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**Event No. 7149 – TWO REFURBISHED BAGGAGE TUGS  
Bidder’s Checklist – Envelope Requirements**

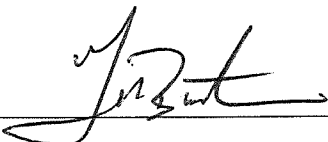
This checklist shall be attached to the outside of the envelope of a bid. Failure to complete, sign, and attach this checklist may result in a bid being deemed nonresponsive. Nonresponsive bids will be returned to the vendor unopened.

Firm name: ADVANCE GSE CORP.  
 Contact person: GEORGE BACHTIS  
 Address: 1860 BONHILL RD, MISSISSAUGA ON, L5T 1C4.  
 Phone number: 905-564-5473  
 Email address: SALES@ADVANCEGSE.COM

**Envelope must contain the following documents:**

Initials	Document
<u>J</u>	Bid Proposal Form, Including Acknowledgement of Any Addenda
<u>n/a</u>	Exception Sheet
<u>n/a</u>	Contractor Affidavit and Agreement (Employee Eligibility Verification)
<u>n/a</u>	Affidavit Verifying Status for City of Savannah Benefit Application

By signing below, bidder is attesting that all items listed in the checklist above have been included in the envelope.

Signature:  Date: MAY 14, 2019.

BID PROPOSAL FORM

(SUBMIT AS THE COVER SHEET)

City of Savannah Purchasing Department  
1375 Chatham Parkway  
2<sup>nd</sup> floor  
Savannah, Georgia 31405  
ATTN: Purchasing Director

EVENT NUMBER: 7149

Business Location: (Check One)  
 Chatham County  
 City of Savannah  
 Other

**ALL BIDDERS MUST BE REGISTERED VENDORS ON THE CITY'S WEBSITE TO BE AWARDED AN EVENT. PLEASE REGISTER AT WWW.SAVANNAHGA.GOV.**

MANUALLY SUBMITTED BIDS MUST BE SUBMITTED ON THIS BID PROPOSAL FORM IN ORDER TO BE CONSIDERED.

Name of Bidder: ADVANCE GSE CORP  
Street Address: 1860 BONHILL RD  
City, State, Zip Code: MISSISSAUGA, ON L5T-1C4  
Phone: 905-564-5473 Fax: 1-800-586-8171  
Email: SALES@ADVANCEGSE.COM

DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA? (CHECK ONE) YES:  NO:

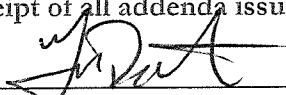
FROM WHAT CITY/COUNTY \_\_\_\_\_  
TAX CERTIFICATE #: \_\_\_\_\_ FED TAX ID #: \_\_\_\_\_

INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES ONLY):  
CHECK ONE:  CORPORATION  PARTNERSHIP  
 INDIVIDUAL  OTHER (SPECIFY: \_\_\_\_\_)

Do you plan to subcontract any portion of this project? Yes  No   
If yes, please complete the attached schedule of DBE participation. Also complete the schedule if you will be using any DBE suppliers.

**ADDENDA ACKNOWLEDGEMENT**

My signature below confirms my receipt of all addenda issued for this proposal.

  
 \_\_\_\_\_  
 Signature

\*This acknowledgement is separate from my signature on the fee proposal form. My signature on the fee proposal form will not be deemed as an acknowledgement of addenda.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS.

ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
1	Refurbished Baggage Tugs	2 Each	139.00	278.00

+ \$ 4500 Shipping . TOTAL BID \$ 32300.00 .

**PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS**

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

\_\_\_ Less \_\_\_ % \_\_\_ Days Prompt Payment Discount (if offered)

(\_\_\_\_\_)

Net - 30 Days (no discount offered)

- 0 -

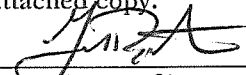
TOTAL NET BID

\$ 32300.00

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER: 100 DAYS

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

GEORGE BACHTIS  
Please Print Name

  
Authorization Signature

May 14, 2019  
Date

## TWO REFURBISHED BAGGAGE TUGS

EVENT NO. 7149

### SPECIFICATIONS AND SPECIAL CONDITIONS

- 4.0 The purpose of these specifications is to describe requirements for two refurbished baggage tugs for use by the Savannah Airport Commission.

