of Work Sub-Contracted</th>
<th>Sub-contract Value (%)</th>
<th>Sub-contract Value ($)</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

Total Base Bid $  
Total Proposed DBE Subcontracts $  
Bidder’s Proposed DBE Participation %

The undersigned will enter into a formal agreement with the DBE Subcontractors/Proposers identified herein for work listed in this schedule conditioned upon executing of a contract with the Mayor and Aldermen of the City of Savannah. The Prime’s subcontractors’ subcontractors must enter into a formal agreement with the tier subcontractor identified herein for work listed in this schedule. It is the responsibility of the Prime contractor to ensure compliance by all subcontractors.

**Joint Venture Disclosure**

If the prime bidder is a joint venture, please describe below the nature of the joint venture and level of work and financial participation to be provided by the disadvantaged joint venture firm.

<table>
<thead>
<tr>
<th>Joint Venture Firms</th>
<th>Level of Work</th>
<th>Financial Participation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Printed name (company officer or representative): ___________________________

Signature: ___________________________

Title: ___________________________  Email: ___________________________

Telephone: ___________________________  Fax: ___________________________
The City of Savannah Mayor and Aldermen have established a priority to increase the utilization of the local workforce to the greatest extent possible on City contracts. To achieve this goal, the City has established the Hire Savannah Policy and Program which shall be included in all eligible bid awards of $100,000 or more for covered services and $250,000 or more for construction-related services as a method of inducing contractors to hire qualified workers who reside in Savannah, Georgia.

Contractors responding to this solicitation are required, as an issue of responsibility, to indicate that it agrees, if awarded a Covered Contract, to be bound to contractual obligations requiring it to use good faith efforts to meet the Hire Savannah Program requirements. If the bidder or proposer fails to respond affirmatively, it shall be deemed non-responsive to the solicitation.

A "Covered Contract" is a City-awarded contract that: (a) is not subject to state or federal requirements that prohibit or pre-empt the application of this Program to the contract; and (b) pays the Contractor $100,000 or more for covered services or $250,000 or more for construction-related services. “Construction-related Services” means services purchased by the City that involve construction, demolition, alteration and/or repair of city buildings, city public works or other city facilities.

Covered Services include the following services purchased by the City: food preparation or distribution; security services; routine maintenance services, such as janitorial, cleaning, refuse removal, recycling collections, and other similar services for normal upkeep of facilities; repair or refinishing services for furniture, fixtures, vehicles, machinery, or equipment, including preventative maintenance replacement of parts, and other activities needed to preserve the asset; clerical or other nonsupervisory office work, whether by temporary or permanent personnel; printing and reproduction services; and landscaping, lawn, or agricultural services. Covered Services does not include professional services, which are those technical services provided by an individual licensed Georgia professional or a registered professional consultant, including but not limited to lawyers, architects, engineers, and other design consultants.

The City of Savannah Hire Savannah Policy is posted on the City of Savannah website. By signing below, the Bidder/Proposer affirms that it has read, understands and agrees to be bound by the terms and conditions of the Hire Savannah Policy.

The undersigned hereby agrees to the terms and conditions set forth in this agreement.

Company Name: __________________________________________________________

Company Address: __________________________________________________________

Company Official/Representative: ____________________________________________

Position Title: ______________________________________________________________

Authorizing Signature: _____________________________ Date: ___________________
CONTRACTOR AFFIDAVIT AND AGREEMENT
Employment Eligibility Verification

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Savannah has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Savannah, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Savannah at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY:

Contractor Name

Date

Signature of Authorized Officer or Agent

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent of Contractor

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).
Instructions for Completing Contractor Affidavit and Agreement Form

As required under Senate Bill 529 – “Georgia Security and Immigration Compliance Act” of 2006, O.C.G.A. Section 2, Article 3 13-10-91, public employers, their contractors and subcontractors are required to verify the work eligibility of all newly hired employees through an electronic federal work authorization program. The Georgia Department of Labor has added a new Chapter 300-10-1, entitled “Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program,” to the Rules and Regulations of the State of Georgia. (See website: [http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf](http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf).) The new rules designate the “Employment Eligibility Verification (EEV) Basic Pilot Program” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security as the electronic federal work authorization program to be utilized for these purposes. The EEV/Basic Pilot Program can be accessed at: [https://everify.uscis.gov/enroll/StartPage.aspx?JS=YES](https://everify.uscis.gov/enroll/StartPage.aspx?JS=YES). Bidders shall comply with this new rule and submit with your bid the attached “Contractor Affidavit and Agreement.”
Affidavit Verifying Status for City of Savannah Benefit Application

By executing this affidavit under oath, as an applicant for a City of Savannah, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a City of Savannah contract for _________________________________. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1.) _______ I am a citizen of the United States.

OR

2.) _______ I am a legal permanent resident 18 years of age or older.

OR

3.) _______ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 et seq.) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: ___________________________ Date ________________

Printed Name: __________________________________________

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE _____DAY OF ________, 20___

Notary Public
My Commission Expires:

Alien Registration number for non-citizens.
Instruction for Completing Systematic Alien Verification for Entitlement (SAVE) Form

O.C.G.A. § 50-36-1, requires Georgia’s cities to comply with the federal Systematic Alien Verification for Entitlements (SAVE) Program. SAVE is a federal program used to verify that applicants for certain “public benefits” are legally present in the United States. Contracts with the City are considered “public benefits.” Therefore, the successful bidder will be required to provide the Affidavit Verifying Status for City of Savannah Benefit Application prior to receiving any City contract. The affidavit is included as part of this bid package but is only required of the successful bidder.