



**Addendum #3**

**PROJECT MANAGER FOR ARENA/CANAL DISTRICT  
EVENT #5466**

**October 2, 2017**

*This addendum has been issued from the Office of the Purchasing Director. Proposer shall be responsible for acknowledging receipt of this addendum in the Proposal Form. Failure to do so will result in the proposal being rejected by the Purchasing Director. This addendum is also posted on the City's official website: [www.savannahga.gov](http://www.savannahga.gov).*

1. **Change:** The due date for this event has been extended. Proposals are now due in the office of the Purchasing Department, located in City Hall, 2 E. Bay Street, 3<sup>rd</sup> floor, Savannah, Georgia 31401, on Tuesday, October 31, 2017 by 1:30pm (EST).
2. **Change:** The question and answer period has been extended. Questions will be accepted in writing until Friday, October 20, 2017 at 5pm (EST). Questions shall be submitted in writing via email or via the supplier portal to Molly F. Huhn, Purchasing Director, at [mhuhn@savannahga.gov](mailto:mhuhn@savannahga.gov). Molly F. Huhn is now the contact for this event.
3. **Change:** Section 2.6 – Minority/Woman Business Enterprise Goals has been changed. MWBE participation will now be assessed for this project using the following criteria:

**Minority/Woman Business Enterprise Goals**

The City of Savannah desires that this project have the strongest possible participation of minority and women-owned business enterprises (MWBEs), which employ local residents and otherwise support the local economy. M/WBE firms must have a current certification as such by the City of Savannah or an approved certifying agency. Proposers should embrace this goal and demonstrate meaningful local M/WBE participation in the project as follows:

- A. Prime Contractor Level M/WBE Participation – Meaningful MWBE participation may take the form of a teaming agreement, partnership, mentor-protégé relationship, joint venture, or similar relationship wherein the M/WBE partner shares in a significant portion of management responsibility and profit-making potential. The proposer shall:
  - a. Provide names of M/WBE firms that are part of prime contractor bid team.
  - b. Provide a copy of teaming, joint venture or other equivalent agreement(s) between parties on prime contractor bid team setting forth roles and responsibilities and profit-sharing arrangements.
  - c. Describe roles and responsibilities of each company and its employees.
  - d. Provide anticipated percentage of M/WBE/participation for each participant on the team.
  - e. Provide letter of commitment from lead firm, addressed to the City of Savannah, regarding association with each participant on the prime contractor level team.
  - f. Provide letters of commitment from each local M/WBE firm, addressed to the City of Savannah regarding association with lead firm.
- B. Sub-Contractor Level M/WBE Participation – The proposer shall provide a written plan for how it will ensure that M/WBE firms have the maximum possible opportunity to participate in prime and second tier sub-contracts that will be available in the completion of this project.

- a. The plan should include the proposer's best estimate of the percentage of M/WBE participation (based on subcontract values) it expects to be able to achieve in this project from subcontractors.
- b. The plan shall include estimated dollar amounts of subcontract values that are used to estimate an overall proposal from the proposer.

Points will be allocated based on each respondent's proposed M/WBE goal, with the maximum points of six (6) being awarded to the respondent who submits the highest proposed M/WBE goal at the prime contractor level, and nine (9) being awarded to the respondent who submits the highest proposed M/WBE goal at the sub-contractor level. Points will be allocated to each respondent by using the following mathematical calculation:

- i. In the case of the award based on the prime contractor level:

$$\frac{\text{Respondent's Proposed M/WBE Goal}}{\text{Highest Proposed M/WBE Goal}} \times 6 = \text{Weighted Score}$$

- ii. In the case of the award based on the sub-contractor level:

$$\frac{\text{Respondent's Proposed M/WBE Goal}}{\text{Highest Proposed M/WBE Goal}} \times 9 = \text{Weighted Score}$$

No proposals will be deemed non-responsive due to this factor.

4. **Change:** Section 2.3 – Basis of Award has been changed as follows:

Proposals will be evaluated according to the following criteria and weight:

- a. Firm's qualifications and experience (25 points)
- b. Individual owner's representative qualifications and experience (25 points)
- c. Fees (25 points)
- d. References (10 points)
- e. M/WBE Participation (15 points)

**END OF ADDENDUM #3**