To submit pricing electronically for this event, enter pricing for each line item shown under the lines tab on the event summary. To enter pricing manually, complete the attached bid proposal form. Manually submitted bids must be submitted on the bid proposal forms contained in these specifications in order to be considered.

4.1 Detailed Specifications

4.1.1 Refurbished only ✓

4.1.2 Manufactured by: Harlan of Tug ✓

4.1.3 Engine: Gasoline powered. ✓

4.1.4 Transmission: Automatic. ✓

4.1.5 Cab: Open. ✓

4.1.6 Draw Bar Pull: Minimum Capacity 4000 pounds. 5000 ✓

4.1.7 Two seats. Single seat acceptable. ✓

4.1.8 Built in tow hitch. ✓

4.1.9 Seatbelts. ✓

4.1.10 Functioning headlights, taillights, and horn. ✓

4.2 Delivery:

4.2.1 All prices bid must be FOB Savannah location with all delivery and handling charges included. ✓

4.2.2 Please include estimated delivery time. ✓

4.2.3 The successful bidder will be responsible for delivering the baggage tugs to the Purchasing Department, 640 Gulfstream Rd, Savannah, Georgia 31408. ✓

5.0 General Conditions

5.1 The bid response shall include all documents required in the bidder's checklist.

J.R.

All referenced documents must be completed and returned in their entirety to constitute a complete bid.

5.2 Original invoices should be sent to:

City of Savannah  
Accounts Payable  
P.O. Box 1027  
Savannah, Georgia 31402

5.3 The vendor is responsible for determining and acknowledging any addenda issued in connection with this bid solicitation. All addenda issued for this event must be acknowledged in order for a bid to be considered.

5.4 To be awarded bids, vendors must be registered as suppliers on the City of Savannah's website at [www.savannahga.gov](http://www.savannahga.gov).

5.5 This contract will be awarded to the vendor offering the lowest net price to the City, and meeting or exceeding all specifications herein.

5.6 All bids must be submitted in **DUPLICATE**.

EXCEPTION SHEET

Event #7149

If the commodity(ies) and/or services proposed in the response to this bid is in anyway different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions to the stated specifications:

n/a.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company

\_\_\_\_\_  
Title

y.



**CONTRACTOR AFFIDAVIT AND AGREEMENT**  
Employment Eligibility Verification

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Savannah has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Savannah, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Savannah at the time the subcontractor(s) is retained to perform such service.

\_\_\_\_\_  
EEV / Basic Pilot Program\* User Identification Number

BY:

\_\_\_\_\_  
Contractor Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

\_\_\_\_\_  
Title of Authorized Officer or Agent of Contractor

\*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

\*\*\*\*\*

nlg.  
yf.

### **Instructions for Completing Contractor Affidavit and Agreement Form**

As required under Senate Bill 529 – “Georgia Security and Immigration Compliance Act” of 2006, O.C.G.A. Section 2, Article 3 13-10-91, public employers, their contractors and subcontractors are required to verify the work eligibility of all newly hired employees through an electronic federal work authorization program. The Georgia Department of Labor has added a new Chapter 300-10-1, entitled “Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program,” to the Rules and Regulations of the State of Georgia. (See website: [http://www.dol.state.ga.us/pdf/rules/300\\_10\\_1.pdf](http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf).) The new rules designate the “Employment Eligibility Verification (EEV) Basic Pilot Program” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security as the electronic federal work authorization program to be utilized for these purposes. The EEV/Basic Pilot Program can be accessed at: <https://everify.uscis.gov/enroll/StartPage.aspx?JS=YES>. Bidders shall comply with this new rule and submit with your bid the attached “Contractor Affidavit and Agreement.”

*Affidavit Verifying Status for City of Savannah Benefit Application*

By executing this affidavit under oath, as an applicant for a City of Savannah, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a City of Savannah contract for \_\_\_\_\_. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

- 1.) \_\_\_\_\_ I am a citizen of the United States.

OR

- 2.) \_\_\_\_\_ I am a legal permanent resident 18 years of age or older.

OR

- 3.) \_\_\_\_\_ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 *et seq.*) 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\* \_\_\_\_\_  
Alien Registration number for non-citizens.

