

# Governor's Office of Highway Safety

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www.gahighwaysafety.org

Brian P. Kemp  
GOVERNOR

Allen Poole  
DIRECTOR

September 27, 2019

Mr. Rob Hernandez  
Savannah Police Department  
Post Office Box 1027  
Savannah, GA 31402

Re: Application #: GA-2020-Savannah P-00008-C  
Grant #: GA-2020-402 PT-008  
Project Title: HEAT Savannah Police Department  
CFDA #: 20.600



Dear Mr. Rob Hernandez:

Congratulations! It is my pleasure to inform you that your application in the amount of \$96,208.25 federal funds has been approved. The effective date of the grant is October 1, 2019 through September 30, 2020. Allowed costs incurred within this period are reimbursable at a rate of 60% of the approved federal funds allocated above. Please keep in mind that all GOHS Grant funds must be identified separately in your accounting system. For additional details, please reference the Grant Terms and Conditions #5 entitled, "Accounting Records/Source Documentation."

As a reminder, GOHS and the National Highway Traffic Safety Administration (NHTSA) must provide your agency with written approval prior to the purchase of any equipment item costing \$5,000.00 or more. Throughout this process, your agency must ensure that their local procurement policies as well as the Buy America Act requirements are followed. If local policies are not available, your agency must use the State of Georgia procurement procedures.

GOHS is required to complete Risk Assessments on each grantee prior to the award and notify the grantee of the outcome. The Risk Assessment is based upon prior grants, audit reports, and/or interaction during the application process. Your agency's Risk Assessment score for the FFY2020 grant year is Low. For additional information, please review the enclosed attachment entitled, "Risk Assessment".

If your jurisdiction/agency (combined) receives federal funds of \$750,000.00 or more in a year, an audit is required in accordance with OMB Circular A-133. A copy of the audit report must be submitted to the Governor's Office of Highway Safety (GOHS) prior to September 30, 2020.

VMF. Please note that in completing the VMF, GOHS will complete the Supplier's number under Section 1 along with Section 5 once submitted. Upon completion, please mail the VMF to Ms. Janice Crawford, GOHS Accounts Payable Administrator at the above address OR email her at, [jcrawford@gohs.ga.gov](mailto:jcrawford@gohs.ga.gov) no later than October 15, 2019. Once claims for reimbursement have been submitted, your agency can verify the payment status on the State of Georgia Accounting Office's vendor management portal at <http://sao.georgia.gov/vendor-payment-management>.

The Grant Terms and Conditions contain important information from GOHS. Enclosed you will find updated Grant Terms and Conditions (Sept 2019) as well as GOHS Special Conditions governing the above-referenced project. These documents clearly identify the guidelines and requirements governing your grant. **Please note that promotional/ incentive type items may not be reimbursed. This includes, but is not limited to, key chains, shirts, cups, pens, and bags.**

A copy of your grant application may be downloaded at <https://georgia.intelligrants.com>. After logging in, search for your grant by clicking on the Applications/Grants tab at the top of the page. Once you have located the appropriate grant, go to Access Management Tools and you will see the link to create a pdf.

Included with this letter is a copy of your signed certification page for your files.

Should you have questions regarding the content of this letter, please contact your assigned grant manager, Mr. Jared Eaves at (404) 656-6996. GOHS looks forward to your partnership in helping to make Georgia's roadways safer.

Sincerely,

A handwritten signature in black ink that reads "Allen Poole". The signature is written in a cursive, slightly slanted style.

Allen Poole  
Director

AP

Enclosures (5)

cc: Mr. Gerard Fedak Sr., Agency Administrator  
Ms. Karen Williams, Financial Officer  
Mr. Jared Eaves, Planner/Grant Manager