Did information listed on your City of Savannah Alcohol Beverage License change?

- **NO**
  - Continue operating your establishment and submit your Alcohol Beverage License renewal application during January of each year.

- **YES**
  - Did your manager/responsible party change?
    - **NO**
      - Did your primary licensee change?
        - **NO**
          - Did your location change?
            - **YES**
              - Notify the Revenue Department within 10 days of the change.

  - **YES**
    - Notify the Revenue Department within 10 days of the change.
      - Provide the name of the new manager/responsible party.
      - Current license remains valid during staff review.
      - A background check and SPD approval will be required, and an updated license will be issued by Revenue Department staff.

  - **YES**
    - Did this change occur as the result of the licensee’s death or sudden disability?
      - **NO**
        - Apply for and receive a new alcohol license, subject to approval by Council.

      - **YES**
        - Notify the Revenue Department within 10 days of the change.
          - Current license remains valid for a 45-day grace period.
          - Apply for and receive a new alcohol license, subject to approval by Council.