Notary Public  
My Commission Expires:

n/a.

J.

*Instruction for Completing Systematic Alien Verification  
for Entitlement (SAVE) Form*

O.C.G.A. § 50-36-1, requires Georgia's cities to comply with the federal **Systematic Alien Verification for Entitlements (SAVE) Program**. SAVE is a federal program used to verify that applicants for certain "public benefits" are legally present in the United States. Contracts with the City are considered "public benefits." Therefore, the successful bidder will be required to provide the Affidavit Verifying Status for City of Savannah Benefit Application prior to receiving any City contract. The affidavit is included as part of this bid package but is only required of the successful bidder.



# ADVANCE GSE CORP



## TUG MA50 Baggage Tug



Event No. 7149  
 "TWO REFURBISHED BAGGAGE TUGS"  
 Prepared for:



City of Savannah Purchasing Department  
 1375 Chatham Parkway, 2<sup>nd</sup> Floor  
 Savannah, GA  
 31405  
 Attn: Purchasing Director

Ship to:  
 Purchasing Department  
 640 Gulfstream Rd  
 Savannah, GA  
 31408

Invoice to:  
 City of Savannah  
 Accounts Payable  
 P.O. Box 1027  
 Savannah, GA  
 31402

Quote Date	Quote #	Quote Validity	Completed By:	FOB	Lead Time (approx)	HST # (Canada Only)
May 14, 2019	CITYOFSAV-MA50-190514	30 Days	George Bachtis	SAV	12-14 weeks	828592105RT0001

Quantity	Item/Model	Cond.	Description	Unit Price	Total (USD)
2	MA50	USED	TUG MA-50 Baggage Tug (Refurbished)	\$13,900.00	\$27,800.00
	Inv# AD-1491		Engine: Ford 300 CID Gasoline (Serviced)		
	Inv# AD-9999		Transmission: Auto (Serviced)		
			Weight kit to 5000 lbs DBP (50,000 lbs capacity)	Included	
			Painted Fleet White, Rear "E" hitch	Included	
			New batteries, seat, lights	Included	
			Tires: 70% or better, Steering & brakes: Serviced	Included	
			Single bench seat with seatbelt, horn, headlights, taillights	Included	
			Approx Dims: L: 118" x W: 56" x H: 62", 5500 lbs		

Notes: Warranty: 3 months, parts only.

- Terms:
- 50% Deposit at time of order
  - Remainder due prior to shipping (Not negotiable)
  - **Canada & US military (government) payment terms accepted**
  - Product(s) remain property of ADVANCE GSE CORP until paid in full. Conditions of sale are published on our website.
  - Deposits and payments can be made via International Wire Transfer and can be made payable to Advance GSE CORP in USD.
  - Please allow up to 14 days for checks to clear from within Canada, 21 days from the United States.
  - No checks accepted from outside North America. Wire transfer only
  - Applicable Canadian taxes will be applied

Subtotal	\$27,800.00
Shipping	\$4,500.00
Total (USD)	\$32,300.00



1860 Bonhill Rd, Mississauga, ONTARIO - CANADA - L5T-1C4  
 1 (905) 564- 5473 (5GSE) Fax: 1(800) 586-8171  
 Email: [sales@advancegse.com](mailto:sales@advancegse.com) URL: [www.advancegse.com](http://www.advancegse.com)

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**Event No. 7149 – TWO REFURBISHED BAGGAGE TUGS  
Bidder's Checklist – Envelope Requirements**

This checklist shall be attached to the outside of the envelope of a bid. Failure to complete, sign, and attach this checklist may result in a bid being deemed nonresponsive. Nonresponsive bids will be returned to the vendor unopened.

Firm name: Houston International Aircraft Support, Inc.  
 Contact person: TRACI Sadler / Robert Wysocki  
 Address: P.O. Box 2019 New Waverly, TX 77358 / 6402 S. Acres Houston, TX  
 Phone number: 713-643-7181  
 Email address: Traci@houstonaircraft.net 77048

**Envelope must contain the following documents:**

Initials	Document
TS	Bid Proposal Form, Including Acknowledgement of Any Addenda
TS	Exception Sheet
TS	Contractor Affidavit and Agreement (Employee Eligibility Verification)
TS	Affidavit Verifying Status for City of Savannah Benefit Application

By signing below, bidder is attesting that all items listed in the checklist above have been included in the envelope.

Signature: Traci Sadler Date: 5/15/19

## TWO REFURBISHED BAGGAGE TUGS

EVENT NO. 7149

### SPECIFICATIONS AND SPECIAL CONDITIONS

4.0 The purpose of these specifications is to describe requirements for two refurbished baggage tugs for use by the Savannah Airport Commission.

To submit pricing electronically for this event, enter pricing for each line item shown under the lines tab on the event summary. To enter pricing manually, complete the attached bid proposal form. Manually submitted bids must be submitted on the bid proposal forms contained in these specifications in order to be considered.

4.1 Detailed Specifications

4.1.1 Refurbished only

4.1.2 Manufactured by: Harlan or Tug

4.1.3 Engine: Gasoline powered.

4.1.4 Transmission: Automatic.

4.1.5 Cab: Open.

4.1.6 Draw Bar Pull: Minimum Capacity 4000 pounds.

4.1.7 Two seats. Single seat acceptable.

4.1.8 Built in tow hitch.

4.1.9 Seatbelts.

4.1.10 Functioning headlights, taillights, and horn.

4.2 Delivery:

4.2.1 All prices bid must be FOB Savannah location with all delivery and handling charges included.

4.2.2 Please include estimated delivery time.

4.2.3 The successful bidder will be responsible for delivering the baggage tugs to the Purchasing Department, 640 Gulfstream Rd, Savannah, Georgia 31408.

5.0 General Conditions

5.1 The bid response shall include all documents required in the bidder's checklist.



All referenced documents must be completed and returned in their entirety to constitute a complete bid.

5.2 Original invoices should be sent to:

City of Savannah  
Accounts Payable  
P.O. Box 1027  
Savannah, Georgia 31402

5.3 The vendor is responsible for determining and acknowledging any addenda issued in connection with this bid solicitation. All addenda issued for this event must be acknowledged in order for a bid to be considered.

5.4 To be awarded bids, vendors must be registered as suppliers on the City of Savannah's website at [www.savannahga.gov](http://www.savannahga.gov).

5.5 This contract will be awarded to the vendor offering the lowest net price to the City, and meeting or exceeding all specifications herein.

5.6 All bids must be submitted in **DUPLICATE**.

EXCEPTION SHEET

Event #7149

If the commodity(ies) and/or services proposed in the response to this bid is in anyway different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions to the stated specifications:

Houston International Aircraft Support, Inc is offering Clarken a Tug Tractors for your consideration & pricing is listed below. AIAS will require a 50% non-refundable deposit in the event we are awarded this bid. Upon completion of shipment to Savannah GA. The remaining balance is due in full net (30) from the date received.

Clarken HT A 40 \$ 21,000.00

Tug Enc. MA 40/50 \$ 24,000.00

5/15/19  
Date

Luaci Sadler  
Signature  
Houston Int'l Aircraft Support, Inc.  
Company  
SAs  
Title

**ADDENDA ACKNOWLEDGEMENT**

My signature below confirms my receipt of all addenda issued for this proposal.

Traci Sadler  
Signature

\*This acknowledgement is separate from my signature on the fee proposal form. My signature on the fee proposal form will not be deemed as an acknowledgement of addenda.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS.

ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
1	Refurbished Baggage Tugs	2 Each	21,000	42,000.00

TOTAL BID \$ 42,000.00

**PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS**

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

Less  %  Days Prompt Payment Discount (if offered)

(N/A)

Net - 30 Days (no discount offered)

- 0 -

TOTAL NET BID

\$ 42,000.00

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER: (60) DAYS

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

Traci Sadler

Please Print Name

Traci Sadler

Authorization Signature

5/15/19

Date

Harken Tow Tractors

**ADDENDA ACKNOWLEDGEMENT**

My signature below confirms my receipt of all addenda issued for this proposal.

Luaci Sadler  
Signature

\*This acknowledgement is separate from my signature on the fee proposal form. My signature on the fee proposal form will not be deemed as an acknowledgement of addenda.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS.

ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
1	Refurbished Baggage Tugs	2 Each	24,000.	48,000.00

TOTAL BID \$ 48,000.00

**PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS**

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

     Less      %      Days Prompt Payment Discount (if offered)

(N/A)

     Net - 30 Days (no discount offered)

- 0 -

TOTAL NET BID

\$ 48,000.00

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER: (60) DAYS

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

Luaci Sadler  
Please Print Name

Luaci Sadler  
Authorization Signature

5/15/19  
Date

Tug Tractors

**BID PROPOSAL FORM**

**(SUBMIT AS THE COVER SHEET)**

City of Savannah Purchasing Department  
1375 Chatham Parkway  
2<sup>nd</sup> floor  
Savannah, Georgia 31405  
ATTN: Purchasing Director

EVENT NUMBER: 7149

Business Location: (Check One)  
 Chatham County  
 City of Savannah  
 Other

**ALL BIDDERS MUST BE REGISTERED VENDORS ON THE CITY'S WEBSITE TO BE AWARDED AN EVENT. PLEASE REGISTER AT WWW.SAVANNAHGA.GOV.**

MANUALLY SUBMITTED BIDS MUST BE SUBMITTED ON THIS BID PROPOSAL FORM IN ORDER TO BE CONSIDERED.

Name of Bidder: Houston International Aircraft Support, Inc.  
Street Address: P.O. Box 2079 New Waverly, TX 77358 / 6402 S. Acres  
Houston TX. 77048  
City, State, Zip Code: \_\_\_\_\_  
Phone: 713-643-7181 Fax: N/A  
Email: Tracia@houstonaircraft.net

DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA? (CHECK ONE) YES: \_\_\_\_\_ NO:

FROM WHAT CITY/COUNTY Houston / Harris County  
TAX CERTIFICATE #: \_\_\_\_\_ FED TAX ID #: 76-0467210

INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES ONLY):  
CHECK ONE:  CORPORATION  PARTNERSHIP  
 INDIVIDUAL  OTHER (SPECIFY: \_\_\_\_\_)

Do you plan to subcontract any portion of this project? Yes \_\_\_\_\_ No   
If yes, please complete the attached schedule of DBE participation. Also complete the schedule if you will be using any DBE suppliers.

**CONTRACTOR AFFIDAVIT AND AGREEMENT**  
Employment Eligibility Verification

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Savannah has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Savannah, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Savannah at the time the subcontractor(s) is retained to perform such service.

\_\_\_\_\_  
EEV / Basic Pilot Program\* User Identification Number

BY:

\_\_\_\_\_  
Contractor Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

\_\_\_\_\_  
Title of Authorized Officer or Agent of Contractor

\*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).  
\*\*\*\*\*

n/a

## **Instructions for Completing Contractor Affidavit and Agreement Form**

As required under Senate Bill 529 – “Georgia Security and Immigration Compliance Act” of 2006, O.C.G.A. Section 2, Article 3 13-10-91, public employers, their contractors and subcontractors are required to verify the work eligibility of all newly hired employees through an electronic federal work authorization program. The Georgia Department of Labor has added a new Chapter 300-10-1, entitled “Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program,” to the Rules and Regulations of the State of Georgia. (See website: [http://www.dol.state.ga.us/pdf/rules/300\\_10\\_1.pdf](http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf).) The new rules designate the “Employment Eligibility Verification (EEV) Basic Pilot Program” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security as the electronic federal work authorization program to be utilized for these purposes. The EEV/Basic Pilot Program can be accessed at: <https://everify.uscis.gov/enroll/StartPage.aspx?JS=YES>. Bidders shall comply with this new rule and submit with your bid the attached “Contractor Affidavit and Agreement.”

# Affidavit Verifying Status for City of Savannah Benefit Application

By executing this affidavit under oath, as an applicant for a City of Savannah, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a City of Savannah contract for TRACI SADLER. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

- 1.)   ✓   I am a citizen of the United States.

**OR**

- 2.) \_\_\_\_\_ I am a legal permanent resident 18 years of age or older.

**OR**

- 3.) \_\_\_\_\_ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 *et seq.*) 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

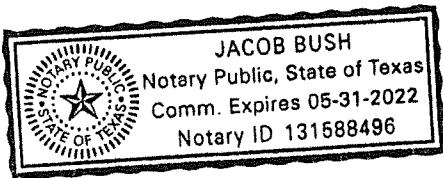
Signature of Applicant: Traci Sadler Date 5/15/19

Printed Name: TRACI SADLER

\* n/a  
Alien Registration number for non-citizens.

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
15 DAY OF May, 2019

Notary Public  
My Commission Expires: May 31, 2022



State of Texas  
County of Montgomery  
The foregoing instrument was acknowledged this 15 day of May, 2019, by Traci Sadler who personally appeared before me and acknowledged that he/she signed the instrument voluntarily for the purpose expressed in it.

Jacob Bush  
Notary Public



***Instruction for Completing Systematic Alien Verification  
for Entitlement (SAVE) Form***

O.C.G.A. § 50-36-1, requires Georgia's cities to comply with the federal **Systematic Alien Verification for Entitlements (SAVE) Program**. SAVE is a federal program used to verify that applicants for certain "public benefits" are legally present in the United States. Contracts with the City are considered "public benefits." Therefore, the successful bidder will be required to provide the Affidavit Verifying Status for City of Savannah Benefit Application prior to receiving any City contract. The affidavit is included as part of this bid package but is only required of the successful bidder.

Duplicate Copy

Event Number 7149- Two Refurbished Baggage Tugs



**Event No. 7149 – TWO REFURBISHED BAGGAGE TUGS  
Bidder's Checklist – Envelope Requirements**

This checklist shall be attached to the outside of the envelope of a bid. Failure to complete, sign, and attach this checklist may result in a bid being deemed nonresponsive. Nonresponsive bids will be returned to the vendor unopened.

Firm name: Houston International Aircraft Support, Inc.  
 Contact person: TRACI SADLER / Robert Wysocki  
 Address: P.O. Box 2079 New Waverly, TX 77358 / 6402 S. Acres  
 Phone number: 713-643-7181 Houston, TX  
 Email address: Tracie.houstonaircraft.net 77048

**Envelope must contain the following documents:**

Initials	Document
TS	Bid Proposal Form, Including Acknowledgement of Any Addenda
TS	Exception Sheet
TS	Contractor Affidavit and Agreement (Employee Eligibility Verification)
TS	Affidavit Verifying Status for City of Savannah Benefit Application

By signing below, bidder is attesting that all items listed in the checklist above have been included in the envelope.

Signature: Traci Sadler Date: 5/15/19

## TWO REFURBISHED BAGGAGE TUGS

EVENT NO. 7149

### SPECIFICATIONS AND SPECIAL CONDITIONS

4.0 The purpose of these specifications is to describe requirements for two refurbished baggage tugs for use by the Savannah Airport Commission.

To submit pricing electronically for this event, enter pricing for each line item shown under the lines tab on the event summary. To enter pricing manually, complete the attached bid proposal form. Manually submitted bids must be submitted on the bid proposal forms contained in these specifications in order to be considered.

#### 4.1 Detailed Specifications

- 4.1.1 Refurbished only
- 4.1.2 Manufactured by: Harlan or Tug
- 4.1.3 Engine: Gasoline powered.
- 4.1.4 Transmission: Automatic.
- 4.1.5 Cab: Open.
- 4.1.6 Draw Bar Pull: Minimum Capacity 4000 pounds.
- 4.1.7 Two seats. Single seat acceptable.
- 4.1.8 Built in tow hitch.
- 4.1.9 Seatbelts.
- 4.1.10 Functioning headlights, taillights, and horn.

#### 4.2 Delivery:

- 4.2.1 All prices bid must be FOB Savannah location with all delivery and handling charges included.
- 4.2.2 Please include estimated delivery time.
- 4.2.3 The successful bidder will be responsible for delivering the baggage tugs to the Purchasing Department, 640 Gulfstream Rd, Savannah, Georgia 31408.

#### 5.0 General Conditions

5.1 The bid response shall include all documents required in the bidder's checklist.

All referenced documents must be completed and returned in their entirety to constitute a complete bid.

5.2 Original invoices should be sent to:

City of Savannah  
Accounts Payable  
P.O. Box 1027  
Savannah, Georgia 31402

5.3 The vendor is responsible for determining and acknowledging any addenda issued in connection with this bid solicitation. All addenda issued for this event must be acknowledged in order for a bid to be considered.

5.4 To be awarded bids, vendors must be registered as suppliers on the City of Savannah's website at [www.savannahga.gov](http://www.savannahga.gov).

5.5 This contract will be awarded to the vendor offering the lowest net price to the City, and meeting or exceeding all specifications herein.

5.6 All bids must be submitted in **DUPLICATE**.

EXCEPTION SHEET

Event #7149

If the commodity(ies) and/or services proposed in the response to this bid is in anyway different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions to the stated specifications:

Houston International Aircraft Support, Inc is offering Charken a Tug Tractors for your consideration & pricing is listed below. HIAS will require a 50% non-refundable deposit in the event we are awarded this bid. Upon completion & shipment to Savannah GA. The remaining balance is due in full net (30) from the date received.

Charken HTA 40 \$ 2,000.00

Tug Enc. MA 40/50 \$ 24,000.00

5/15/19  
Date

Luaci Sadler  
Signature  
Houston Int'l Aircraft Support, Inc.  
Company  
SALES  
Title

**ADDENDA ACKNOWLEDGEMENT**

My signature below confirms my receipt of all addenda issued for this proposal.

Traci Sadler  
Signature

\*This acknowledgement is separate from my signature on the fee proposal form. My signature on the fee proposal form will not be deemed as an acknowledgement of addenda.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS.

ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
1	Refurbished Baggage Tugs	2 Each	21,000	42,000.00

TOTAL BID \$ 42,000.00

**PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS**

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

Less \_\_\_ % \_\_\_ Days Prompt Payment Discount (if offered) ( N/A )

Net - 30 Days (no discount offered) - 0 -

TOTAL NET BID \$ 42,000.00

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER: (60) DAYS

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

Traci Sadler Traci Sadler 5/15/19  
Please Print Name Authorization Signature Date

Marken Tow Tractors

**ADDENDA ACKNOWLEDGEMENT**

My signature below confirms my receipt of all addenda issued for this proposal.

*Luaci Sadler*

Signature

\*This acknowledgement is separate from my signature on the fee proposal form. My signature on the fee proposal form will not be deemed as an acknowledgement of addenda.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS.

ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
1	Refurbished Baggage Tugs	2 Each	24,000.	48,000.00

TOTAL BID \$ 48,000.00

**PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS**

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

Less  %  Days Prompt Payment Discount (if offered) ( N/A )

Net - 30 Days (no discount offered) - 0 -

TOTAL NET BID \$

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER: (60) DAYS

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

Luaci Sadler      Luaci Sadler      5/15/19  
Please Print Name      Authorization Signature      Date

Tug Tractors



Houston International Aircraft Support, Inc.

P.O. Box 2079 New Waverly, Texas 77358

Phone: 713-643-7181 Email: [Traci@houstonaircraft.net](mailto:Traci@houstonaircraft.net)

Web Site: [www.houstonaircraft.net](http://www.houstonaircraft.net)

To Whom It May Concern,

We are pleased to introduce Houston International Aircraft Support, Inc. to you. We are now in our 33<sup>rd</sup> year of operation. We have a knowledgeable staff of GSE technicians at your disposal with a combined experience of 50 plus years in the aviation and ground support industry. We offer a varied inventory to include, but not limited to, pushback tractors, air starts, ground power units, baggage carts, catering trucks, aircraft refuelers, belt loaders, deicers, lav & water trucks, aircraft tractors, air conditioners, aircraft passenger stairs etc. GSE shipments arrive daily, so please contact us for any needs not listed on our web site.

At H.I.A.S we intend to offer a quality product you can count on for dependability and optimum performance while maintaining the most competitive pricing structure available in today's marketplace.

We are proud to say, we have been a reliable GSE supplier to the airline industry, ground handling companies and to corporate flight departments for many years. We invite you to review the testimonials section on our web site at [www.houstonaircraft.net](http://www.houstonaircraft.net) to peruse the very kind words of support from our vast customer base. In closing, we would like to sincerely thank you for taking the time to contact us today. We look forward to being of assistance with any and all of your future ground support needs.

Sincerely,

Traci Sadler

Houston International Aircraft Support, Inc.

P.O. Box 2079 New Waverly, Texas 77358

Phone: 713-643-7181 Email: [Traci@houstonaircraft.net](mailto:Traci@houstonaircraft.net)

Web Site: [www.houstonaircraft.net](http://www.houstonaircraft.net)